



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
HOME INSPECTOR ADVISORY LICENSING BOARD
MEETING AGENDA**

DATE: Thursday, March 14, 2024
TIME: 10:00 a.m.
LOCATION: Virtual via Microsoft Teams
JOIN ON TEAMS APP: [Click here to join the meeting](#)
JOIN ON THE WEB: [Click here to join via web](#)
MEETING ID: 263 196 004 164
PASSCODE: JuCp9M
CALL IN: (audio only) 564-999-2000 (Olympia) or 833-322-1218 (Toll Free)
PHONE CONFERENCE ID: 938 771 36 #
**PHYSICAL LOCATION*
ADDRESS:** 405 Black Lake Boulevard
Olympia, Washington 98502

**This is a virtual meeting and Board members will attend virtually (online), not in-person. The public may attend virtually or in-person. We will provide a meeting room to view a broadcast of the meeting, for those that want to attend in-person. The public can comment through either attendance option. Please contact DOLBoards@dol.wa.gov with any questions.*

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
 - 4.1. **Approval of December 14, 2023 Minutes**
5. **Awards/Recognition**
 - 5.1. **Staff Announcement**

Introduction of the DOL Education Team that has joined the Boards, Commissions, and Outreach Unit.
6. **Old Business**

None.
7. **New Business**
 - 7.1. **Annual Election of Chair and Vice Chair**

The Board will elect a Chair and Vice Chair to serve for one year.
 - 7.2. **In-Person Meeting Information**

Staff will provide the Board with information on a 2024 in-person meeting.

7.3. Inspecting of In-Progress Inspections

Board discussion on possible limitations to insurance coverage.

7.4. Introduction to ListServ

Board discussion to inform the public regarding what ListServ is and how to manage subscriptions.

8. Reports

Report-outs and/or data will be shared on the following topics.

8.1. Subcommittee Reports

Each subcommittee will provide a report-out on the progress they have made.

8.1.1. Changing Business Practices (CBP) Subcommittee

8.1.2. Diversity, Equity, and Inclusion (DEI) Subcommittee

8.1.3. Education Subcommittee

8.2. Central Investigations and Audits Unit

8.2.1. Complaint Case Counts

8.3. Licensee and Customer Support Services

8.3.1. Licensee Counts

8.4. Boards, Commissions, and Outreach Unit

8.4.1. Housing Market Report

8.4.2. 2023 Pass/Fail Rates

8.4.3. Review of Master Action Items List

9. Public Comments

The public may address the Board on matters within the Board's jurisdiction, either verbally during the meeting or by submitting written comments. Verbal comments are limited to one three-minute comment. Written comments are limited to no more than 500 words and must be emailed to DOLBoards@dol.wa.gov no less than two business days prior to the meeting with the subject line "Public Comment: Home Inspector Board." In response to all public comments, the Board is limited to requesting that the matter be added to a future agenda for discussion or directing staff to study the matter further. Inflammatory comments and language will not be permitted.

10. Conclusion

10.1. Announcements

10.2. Requests for Future Agenda Items

10.3. Review of Action Items and Agenda Items for Next Meeting

11. Adjournment

Next Board Meeting:

July 27, 2024

10:00 a.m.

In-Person (Location TBD) and Virtual via Microsoft Teams