



STATE OF WASHINGTON

DEPARTMENT OF LICENSING

PO Box 9020 • Olympia, Washington 98507-9020

**Washington State Real Estate Appraiser Commission
REGULAR MEETING MINUTES**

DATE: November 18, 2011
TIME: 9:10 A.M.
PLACE: Department of Labor & Industries
7273 Linderson Way
Room S129
Tumwater, WA 98501

MEMBERS

PRESENT: Mary Howells, Chair
Arvel Hale, Vice Chair
Brent Palmer, Commissioner
Dean Potter, Commissioner

MEMBERS

ABSENT: Cheryl Farivar, Commissioner (Approved Absence)

STAFF

PRESENT: Ralph Birkedahl, Program Manager
Dee Sharp, Professional Licensing Manager

INTRODUCTORY BUSINESS (Minutes available on audio)

1. CALL TO ORDER

Mary Howells, Chair, called the Real Estate Appraiser Commission Meeting to order at 9:10 am.

1.1 Approval of Agenda:

MOTION: Chair Howells moved to modify agenda to add 2012 meeting schedule to new business. It was moved and seconded to approve modified agenda. Motion passed.

1.2 Approval of August 19, 2011 Meeting Minutes:

MOTION: It was moved and seconded to approve August 19, 2011 meeting minutes. Motion passed.



2. OPEN FORUM

Barry Wilson, representing ACOW addressed Commission regarding slow progress of filling the vacancies on the Commission, and reminded the department that Commission vacancies are to be filled with Residential Appraisers per RCW.

3. REPORTS

3.1 State of the Program:

Ralph Birkedahl gave a report on the state of the program to include the licensing, complaints, population, approved courses, investigations and administrative actions.

MOTION: It was moved and seconded to approve the state of the program. Motion passed.

4. NEW BUSINESS

4.1 Election of Officers

Commission nominated Arvel Hale as Chair for 2012, and Brent Palmer as Vice Chair for 2012.

MOTION: It was moved and seconded to appoint Arvel Hale, Chair and Brent Palmer, Vice Chair for 2012. Motion passed.

4.2 2012 Real Estate Appraiser Commission Meeting Schedule

Commission discussed meeting location options. For August, 2012 meeting, if there is a problem holding the meeting at Snoqualmie Pass due to policy restrictions, then hold meeting at Spokane.

MOTION: It was moved and seconded to hold 2012 meetings as follows:

- February, 2012 at Vancouver
- May, 2012 at Olympia
- August, 2012 at Snoqualmie Pass or Spokane
- November, 2012 at Yakima

Motion Passed.

5. OLD BUSINESS

5.1 Appraiser Trainee Credit for Reviews

Commission and audience discussed the issues surrounding allowing appraiser trainees to earn credit for review appraisals including desk reviews and standard 3 reviews.

Commission discussed potential impact on public of allowing Appraiser Trainee Credit for Reviews and need to solicit feedback. Commission considered how best to contact stakeholders to solicit feedback and invite them to present feedback at August, 2012 meeting.


MOTION: Use some kind of cost effective method to communicate on what is the foreseeable benefit or detriment to the public by allowing trainee credit for reviews and defer issue to August, 2012 meeting to allow stakeholders to present feedback to Commission. Motion passed.

6. **ADJOURNMENT**

There being no other business, the meeting was adjourned by Chair Howells at 10:40 AM.

MOTION: It was moved and seconded to adjourn the Meeting. Motion passed.

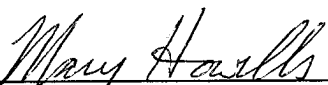
Submitted by:



Ralph Birkedahl
Program Manager

2/17/2012
Date

Approved by:



Mary Howells
Commission Chair

2/17/2012
Date