



STATE OF WASHINGTON  
**DEPARTMENT OF LICENSING**

**BOARD FOR ARCHITECTS  
MEETING AGENDA  
REGULAR BOARD MEETING**

**DATE:** January 23, 2015  
**TIME:** 9:00 AM  
**LOCATION:** Department of Licensing  
405 Black Lake Blvd SW  
Room 2209  
Olympia, WA 98502

**OPEN SESSION                      9:00AM**

**1. Call to Order**

- 1.1. Introductions
- 1.2. Order of agenda
- 1.3. Approval of minutes: November 7, 2014
- 1.4. Review Communications

**2. Public Comment Opportunity**

- 2.1. Budget discussion with Department of Licensing Director, Pat Kohler

**3. New Business**

- 3.1. NCARB Regional Summit attendance (March 12-14, 2015; Long Beach, CA) – identify possible attendees
- 3.2. NCARB Annual Meeting Attendance (June 17-20, 2015; New Orleans, LA) – identify possible attendees

**4. Old Business**

- 4.1. NCARB changes to Intern Development Program
- 4.2. Construction management
- 4.3. Review master action items list

**5. Complaint Cases for Review\***

- 5.1. Case Manager Recommendations
  - 5.1.1. 2013-03-0405-00ARC (Harm)
  - 5.1.2. 2014-06-0400-00ARC (Jones)
  - 5.1.3. 2014-06-0404-00ARC (Manley)
  - 5.1.4. 2014-10-0402-00ARC (Jones)

**6. Legal Issues for Deliberation\***

- 6.1. Orders to be presented

**7. Disciplinary & Investigation Items**

- 7.1. Closed session deliberation report (only necessary if closed session is held)
- 7.2. Disciplinary cases report
- 7.3. Administrative closure report

**8. Assistant Attorney General's Report**

**9. Committee/Task Force Reports**

- 9.1. 2016 NCARB Annual Meeting

**10. Board Executive's Report**

- 10.1. Program Operations
  - 10.1.1. Legislative update
  - 10.1.2. Financial report
  - 10.1.3. Licensing and application statistics
  - 10.1.4. Year in Review 2014
- 10.2. Department of Licensing
- 10.3. Other Items

**11. Other Business**

- 11.1. Action items from this meeting
- 11.2. Agenda items for next meeting
- 11.3. Any other business

**12. Adjournment**

Architect Board Work Session – National Council of Architectural Registration Boards

\*The Board may enter into closed session to discuss disciplinary proceedings.