

**Architect
Board Meeting**

**Tab 1
Call to Order**

November 17, 2016

10:00 AM

Radisson Hotel SeaTac

Seattle, WA



STATE OF WASHINGTON
DEPARTMENT OF LICENSING

**BOARD FOR ARCHITECTS
MEETING AGENDA
REGULAR BOARD MEETING**

DATE: November 17, 2016
TIME: 10:00 AM
LOCATION: Radisson Hotel Seattle Airport, San Juan 3
18118 International Blvd
Seattle, WA 98188

OPEN SESSION 10:00AM

1. Call to Order

- 1.1. Introductions
- 1.2. Order of agenda
- 1.3. Approval of minutes: August 25, 2016
- 1.4. Review Communications

2. Public Comment Opportunity

3. New Business

- 3.1. 2017 Meeting Schedule
 - 3.1.1. 2017 Calendar Cover
 - 3.1.2. RBS Draft Calendar

4. Old Business

- 4.1. Review master action items list
 - 4.1.1. Master Action Item List
- 4.2. NCARB Changes Approved in 2015
- 4.3. NCARB Changes to Intern Development Program Review
- 4.4. NCARB Member Board Chair/Member Board Executive Summit

5. Complaint Cases for Review*

- 5.1. Case Manager Recommendations
 - 5.1.1. 2014-09-0404-00ARC (Wilkey)

5.1.2. 2016-08-0401-00ARC (Benner)

6. Legal Issues for Deliberation*

6.1. Orders to be presented

6.1.1. 2014-07-0400-00ARC (Harm)

7. Disciplinary & Investigation Items

7.1. Closed session deliberation report (only necessary if closed session is held)

7.2. Current cases disciplinary report

8. Assistant Attorney General's Report

9. Committee/Task Force Reports

9.1. Guidelines for Building Officials

10. Board Executive's Report

10.1. Program Operations

10.1.1. Licensing Status Report

10.1.2. New License Report

10.2. Department of Licensing

10.3. Other Items

11. Other Business

11.1. Action items from this meeting

11.2. Agenda items for next meeting

11.3. Any other business

12. Adjournment

*The Board may enter into closed session to discuss disciplinary proceedings.



STATE OF WASHINGTON
DEPARTMENT OF LICENSING

**BOARD FOR ARCHITECTS
MEETING MINUTES
REGULAR BOARD MEETING**

DATE: August, 25, 2016

TIME: 10:00 AM

LOCATION: University of Washington Tacoma
1900 Commerce Street; Cherry Parkes 103
Tacoma, WA 98402

**BOARD MEMBERS
PRESENT:**

Scott Harm, Chair
Rick Benner, Member
Roch Manley, Member
Sian Roberts, Member
Neitha Wilkey, Member (Present via Phone)

**BOARD MEMBERS
ABSENT:**

Colin Jones, Vice Chair

STAFF PRESENT:

Rick Storvick, Executive Director
Lorin Doyle, Administrator
Yvonne Brumfield, Board Support Supervisor
Grace Hamilton, Investigator
Troy Lincoln, Management Analyst
Julia Manley, Licensing Manager
Vonna Rakestraw, Program Representative
July Simpson, AAG, Board Prosecutor

OTHERS PRESENT:

Public: Jim Merritt, licensed architect
Jeff Ryan, licensed architect

1. Call to Order

10:00 AM

1.1. Introductions

Board members, staff and guests introduced themselves.

1.2. Order of agenda

Mr. Harm made a motion to amend the order of the agenda for items 5.1.3, 5.1.4, 5.1.5 and 6.1.1 to immediately follow items "1.4 Review Communications" preceding agenda item "2. Public Comment Opportunity" in order for board member Neitha Wilkey to participate via telephone conference, and tabled item 5.1.6 to a later meeting.

Ms. Roberts made a MOTION to accept the rearrangement of agenda items as presented. Mr. Manley seconded the MOTION and it passed.

Mr. Harm acknowledged public guests Jim Merritt and Jeff Ryan.

1.3. Approval of Minutes: April 21, 2016

Mr. Benner made a MOTION to approve the minutes as presented. Ms. Roberts seconded the MOTION and it passed.

1.4. Review Communications

Mr. Storvick presented a thank you note and plaque from the National Council of Architectural Registration Boards (NCARB) to the Architect Board for their assistance with the conference in Seattle held in June.

2. Public Comment Opportunity

Mr. Merritt requested the board uphold the value of architect licensing and suggested greater sanctions for unlicensed practice and title use. He thanked the board for their good work.

Mr. Ryan commented on pending cases and would like to be able to anonymously report unlicensed activity.

3. New Business**3.1. National Council of Architectural Registration Boards (NCARB) Resolutions**

Mr. Storvick and Ms. Manley explained the impact of the resolutions adopted at the 2016 NCARB annual meeting on Washington's licensing program. Ms. Roberts recommended any changes to the new IDP language be general, e.g., "NCARB's Intern Program."

Action Item: Staff will provide an analysis of the impact of the 2015 NCARB resolutions at the next board meeting.

3.2. Mutual Recognition Arrangement (MRA) with Australia and New Zealand

Mr. Storvick and Ms. Manley reported out on MRA and Mr. Storvick presented the arrangement for consideration to approve.

Mr. Harm made a MOTION to approve the MRA as presented by board staff. Ms. Roberts seconded the MOTION, and it passed unanimously.

