



**STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
Board for Architects  
Regular Board Meeting**

The Mission of the Washington State Board for Architects is to safeguard life, health, property and promote public welfare through licensure and regulation of the practice of architecture in Washington.

**DATE:** July 20, 2023  
**TIME:** 10:00 A.M.  
**LOCATION:** VIDEO CONFERENCE-TEAMS  
**MEETING LINK:** [Click here to join the meeting](#)  
**MEETING ID:** 260 071 850 491  
**PHONE:** [+1 564-999-2000,,492183337#](#) USA, Olympia  
[\(833\) 322-1218,,492183337#](#) USA (Toll-free)  
**PASSCODE:** uXy78T  
**PHONE CONFERENCE ID:** 492 183 337#  
**JOIN VIA WEB** [Join on the web](#)

**OPEN SESSION: 10:00 A.M.**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
  - 4.1. Regular Meeting Minutes from April 20, 2023
  - 4.2. Special Meeting Minutes from May 30, 2023
5. Old Business
  - 5.1. Discussion and Consideration of the Mutual Recognition Agreement (MRA) Between the United States (US) and the United Kingdom (UK).

*The National Council of Architectural Registration Board (NCARB) has entered into a MRA for architects between the US and UK. The Board may take action to adopt the MRA for licensed architects in Washington state.*
  - 5.2. National Council of Architectural Registration Boards (NCARB) Annual Business Meeting (ABM) report out.

*Board members and staff will report on their in person and virtual attendance at NCARB's ABM.*
  - 5.3. Model Law Committee Discussion  
*The Board will discuss and possibly make changes to the current Model Law Committee.*

## **6. New Business**

### **6.1. Discussion of RCW 18.08.350(3)(b) Regarding Certificates of Registration**

*Board Chair Harm has requested an item to discuss the application of RCW 18.08.350(3)(b).*

### **6.2. Timeline for the five-year rolling clock legislation change and possible bill clean up.**

*Staff will provide a timeline for the legislative process to remove the five-year rolling clock from the RCW.*

### **6.3. University Outreach Discussion**

*The Board will discuss outreach events at Washington universities, including those held in collaboration with the National Council of Architectural Registration Boards (NCARB).*

## **7. Reports**

### **7.1. Committee/Task Force Reports**

### **7.2. Staff Reports**

#### 7.2.1. Centralized Investigations and Audits Unit Reports

##### 7.2.1.1. Complaint Status Report

#### 7.2.2. Licensing and Customer Support Services Reports

##### 7.2.2.1. Licensee Count Report

#### 7.2.3. BOSS Reports

##### 7.2.3.1. Review of Master Action Item List

#### 7.2.4. Other Reports

##### 7.2.4.1. Legislation 101

## **8. Public Comments**

*The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments in advance. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to [DOLBoards@dol.wa.gov](mailto:DOLBoards@dol.wa.gov) no less than two business days prior to the meeting with the subject line "Public Comment: [Board Name]". In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.*

## **9. Conclusion**

### **9.1. Announcements**

### **9.2. Requests for future agenda items**

### **9.3. Review of action items and items for next meeting**

## **10. Adjournment**

### **Next Board Meeting:**

October 19, 2023

10:00 AM

Virtual via Teams