



STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
*PO Box 9228 Olympia, Washington 98507-9228*

July 1, 2016

## License Cancellations

**Effective June 30, 2016**, all motor and special fuel supplier, distributor, importer, and exporter licenses expired. To continue operations, these companies must reapply for new fuel tax licenses. The change did not impact IFTA licenses.

### To reapply:

Fuel Tax customers can apply in one of two ways:

1. Apply online through the Taxpayer Access Point ([TAP](#)), or
2. Submit a completed [Fuel Tax Application](#) to: Department of Licensing, Prorate and Fuel Tax, PO Box 9228, Olympia WA 98507-9228

### Required documents:

- A completed application and [fuel tax bond](#) for each license types. (Terminal Operators and Fuel Carriers do not require bond coverage.) The required bond coverage, per license, is three times the estimated monthly fuel tax liability. Minimum coverage is \$5,000 and the maximum is \$100,000.
- If you're applying for the following [license types](#), additional documents are also required:
  - Fuel Supplier license – A copy of your Federal 637 License authorizing tax-free fuel transactions and copies of licenses issued by jurisdictions from which fuel is imported or to where fuel is exported.
  - Fuel Distributor license – Copies of licenses issued by jurisdictions from which fuel is imported or to where fuel is exported.
  - Fuel Blender license – A copy of your Federal 637 license authorizing the production and blending of fuel.
  - Fuel Terminal Operators – A copy of your Federal 637 excise tax registration authorizing tax-free transactions in the bulk transfer-terminal.