Action Item: Review detail of MRA and add as an agenda item to be discussed at next board meeting to be held November 17, 2016.

4. Old Business**4.1. NCARB Annual Meeting report.**

Mr. Benner, Ms. Roberts, Mr. Manley, Mr. Harm and Mr. Storvick reported on their experience at the 2016 NCARB annual meeting in Seattle.

- 4.2. Revised Professional Development Hours (PDH) Audit Process.
Ms. Manley and Ms. Rakestraw presented an update on the audit process and will provide additional follow-up at the next meeting.

Action Item: Staff will provide follow-up at the next board meeting in November.

- 4.3. Outreach
Mr. Storvick asked the board "Why is outreach important to you?" Discussion followed about outreach options including communicating to students, licensees, industry and stakeholders; to promote the board and board's work; remember vocational school audience; legislative changes may impact outreach; and supervisor training impact on intern architects; look at diversity and geography as well.
- 4.4. Review Master Action Items List
All items completed, except the last item, 4.3, which was discussed at this meeting.
Mr. Storvick added AXP Supervisor Boot camp progress.
Mr. Storvick will also follow-up with NCARB regarding implementation.
Mr. Harm thanked Ms. Wilkey for apples for the NCARB annual meeting.

5. Complaint Cases for Review

- 5.1. Case Manager Recommendations
- 5.1.1 2015-06-0404-00ARC (Wilkey)
On behalf of Ms. Wilkey, Ms. Hamilton presented case number 2015-06-0404-00ARC, and recommended closure of the case without further action.
- Mr. Harm made a MOTION to accept the case manager's recommendation as presented. Ms. Roberts seconded the MOTION, and it passed unanimously.
- 5.1.2 2015-06-0405-00ARC (Wilkey)
On behalf of Ms. Wilkey, Ms. Hamilton presented case number 2015-06-0405-00ARC, and recommended closure of the case without further action due to the respondent's license being placed in inactive status.
- Ms. Roberts made a MOTION to accept the case manager's recommendation as presented. Mr. Manley seconded the MOTION, and it passed unanimously.
- 5.1.3 2015-06-0408-00ARC (Manley)
Mr. Manley presented case number 2015-06-0408-00ARC, and recommended closure of the case with no further action based on the respondent's license being placed in inactive status.
- Mr. Manley made a MOTION to accept the recommendations as presented. Mr. Benner seconded the MOTION, and it passed unanimously.
- 5.1.4 2015-06-0400-00ARC (Benner)
Mr. Benner presented case number 2015-06-0400-00ARC, and recommended closure of the case because the respondent had removed the violating language previously.

Mr. Manley made a MOTION to accept the case manager's recommendation as presented. Mr. Harm seconded the MOTION, and it passed unanimously.

5.1.5 2016-05-0401-00ARC (Roberts)

Ms. Roberts presented case number 2016-05-0401-00ARC, and recommended closure of the case without further action because the violation was due to an error with the use of an old title block and the respondent's company does not represent itself as offering architecture.

Mr. Manley made a MOTION to accept the case manager's recommendation as presented. Ms. Wilkey seconded the MOTION, and it passed unanimously.

5.1.6 2014-09-0404-00ARC (Wilkey)

The decision regarding this case will be tabled until the November 2016 board meeting.

Action Item: 5.1.6. Case number 2015-09-0404-00ARC will be postponed to the next board meeting November 17, 2016.

6. Legal issues for Deliberation*

6.1. Orders Presented

6.1.1 2015-01-0402-00ARC (Manley)

Mr. Storvick introduced Agreed Order 2015-01-0402-00ARC. Ms. Simpson presented case and recommended acceptance of the Agreed Order.

Mr. Manley made a MOTION to accept the proposed Agreed Order as presented.

Mr. Harm seconded the MOTION, and it passed unanimously.

7. Disciplinary & Investigation Items

7.1. Closed session Deliberation Report (only necessary if closed session is held.)

No Action required - Nothing to report.

7.2. Current Cases Disciplinary Report.

No Action required – Nothing to report.

8. Assistant Attorney General's Report

Nothing to report.

9. Committee/Task Force Reports

9.1. Guidelines for Building Officials

9.1.1 Washington Association for Building Officials (WABO) Presentation Update

Mr. Storvick described the planning for the presentation scheduled on October 14, 2016 in Spokane. WABO will provide moderator. Mr. Storvick will provide more details to the presenters when he receives the information from WABO.

10. Board Executive's Report

10.1. Program Operations

Mr. Storvick presented licensing statistics reports.

10.2. Department of Licensing Report

Mr. Storvick reported the Regulatory Board Section is interviewing a new customer service specialist for Ms. Manley's team which should bring the section to full staffing.

10.3. Other Items

No report.

11. Other Business**11.1. Action Items from This Meeting**

- Crosswalk for 2015.
- Mr. Storvick will work with NCARB on implementation and MRA follow-up with NCARB perhaps via a phone call.

11.2. Agenda Items for Next Meeting

- Architectural Experience Program (AXP) supervisor boot camp.
- MRA Review.
- Set calendars for 2017.
- Mr. Storvick will bring information regarding intern changes and Boards IDP survey information.
- Complaint 2014-09-0404-00ARC will be discussed.

12. Adjournment: 12:40 PMSubmitted by: _____
Rick Storvick, Executive Director_____
DateApproved by: _____
Scott Harm, Chair_____
Date

Board Meeting

Tab 2

Public Comment

The board has the option to allow comment from the public on agenda items or other topics, unless the comment is related to an open investigation.

