



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON STATE HOME INSPECTOR
ADVISORY LICENSING BOARD
MEETING AGENDA**

DATE: Thursday June 15, 2023
TIME: 10:00 AM
LOCATION: Virtual via Microsoft Teams
JOIN ON TEAMS APP: [Click here to join the meeting](#)
JOIN ON THE WEB: [Click here to join via web](#)
MEETING ID: 279 682 974 507
PASSCODE: oATMGz
CALL IN: (audio only) 564-999-2000 (Olympia) or 833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 652 460 898 #

1. Call to Order

2. Roll Call

Chair Ashlock, Vice Chair Howard, Board Member McFeeley, Board Member Thompson, Board Member Tryon, Board Member Hazel

3. Approval of Agenda

3.1. Approval of June 15, 2023, agenda.

4. Approval of Minutes

4.1. Approval of March 16, 2023 minutes.

5. Awards/Recognition

None.

6. Old Business

6.1. Appoint Members to Subcommittees

6.1.1. Education Subcommittee

The Board will revisit appointed membership on this subcommittee.

6.1.2. Changing Business Practice (CBP) Subcommittee

The Board will discuss appointing an additional member to this subcommittee.

6.1.3. Diversity, Equity & Inclusion (DEI) Subcommittee

The Board will discuss appointing an additional member to this subcommittee.

7. New Business

7.1. New Construction Builders

Board discussion on the topic of new builders not allowing home inspectors to enter properties until specific dates and requiring certain proofs of identification in order to do so.

7.2. Structural Pest Inspection (SPI) License

The Board will discuss adding verbiage that goes along with the Home Inspectors license regarding the requirements around SPI license.

7.3. Future Agenda Items

The Board will discuss the possibility of adding topics to future agendas such as:

- Real Estate Professional Guest Speaker; and
- Ways to gather additional data.

8. Reports

8.1. Subcommittee Reports

8.1.1. Education Subcommittee

Board Member Tryon will report-out on the subcommittee's research and outreach work.

8.1.2. Changing Business Practices (CBP) Subcommittee

Vice Chair Howard will report-out on the progress made in developing goals.

8.1.3. Diversity, Equity & Inclusion (DEI) Subcommittee

Vice Chair Howard will report-out on the subcommittee's progress on outreach work.

8.2. Staff Reports

8.2.1. Licensee Counts

Staff will provide data on the current licensees by age, status, and county.

8.2.2. Review Master Action Items

Staff will provide a review of current and ongoing action items.

9. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Home Inspector Board". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

10. Conclusion

10.1. Announcements

Staff and the Board will provide information regarding any updates and/or news that may impact the industry. This will be informational only; no discussion or action will be taken.

10.2. Requests for Agenda Items

Board members will request staff to add items to the next meeting agenda, or master action item list, based on public comments or other discussion from this meeting.

10.3. Review Action Items

Staff will review the new action items from this meeting.

11. Adjournment

Next Board Meeting:

September 21, 2023

10:00 AM

Virtual via Microsoft Teams