



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
AGENDA
REGULAR BOARD MEETING**

DATE: May 11, 2023
TIME: 10:00 AM
LOCATION: VIDEO CONFERENCE-TEAMS
MEETING LINK: [Click here to join the meeting](#)
MEETING ID: 260 624 679 29
PHONE: [+1 564-999-2000,,678456112#](#) US, Olympia
[\(833\) 322-1218,,678456112#](#) US (Toll-free)
PASSCODE jL3kTP
PHONE CONFERENCE: 678 456 112#

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - 4.1. Regular Meeting Minutes of February 9, 2023
 - 4.2. Special Meeting Minutes of March 30, 2023.
- 5. Old Business**
 - 5.1. Outreach Update**

Board members will provide updates regarding outreach activities.
- 6. New Business**
 - 6.1. Election of Officers**

The Board will elect a Chair, Vice Chair and Secretary for the upcoming year.
 - 6.2. 2023 Council of Landscape Architectural Registration Boards (CLARB) Annual Meeting**

The Board will discuss member attendance at 2023 Council of Landscape Architectural Registration Boards (CLARB) Annual Meeting.
 - 6.3. American Society of Landscape Architects (ASLA) and Council of Landscape Architectural Registration Boards (CLARB) Joint Licensure Summit**

The Board will discuss member attendance for June 2023 Summit.
 - 6.4. Council of Landscape Architectural Registration Boards (CLARB) Mid-Year Update.**

Assistant Administrator Julia Manley will give an update from the Council of Landscape Architectural Registration Boards (CLARB) Mid-Year meeting.

7. Reports

7.1. Central Investigation and Audits Unit Report

7.1.1. Complaint Status Report

7.1.2. Closed Case Report

7.2. Licensing and Customer Support Services Report

7.2.1. Licensee Count Report

7.3. Boards Commissions Outreach Report

7.3.1. Board Executive's Report

7.3.2. Review of the Master Action Item List

8. Public Comments

The public may address the Board on matters within the Board's jurisdiction. The Board is limited to directing staff to study the matter further or requesting that the matter be rescheduled for discussion and consideration at a later time. Individual comments will be limited to three (3) minutes each. Prior to the meeting, comments from the public may also be submitted in writing to RBSAdmin@dol.wa.gov. Written comments will be limited to no more than 500 words and will be provided to the Board during this portion of the meeting.

9. Conclusion

9.1. Announcements

9.2. Requests for future agenda items

9.3. Review of action items and items for next meeting

10. Adjournment

Next Board Meeting:

August 10, 2023

10:00 AM

Virtual via Teams