The board may limit the comment period, and will provide instructions if it chooses to do so.

Board Meeting

Tab 3

New Business

Topics for action or discussion by the board that were identified at or since the last board meeting.

Board for Architects
November 17, 2016
SeaTac, WA

2017 Meeting Schedule

Background: At the last board meeting each year, the board and staff set the meeting calendar for the next year. To ensure we have appropriate time to process travel requests and take other action necessary for NCARB annual meetings, officer elections, etc., staff recommends the following schedule, with the standard calendar-related action items:

- January
 - Identify delegates to attend NCARB Regional Summit

- April
 - Officer elections
 - Identify delegates to attend NCARB Annual Business Meeting
 - Review proposed resolutions and candidates to be voted on at NCARB Annual Business Meeting

- August

- November

Recommendation: Board staff requests the board members bring their 2017 calendars to the board meeting.

Submitted by Board Staff
November 10, 2016

Regulatory Boards Section 2017 Calendar

January 2017						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2017						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2017						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2017						
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2017						
S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2017						
S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017						
S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Month	Event
January	Architect Board Mtg
January 27	Landscape Architect Board Mtg, TBD
February 7	Funeral & Cemetery Board Mtg, TBD
February 9	Engineers Cmte/Special Bd meeting, Seattle University
February	NCEES MBE Mtg
February	ICFSEB annual meeting
March 10-11	NCARB Regional Summit, Jersey City, NJ
March	LSAW Annual Conference
March	Geologist Board Mtg -
April	ASBOG COE
April 13	Engineers Cmte/ Special Bd meeting , CWU Ellensburg
April 18	Collection Agency Board Mtg, Olympia
April	Architect Board Mtg
April 21	Landscape Architect Board Mtg, Spokane
May 2	Funeral & Cemetery Board Mtg, Tumwater
May	NCEES Regional Meeting
June	Geologist Board Mtg -
June 14-15	Engineers Cmte/Annual Bd meeting, SeaTac
June 21-24	NCARB annual meeting, Boston, MA
July	Architect Board Mtg
July 21	Landscape Architect Board Mtg, TBD
August 1	Funeral & Cemetery Board Mtg, TBD
August	ASBOG Annual Meeting
August	Engineers Cmte/Bd meeting
August	NCEES National Meeting
September	Geologist Board Mtg -
September 19	Collection Agency Board Mtg, Olympia
September	CLARB Annual meeting
September	NACARA annual meeting, Bellevue, WA
October 19	Engineers Cmte/Special Bd meeting, Spokane
October 20	Landscape Architect Board Mtg, Olympia
November 7	Funeral & Cemetery Board Mtg, Tumwater
November	Architect Board Mtg
November	ASBOG COE & Annual meeting
December 7	Engineers Cmte/Special Bd meeting, WWU Bellingham
December	Geologist Board Mtg -

Geologist Architect Funeral & Cem Landscape Collection Agencies Engineers
 Conference dates on calendar include travel days.

AAG Conflict

State Holidays: Jan 2 & 16 Feb 20 May 29 July 4
 Sept 4 Nov 10, 23-24 Dec 25

Board Meeting

Tab 4

Old Business

Topics from past meetings, presented for update, action or further discussion by the board.

Washington State Board for Architects

Board or Staff Assignments

Date Assigned

<i>Agenda Item</i>	<i>Action Item</i>	<i>Assigned to</i>	<i>Status</i>		
8/25/2016 ..	Bring information regarding intern changes and boards IDP survey	Storvick		<i>Due Date</i>	
				<i>Completed</i>	<input type="checkbox"/>
				<i>Out dated</i>	<input type="checkbox"/>
8/25/2016 ..	Work with NCARB on implementation and MRA followup with NCARB perhaps via a phone call.	Storvick		<i>Due Date</i>	
				<i>Completed</i>	<input type="checkbox"/>
				<i>Out dated</i>	<input type="checkbox"/>
8/25/2016 ..	Create a report and presentation on the 2015 NCARB resolutions	Manley		<i>Due Date</i>	
				<i>Completed</i>	<input type="checkbox"/>
				<i>Out dated</i>	<input type="checkbox"/>
4/21/2016 ..	AXP Supervisor Bootcamp: contact NCARB to find out possibilities on serving on a Committee for the Supervisor Training.	Storvick		<i>Due Date</i>	
				<i>Completed</i>	<input type="checkbox"/>
				<i>Out dated</i>	<input type="checkbox"/>
10/22/2015 ..	Outreach - The board will consider outreach during a strategic planning session at an upcoming board meeting.	Board, Storvick	Ongoing	<i>Due Date</i>	
				<i>Completed</i>	<input type="checkbox"/>
				<i>Out dated</i>	<input type="checkbox"/>

Board for Architects
November 17, 2016
SeaTac, WA

National Council of Architectural Registration Boards (NCARB) Resolutions Approved at 2015 Annual Meeting

Background: The Board reviewed and discussed 2016 NCARB Annual Business Meeting resolutions and how they potentially impact Washington laws and rules at the August 2016 board meeting. Following that discussion it was suggested staff provide a similar review of resolutions from the 2015 NCARB annual meeting and determine impacts to Washington. Staff will provide a PowerPoint highlighting the resolutions voted on at the 2015 annual meeting. The information will be included in a handout for your consideration regarding any action the board may want to take in response to the resolutions.

