

The Washington State ARCHITECTS

NEWS BULLETIN

A publication of the Washington
State Board for Architects

February 2015

What's new

Discussion topics from the January board meeting

The board welcomed several guests at their January meeting. Department of Licensing (DOL) Director Pat Kohler and Business and Professions Assistant Director Kathleen Drew presented budget information to the board and talked about DOL's goals of great customer service and continuous process improvement.

National Council of Architectural Registration Boards (NCARB) Chief Executive Officer Mike Armstrong, Kathy Hillegas, NCARB's Director of Council Relations, and Guillermo Ortiz de Zarate, Director of Information Services also attended January's meeting for a lively conversation about the changes NCARB is making to the Intern Development Program (IDP). The board has serious concerns about the IDP changes, where NCARB is reducing the total time required through the elimination of elective hours. The board will continue to work with NCARB to keep our licensing requirements at a level to adequately protect the public's health, safety and welfare.

The board also discussed attendance at the 2015 NCARB Regional Summit and began discussion about the 2016 NCARB annual meeting in Seattle. Look for more information to come about this event.

The board changed the April meeting location to accommodate classes at Washington State University in Pullman (see schedule below).

Visit the board's [website](#) for more information about meeting dates and locations as well as past meeting minutes and audio recordings.

Your board members:

Rick Benner, Chair – Sumas
Roch Manley, Vice Chair – Vancouver
Scott Harm, Secretary – Tacoma
Neitha Wilkey, Member – Lakewood
Blaine Weber, Member – Seattle
Colin Jones, Member – Seattle
Linda Szymarek, Public Member – Shelton

2015 Board Meeting Schedule

Meeting agendas and minutes are published on our [website](#) as they become available. All meetings are scheduled to start at 9 AM

April 24	Washington State University, Pullman NEW!
July 17	LOTT Clean Water Alliance, Olympia
October 15	Department of Licensing, Olympia
2016 meeting dates will be set at the October meeting	

Board Member Recruitment

The board will have an architect member vacancy June 2015. To be eligible, you must be a resident of Washington State and have at least 8 years experience in responsible charge of architectural work or teaching. If you are interested in applying for this position, please visit the Governor's [website](#).

Complaints and disciplinary activity

The Washington State Board for Architects regulates the industry by investigating complaints of unprofessional conduct and incompetence against licensees, and issues of unlicensed practice. When a complaint is received by the board, an initial investigation is started to gather information about the situation, and usually involves contact with the subject of the complaint (the respondent).

Current Cases:

Unlicensed practice	7
Unprofessional conduct (UP)	5
UP: Failure to comply with professional development audit	6
Total open cases:	18

A board member is assigned as a case manager and serves as the technical expert. The investigation process can be lengthy and the case has several possible outcomes. The case may be closed by the board with no further action if not enough evidence is found to support the complaint or the respondent quickly remedies the situation. For more serious issues, the board may issue a statement of charges against the respondent, with sanctions for each offense. The respondent has an opportunity for a settlement conference to negotiate the sanctions or can ask for a hearing. To see details of past and current disciplinary orders, visit our [website](#).

Use of the words “architect,” “architecture” and “architectural” is a common basis for unlicensed practice complaints. The board regularly reviews unlicensed practice cases where the respondent advertised as an architect. In each of these cases, the board clarifies the protected status of this language according to RCW 18.08.310 and asks for compliance.

- If the respondent complies with the law, if no evidence supports the allegation, or if the respondent was appropriately using licensed architects to provide the architectural services, the board closes the case with no further action.
- If the respondent fails to comply with the law, the case manager recommends charges, with a corresponding sanction.

At the January 23 meeting, the board closed 4 cases and approved 1 agreed order:

Case	Allegation	Board Action
2013-03-0405-00ARC	Unlicensed Practice: Title Use	The complaint alleged unlicensed practice because the respondent submitted documents to the building official that were modified by replacing the title “architect” with the title “engineer,” and were signed by a professional engineer. From past board case history, the case manager determined the building official was the “Authority Having Jurisdiction” and evidence collected through investigation showed the respondent never represented himself as an architect. The board accepted the case manager’s recommendation to close with no further action because the evidence didn’t support the allegation.
2014-06-0400-00ARC	Unprofessional Conduct: Failure to comply with Professional Development requirements	The respondent initially failed to comply with the professional development requirements upon audit. After several communications, staff found the respondent was submitting information to an incorrect address. The respondent complied with the professional development requirement and the board accepted the case manager’s recommendation to close with no further action because of compliance.

Case	Allegation	Board Action
2014-06-0404-00ARC	Unprofessional Conduct: Failure to comply with Professional Development requirements	The respondent failed to comply with the professional development requirements upon audit. The respondent supplied documentation supporting a request to have his architect license put into inactive status. The board accepted the case manager's recommendation to close with no further action.
2014-10-0402-00ARC Gabriel McKay	Unlicensed Practice: Title Use	The complaint alleged the respondent used protected language in a business license application by designating the business as offering "Architectural Design" with no valid architect registration. The case manager recommended the case be closed with no further action because the respondent complied by removing the protected language from the business name.
2014-04-0400-00ARC Slawomir Porowski	Agreed Order Finding: Unprofessional Conduct	The respondent, a licensee and designated architect, was found to have prepared and filed technical submissions without signing or sealing them. The board accepted an agreed order in the matter of unprofessional conduct, assessing the respondent a fine of \$1,800.00

Licensee news

Congratulations! The Washington State Board for Architects and staff welcomed 105 new licensees to the profession between October 16, 2014 and January 31, 2015.