Recommendation: Review materials and Architect laws and rules to determine if the Board needs to take any action in response to approved resolutions.

Submitted by Board Staff
November 9, 2016

Board Meeting

Tab 5

Complaint Cases for Review

Complaint closure recommendations
presented by the assigned case manager.

Board action is required on each case.

**CASE MANAGER SUMMARY WORKSHEET**

- Please review the case file to complete this worksheet.
 - Use this worksheet to make a recommendation to the board.
 - Do not use specific names of respondents or complainants on this form.
 - Do not add recommended sanctions on the worksheet. That discussion will happen separately.
- If you need additional information or have questions about this summary, please contact staff.

Case number: 2014-09-0404-00ARC

Give a brief summary of the complaint and the alleged violation(s): (*Example of alleged violation: unlicensed practice, unprofessional conduct for . . .*)

Unlicensed practice, sign posted calls herself and architect. RCW 18.08.310 says one may identify themselves an architect in Washington if any offer (or sign) clearly indicates not licensed in WA. The sign does not say that.

What violations did you find? State the RCW or WAC if applicable:

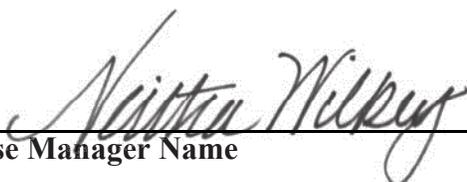
- No Violations
 List Violations
1. RCW 18.08.310
 - 2.
 - Etc.

What evidence supports the alleged violation? (*Example: webpage language, print advertising, contract etc.*)

- No Violation
 For each violation, briefly identify the supporting evidence (*you can reference the case file index*)
1. Signage
 - 2.
 - Etc.

Action Required

- Recommend charges
 Remediation/Counseling
 Recommend for closure


 Case Manager Name

10/25/16
 Date

RETURN TO: DFCCOMPLIANCE@DOL.WA.GOV

CASE MANAGER WORKSHEET

- Please review the case file to complete this worksheet.
 - Use this worksheet to make a recommendation to the board.
 - Do not use specific names of respondents or complainants on this form.
 - Do not add recommended sanctions on the worksheet. That discussion will happen separately.
- **If you need additional information or have questions about this summary, please contact staff.**

CASE NUMBER: 2016-08-0401-00ARC

COMPLAINT ALLEGATIONS: An individual verbally stating he was an architect during a public meeting interview for a planning commission meeting.

FINDINGS OF FACT: Evidence exists within the case file where the respondent admits he misspoke during a public meeting interview with the Planning Commission stating he worked “6 ½ years as an Architect”, rather than “6 ½ years in the field of architecture”. Further evidence (Planning Commission position advertisements) exists in the case file, that the position being sought by the respondent did not require a licensed architect; the respondent’s written application for the position clearly states, “6 ½ years in the field of architecture”; and correspondence with the Planning Commission Committee Chair that the respondent never intended to imply to them that the respondent was an architect.

CONCLUSIONS: The respondent quickly responded to the complaint and followed up with city officials to clarify his qualifications and correct the situation.

RECOMMENDATIONS:

(Please select one)

Closed with no further action: X

Remediation\Counseling: _____

Formal Action: _____

Supporting RCW & WAC’s Violations:

- 1)
- 2)
- 3)

Rick Benner
Signature of Case Manager

11-10-16
Date

RETURN TO INVESTIGATION MANAGER (jshort@dol.wa.gov)

Board Meeting

Tab 6

Legal Issues for Deliberation

Negotiated settlement orders or default orders presented by the board's prosecution team.

Board action is required on each order.

**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
BUSINESS AND PROFESSIONS DIVISION
WASHINGTON STATE BOARD FOR ARCHITECTS**

In the Matter of the Unlicensed Practice
as an Architect of:

Paul Wong DBA Studio Form Space
Respondent.

No. 2014-07-0400-00ARC

**AGREED FINDINGS OF FACT,
CONCLUSIONS OF LAW, AND
ORDER TO PERMANENTLY
CEASE AND DESIST**

The Architect Program (Program) of the Business and Professions Division of the Department of Licensing (Department), by and through R. July Simpson, Assistant Attorney General, and Paul Wong (Respondent) agree to entry of this AGREED FINDINGS OF FACT, CONCLUSIONS OF LAW, AND ORDER TO PERMANENTLY CEASE AND DESIST (Agreed Order):

1. PROCEDURAL AGREEMENTS

1.1 Respondent was served with the Statement of Charges on Unlicensed Activities and Notice of Intent to Issue Cease and Desist Order (Statement of Charges) in this proceeding, along with an Answer to Statement of Charges (Answer). The Statement of Charges alleges that Respondent engaged in misrepresentation amounting to unprofessional conduct and/or practiced or offered to practice professional services for others in the State of Washington as an Architect without a license.

1.2 Respondent timely filed an Answer.

1.3 The Program, through its attorney, and Respondent have engaged in settlement discussions, during which this Agreed Order was agreed upon.

1.4 Respondent understands the Program is prepared to proceed to a hearing based on the Statement of Charges.

1.5 Respondent understands he has the right to defend against the allegations in the Statement of Charges by presenting evidence at a hearing.

1.6 Respondent understands that should the Program prove at a hearing the allegations in the Statement of Charges, the Washington State Board for Architects (Board) has the power and authority to impose sanctions under RCW 18.235.110, RCW 18.235.150, and Chapter 18.08 RCW.

1.7 Respondent and the Program agree to speed the final resolution of this matter by means of this Agreed Order.

1.8 Respondent waives the opportunity for a formal hearing on the Statement of Charges contingent upon signature and acceptance of this Agreed Order by the Board.

1.9 This Agreed Order is not binding unless and until it is signed and accepted by the Board.

1.10 Respondent waives any objection to the participation of any of the members of the Board (other than Scott Harm, the reviewing board member and case manager in this proceeding) in a formal hearing in this matter if the Board rejects this Agreed Order.

2. AGREED FINDINGS OF FACT

The parties agree to facts as follows:

2.1 Paul Wong (Respondent) has not applied to the Department for an Architect license and has not been issued an Architect license. At all times herein, the Respondent was unlicensed as an architect.

2.2 Without the knowledge or permission of Pamela Allen, an architect licensed in the State of Washington (license no. 7331), Respondent used a copy of Ms. Allen's stamp and signature on at least eight (8) occasions in 2011 through 2014 as follows:

2.2.1 Respondent used a copy of Ms. Allen's architectural stamp and signature without her knowledge or permission on a tenant improvement project for the Apple Day

- Spa, Permit # 11 100598 and job number ADS-0112, submitted on or about January 31, 2011 to Snohomish County Planning and Development Services for approval.
- 2.2.2 Respondent used a copy of Ms. Allen's architectural stamp and signature without her knowledge or permission on a proposed addition for the Hong residence, job no. HR201102, submitted on or about March 9, 2011 to the City of Mukilteo for approval.
- 2.2.3 Respondent used a copy of Ms. Allen's architectural stamp and signature without her knowledge or permission on a proposed addition for the Hong residence, job no. HR201102, submitted on or about April 6, 2011 to the City of Mukilteo for approval.
- 2.2.4 Respondent used a copy of Ms. Allen's architectural stamp and signature without her knowledge or permission on or about February 10, 2011 for the cover sheet for a proposed development for the Old Blue Coffee House and Bakery. Respondent submitted the plan and building permit application on or about May 9, 2011 to the City of Moses Lake for approval.
- 2.2.5 Respondent used a copy of Ms. Allen's architectural stamp and signature without her knowledge or permission for a tenant improvement for Old Blue Coffee House and Bakery, submitted on or about December 5, 2013 to the City of Moses Lake for approval.
- 2.2.6 Respondent used a copy of Ms. Allen's architectural stamp and signature without her knowledge or permission for the tenant improvement for Phoenix Dental Lab, job number PDL-0713, submitted on or about July 30, 2013 to the City of Mount Lake Terrace for approval.
- 2.2.7 Respondent used a copy of Ms. Allen's architectural stamp and signature without her knowledge or permission for the tenant improvement for Phoenix Dental Lab.

job number PDL-0713, submitted on or about September 3, 2013 to the City of Mount Lake Terrace for approval.

2.2.8 Respondent used a copy of Ms. Allen's architectural stamp and signature without her knowledge or permission for the proposed site plan for Yao Village Townhomes, job number YVT-0613 and SMM-0613, on or about June 9, 2014 for approval. Respondent submitted the plan and building permit application on or about December 11, 2013 to the City of Moses Lake for approval.

2.3 On or about July 14, 2014, the Board received a complaint from Pamela Allen (license no.7331), dated July 3, 2014, that Respondent submitted at least five construction permit applications to the City of Moses Lake over the course of five years using Ms. Allen's Washington State architect stamp and signature, without Ms. Allen's knowledge or permission.

2.4 On June 26, 2014, Ms. Allen received a phone call from Lee Creiglow, a building official at the City of Moses Lake Community Development Department, who inquired about plans submitted by Respondent as part of a construction permit application which bore what appeared to be a photocopy of Ms. Allen's stamp and signature. That same day, Ms. Allen confronted the Respondent about the issue. The Respondent emailed Ms. Allen that day, admitting in part: "I have stopped the permit application at the City of Moses Lake. I let them know that you have not associated (*sic*) with the project and have no knowledge about the project. I presume you will take a legal action or law suit against my behavior and misconduct due to this matter." Respondent's email to Ms. Allen continued: "I am the one at fault and take full blame and responsibility for all the inconvenience and unprofessional manner I have caused."

2.5 On July 14, 2014, the Board's complaint intake staff sent a letter to Respondent, attaching Ms. Allen's complaint and requesting a response to the allegations. On July 27, 2014, the Respondent submitted a written response to the Board's letter, stating that Respondent is "fully responsible for unauthorized practice of architecture."

2.6 At the time of Ms. Allen's July 2014 complaint to the Board, she was not aware of other instances that the Respondent had also used her stamp and signature without her knowledge or permission; including records possibly filed with other public authorities and agencies similar to the plans filed with the City of Moses Lake.

2.7 On November 20, 2014, Ms. Allen informed the Board's investigator of two additional projects in Snohomish County where she discovered that Respondent used her architectural stamp and signature without her knowledge or permission.

2.8 The building permit applications filed with the City of Moses Lake on May 9, 2011 and December 11, 2013 list the architect/engineer for the projects as "Studio Form Space." No such business has registered with the Board nor been granted a certificate of authorization from the Board to offer architectural services in Washington.

2.9 The Respondent submitted a resume to the City of Moses Lake in support of his building permit applications, captioned "Paul Wong, Architect," which says in part: "Paul has been practicing in architecture for 23 years. With degree (*sic*) in architecture, Paul's experience ranges from site planning to all phases of architecture." In a section captioned "EDUCATION, LICENSE," the resume states: "Licensed Architect – State of Washington."