First License (57)

Anton Ernest Adams-Fuchs	David E. Hansen, Jr.	Kelly Sue McConnaha
Mi Na Ahn	Holly Laine Herzer	Joshua Paul McDonald
Dhiren D. Babaria	Gerald A. Hill	Ariel Stuermer Jacobs Mieling
Clint Brantley Bailey	Magdalena Karolina Hogness	Jamie Lynn Morin
Thomas Duff Bangs	Christopher John Hope	Carl Eric Nebel
Sean William Bell	Kenji M. Hoshide	Einar S. Novion
Gale A. Bevington	Stephanie Hsie	Neil Lawrence Parris
Lucas J. Branham	Chelsea Leia Jefferson	Heather Ellen Pogue
Jennifer S. Carter Simpson	David Michael Johnson	Garrett M. Reynolds
Jennifer Elaine Caulde	Megan Fairbanks Johnson	Brian M. Rezendes
Kara Jeanne Clark	Nandita G. Kamath	David F. Selinsky
Evan Rondolph Conroy	Rachael Fudeko Kitagawa	Noreen Shinohara
Benjamin D Dalton	Niklas F. Koenig	Tessa Smith
Inderpaul Singh Dehal	Chad Andrew Kuntz	Myoungsub Song
Alan Michael Dodson	Jennifer H. LaFreniere	Matthew Wayne Swope
Lori Teresa Epler Hout	Joshua Patrick LaFreniere	Denise Ann Thompson
Emily Amanda Evenson	Kelly Jean Laleman	Brian A. Walters
Katherine Ann Freels	Nathan Thomas Lowe	Katie Lynn Weiland
Sheila Valerie Gates-Ping	Tam D Ly	Kenneth Wilson

Reciprocal License (48)

Claire C. Axley	Erik O. Earnshaw	Gregory Mac Putney
Nadezhda Aleksandrovna Azarova	Michael Joseph Fisher	Michael J. Ratliff
Caryn M. Bailey	Samuel Ryan Fleischmann	M. Rafi Samizay
Jared Elias Banks	Andrew J. Haynes	Felicia Silva Santiago
John Michael Banks	Helen M. Heindel	Larry H. Staples
Stan W. Bezu	Philip R. Henry	Eric Lee Styer
Daniel Robert Boyne	Eric C. Hoff	Karen Hargarther Thomas
Terrance M. Brown	Russell Willis Jenkins III	Joseph A. Tyndall
Megan A. Cahlmers	Brian R. Johnson	Gant C. Uhlir
Erin M. Christensen Ishizaki	Tanner James Kirchoff	George E Valdez
Mahlon C. Clements	James Gregg Lawrence	Kerry William Vander Zanden
Scott Fleming Cochran	Jonathan Samuel Liffgens	Christian M. Wesche
Charles Edward d'Archy III	Nancy Patricia Mackin	Dawn Marie Wieczorek
Robert R. Deane	Erik S. Marcussen	Jack F. Wood III
Jamie David Dreyer	Matt Naraghi	Michael Wayne Wright
Patrick James Duffy	Anthony Joseph Ponting	Tony Ray Yraguen

Professional Development Requirements

The board accepts a relatively broad spectrum of activities for professional development, but is firm about your responsibility to meet the requirement.

How many hours of professional development activities do I need?	You need to accumulate 24 professional development hours (PDH) over your 2-year renewal period. At least 16 PDH must address public health, safety, and welfare.
Where can I find a list of activities or classes?	Contact your professional associations (e.g. American Institute of Architects Washington Council , American Institute for Architects) and related professions (e.g. National Society of Professional Engineers). Look at the list of qualifying activities on our webpage . It's possible that many of your existing activities qualify and you just need to record them.
How do I record my hours?	Keep track of the classes you attend or the activities you participate in – you can use your own method, the worksheet provided by the board or the American Institute of Architect Continuing Education System . Keep receipts or certificates of completion. If you don't have these records, keep the agendas, handouts, copies of book covers, etc. to show you were involved in the activity. You should keep these records for 5 years.
What if I get audited?	You'll be asked to submit your records and supporting materials. If the board determines you are missing hours or some of your activities don't qualify, we may require you to make up the shortage. If you fail to comply, the board may take disciplinary action against you.
What if I have more questions?	1) Visit the board's website : we have examples of qualifying activities, sample record keeping forms, and more. 2) Review the rules , especially sections 308-12-250 through 308-12-290.

Keep your license active – remember these tips:

1. Renewal fees are due every other birthday and are your responsibility.
2. Renewal notices are a courtesy—you are accountable for renewing even if you don't receive a notice.
3. You should notify our office when you change your address: architects@dol.wa.gov or 360-664-1388.
4. Keep your professional development records current. Information and forms to assist you are available on our [website](#).

Do your fellow architects get these announcements?

They should. Please tell them to sign up to the Architects' ListServ electronic mailing list. They can join the Listserv by visiting our [website](#) and following these steps:

- Click "What's New", and select "Join Mailing list"
- Select the ListServ® link
- Select the "Join or leave the list (or change settings)" link
- Enter your email address and name, then select the join list button
- You will be sent a confirmation email, and then you will be added to the list

Skip a trip – go online: www.dol.wa.gov

*We are committed to providing equal access to our services.
If you need accommodation, please call 360-664-6597 or TTY 360-664-0116.*

Washington Board for Architects		Department of Licensing
Mailing address: PO Box 9045 • Olympia, WA 98507-9045	Street address: 405 Black Lake Blvd. • Olympia, WA 98502	E-Mail: architects@dol.wa.gov
Phone: (360) 664-1388	Fax: (360) 570-7098	Web site: www.dol.wa.gov/business/architects