2.10 The conduct in sections 2.1 through 2.9 above constitute multiple violations and unprofessional conduct under RCW 18.08.310(1), RCW 18.08.440(2), (4), and (5), RCW 18.235.130(1), (8), (11), and (15), and WAC 308-12-330(4)(a) and (c), and (5)(c), and is grounds for issuance of a Cease and Desist Order and imposition of fines.

3. AGREED CONCLUSIONS OF LAW

Based on the agreed findings of fact above, the parties agree to conclusions as follows:

3.1 The Board has jurisdiction over the subject matter of this proceeding.

3.2 The conduct described in sections 2.1 through 2.9 constitutes unprofessional conduct, under RCW 18.08.310(1), RCW 18.08.440(2), (4), and (5), RCW 18.235.130(1), (8), (11), and (15), and WAC 308-12-330(4)(a) and (c), and (5)(c); and is grounds for issuance of a Cease and Desist Order pursuant to 18.235.150 (2) and (5).

4. AGREED PERMANENT CEASE AND DESIST ORDER

Based on the preceding Procedural Agreements, and Agreed Findings of Fact and Conclusions of Law, Respondent and the Program agree to entry of the following order:

4.1 Respondent shall permanently cease and desist from using the stamp or signature of licensed architects without their knowledge or permission, and from practicing or offering to practice professional services for others in the State of Washington as an Architect, and from using in connection with his name the title Architect or other language in such a way as to convey the impression that Respondent is a licensed Architect. Respondent may practice or offer to practice architecture in the future only if he applies for and is granted an Architect license by the Board. Respondent shall further permanently cease and desist from using the business name Studio Form Space in connection with offering architecture services in the State of Washington unless and until such time as the entity registers with the Board and is granted a certificate of authorization to offer architectural services.

4.2 Respondent agrees he shall not be eligible to apply to the Board for an Architect license for a period of 30 years from when this Agreed Order is served by the Board. Respondent further agrees that in order to be eligible to apply to the Board for an Architect license, Respondent must comply with all provisions of this Agreed Order.

4.3 Respondent is assessed a fine of \$9,000. The fine is to be submitted to the Department within 30 days of the date this Agreed Order is served by the Board. The fine shall be submitted to:

**Department of Licensing
Lily Reinecke, Board Clerk
PO Box 3907
Seattle, WA 98124-3907**

4.4 This Agreed Order addresses only the Board's authority to impose civil fines for the conduct described above and does not preclude pursuit of criminal charges based on the conduct described herein. Nor does this Agreed Order preclude the Board from bringing additional statements of charges based on conduct not described above if the Board later discovers Respondent has engaged in additional wrongful activity.

4.5 If Respondent violates any provision of this Agreed Order, the Board may take further action against Respondent.

4.6 Respondent shall be responsible for all costs, expenses, fees and/or tax consequences incurred by the Respondent in complying with this Agreed Order.

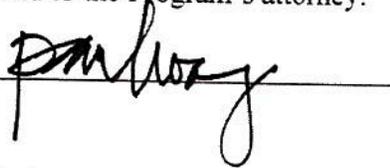
4.7 This Agreed Order takes effect immediately upon being served by the Board. RCW 18.235.080. Service is effective upon mailing by the Board. RCW 34.05.010(19).

4.8 Respondent and the Program have read this Agreed Order in its entirety and fully understand and agree to all of it.

4.9 This Agreed Order may be submitted to the Board for approval and entry without further notice.

4.10 If the Board accepts this Agreed Order, the Program will mail a signed copy to Respondent and to the Program's attorney.

Paul Wong
Respondent



Date

October 11, 2016

R. July Simpson, WSBA#45869
Assistant Attorney General
Attorney for Architect Program

Date

Lorin Doyle, Administrator
Washington State Board for Architects

Date

5. ORDER

The Washington State Board for Architects accepts and enters this Agreed Findings of Fact, Conclusions of Law, and Order to Permanently Cease and Desist. Nothing in this Agreed Order may be construed as a limitation on the enforcement authority of the Department or Board with respect to Respondent's duties and obligations under the laws governing Architects.

DATED this _____ day of _____ 2016.

STATE OF WASHINGTON
WASHINGTON STATE BOARD FOR ARCHITECTS

Presiding Officer

Presented by:

R. July Simpson, WSBA#45869
Assistant Attorney General
Attorney for Architect Program

We are committed to providing equal access to our services.
For information visit dol.wa.gov/access. (TDD/TTY call 711)

Board Meeting

Tab 7

Disciplinary & Investigation Reports

Standard disciplinary reports and a list of any administratively-closed complaints.

Provided for information only – typically no board action is needed.

Washington State Board for Architects Complaint Report - Page 1 Open Cases

Olympia, WA

November 17, 2016

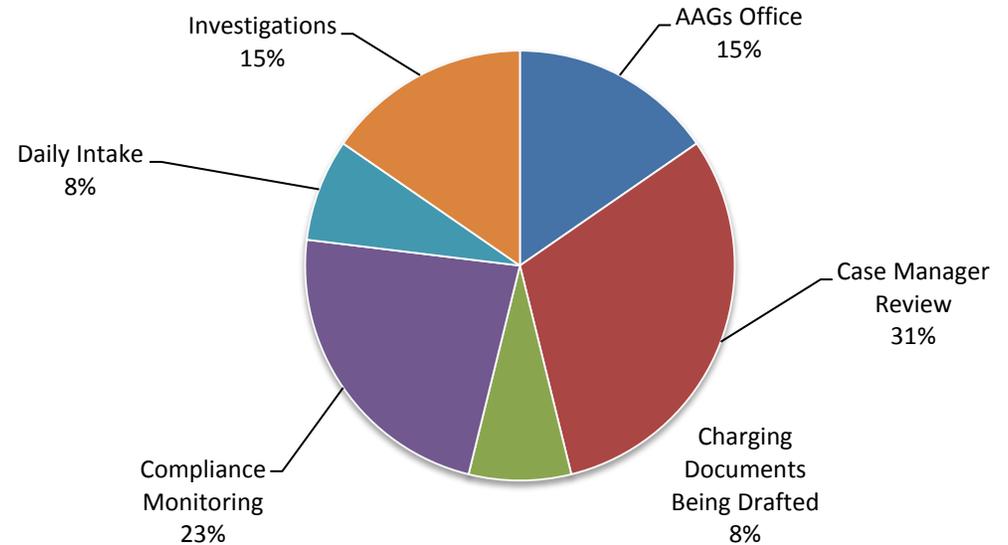
Assigned to:	Unlicensed	Unprofessional Conduct
Rick Benner	0	0
Scott Harm	2	0
Colin Jones	1	0
Roch Manley	0	0
Sian Roberts	0	0
Neitha Wilkey	1	0
No Case Manager	7	2
TOTAL	11	2

Recent Case History	2016	2015
Beginning	26	40
+ Opened	28	62
- Closed	41	76
Remaining open	13	26

Collections Activity	
Monitored for compliance	3
Sent to collections	17
Outstanding fines*	\$ 500.00

*not sent to collections

Open Case Status



Typical Complaint Process (Open Case Status)

- o Staff receive complaint (*Daily intake*)
- o Staff evaluate complaint (*Daily intake*)
- o Staff use BAP if appropriate (*BAP*)
- o Staff assign to Case Manager (CM) (*Case Manager Review*)
- o CM review; determine whether to investigate (*Case Manager Review*)
- o Staff investigate complaint (*Investigations*)

- o If no evidence supports allegation, CM recommend closure (*Case Manager Review*)

- o If evidence supports allegation, CM determine sanctions (*Case Manager Review*)
- o Staff drafts charging documents (*Charging Documents Being Drafted*)

Run date: 11/8/2016

Board Meeting

Tab 8

Assistant Attorney General's Report

Presentation of general legal issues
of interest to the board.

Provided for information only –
typically no board action is needed

Board Meeting

Tab 9

Committee/Task Force Reports

Reports and updates from the board's
standing committees or task forces.

Board action may be needed.

Board Meeting

Tab 10

Board Administrator's Report

Operational reports and information
about legislative matters of interest to the board.

Provided for information only –
typically no board action is needed.

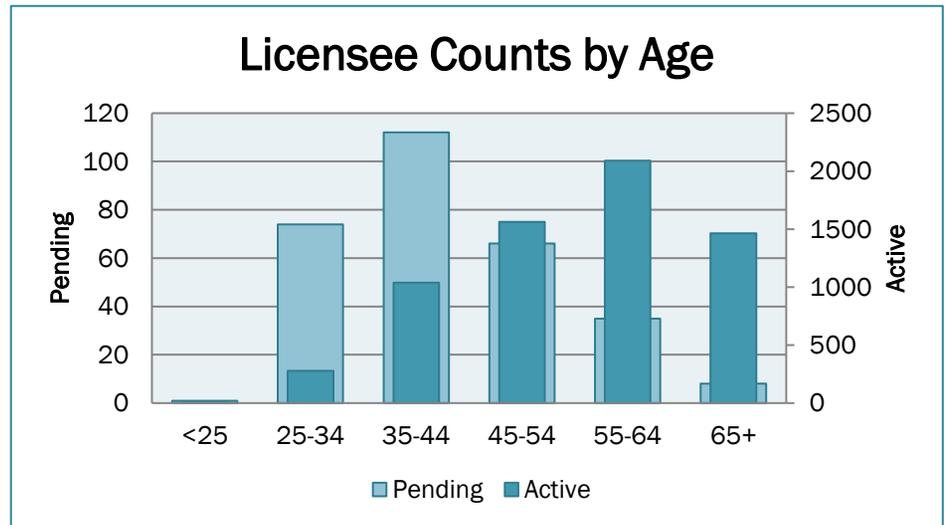
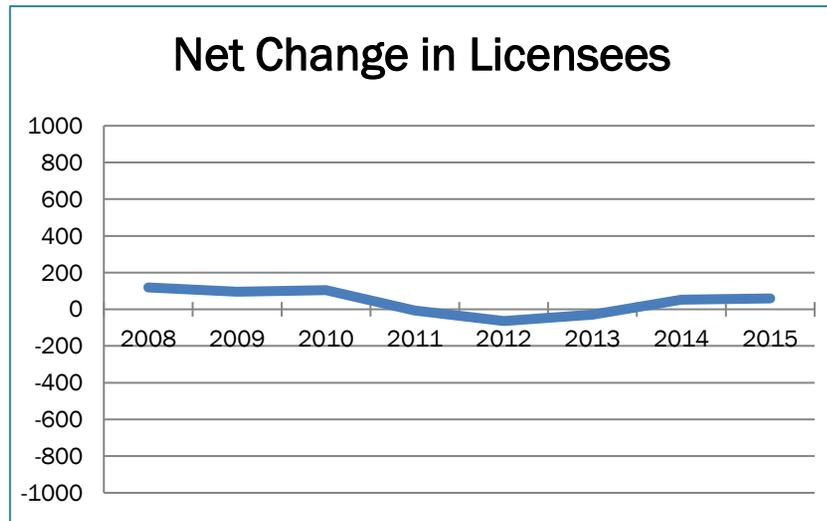
Architects- Licensee Demographics and Trends

Licensee Gender	Male	Female
% of Active Licensees	83%	17%
% of Pending Applicants	69%	31%

Licensee Counts	WA	Out of State
Active	3938	2493
Pending	180	116
Inactive	224	513
Retired	439	345
Delinquent*	718	1190

Licensee Ages Count						
Age	<25	25-34	35-44	45-54	55-64	65+
Active	1	278	1037	1562	2089	1463
Pending	1	74	112	66	35	8
Inactive	0	4	11	58	125	424
Delinquent*	0	8	57	164	404	1249
Total	2	364	1217	1850	2653	3144

*this is a general category for anyone who once had a license and did not take action to move it to inactive or retired status



Architects - New Licensees via Examination

Name	City, State
Adam Pazan	Seattle, WA
Aron Lee	Rockwall, TX
Bowen Tubbs	Tacoma, WA
Derek Wilfong	Tualatin, OR
Fredrika Witt	Seattle, WA
Jason Tran	Seattle, WA
Jeffrey Matarrese	Seattle, WA
Jennifer Mueller	Lynnwood, WA
John Dorsey	Gig harbor, WA
Kailin Gregga	Seattle, WA
Kathryn Fehrenbacher	Seattle, WA
Kyle Davis	Seattle, WA
Lauren Powers	Seattle, WA
Liliane Sabra	Kent, WA
Louis Lodi	Seattle, WA
Marlo Dowell	Seattle, WA
Meaghan Mcdonald	Seattle, WA
Megan Marshall	Seattle, WA
Megan Pryor	Seattle, WA
Melaney Wyzykowski	Tacoma, WA
Michael Davis	Seattle, WA
Paul Dejong	Bainbridge island, WA
Randall Rozier	Fairbanks, AK
Samantha Beadel	Seattle, WA
Samantha Surath	Seattle, WA
Sean Waldron	Vashon, WA
Whitney Pearce	Seattle, WA
Yousman Okano	Seattle, WA

Architects - New Licensees via Reciprocity

Name	City, State
Ali Jeevanjee	Los angeles, CA
Ammar Sarsam	Newport beach, CA
Andrew Erstad	Boise, ID
Babak Eslahjou	Toronto, BC
Benjamin Baird	Salt lake city, UT
Brad Benke	Seattle, WA
Chad Fowler	Southborough, MA
Christ Kamages	Novato, CA
Christopher Blangeres	Roseville, CA
Curtis Christensen	Seattle, WA
David Winfrey	Dallas, TX
Dennis Lee	Walnut, CA
Gary Houston	Torrance, CA
George Kimmerle	Morristown, NJ
George Lance	Tucson, AZ
Gregory Flinders	Portland, OR
Gregory Johnson	Houston, TX
James Garland	Los angeles, CA
Jason Turnbow	Dallas, TX
Jeffrey Likes	Eagle, ID
Jeremy Nelson	Minneapolis, MN
Jonathan Reyes	Seattle, WA
Jorge Alfaro	Danville, CA
Jyoti Naik	Seattle, WA
Kaitlin Conley	Mountain view, CA
Karl Chambers	Ankeny, IA
Kevin Allen	Grayslake, IL
Kyle Andersen	Portland, OR
Lauren Ducharme	Parkville, MO

Lauren Rudeck	Seattle, WA
Levi Jette	Bremerton, WA
Lewis Sowles	Tumwater, WA
Marc Holt	Sequim, WA
Mark Downey	Vernon hills, IL
Mark Watford	Dallas, TX
Matthew Huffield	Richland, WA
Michael Biermann	Las vegas, NV
Michael Carlson	Sarasota, FL
Michael Kollin	Long beach, WA
Michael Malone	Rowlett, TX
Michael Stueve	Portland, OR
Michael Woodley	Littleton, CO
Miranda Karli	Bellevue, WA
Nathan Carter	Portland, OR
Nathan Morgan	Avery, CA
Nicholas Mira	Portland, OR
Paul Senzaki	Palos verdes estates, CA
Peter Sokoloff	San francisco, CA
Richard Spies	Portland, OR
Robert Franklin	Chattanooga, TN
Robert George	Phoenix, AZ
Robert Plichta	Aurora, IL
Ryan Triphahn	Hoffman estates, IL
Stephen Lochte	Sacramento, CA
Steven Brenden	Paradise valley, WA
Theodore Fullmer	Seattle, WA
Theresa English	Kansas city, MO
Thomas Hughes	Stamford, CT
Thomas Knittel	Seattle, WA
Willaim Bylund	Snohomish, WA
William Hamlin	Middleton, ID
William Lyle	San francisco, CA

Board Meeting

Tab 11

Other Business

Review of action items from this meeting, agenda items for the next meeting, and discussion of topics added under the Order of the Agenda.

Board Meeting

Tab 12

Adjournment