



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
PO Box 9026 Olympia, Washington 98507-9026

July 26, 2013

TO: School Owners
FROM: Susan Colard, Cosmetology Program Administrator
Washington State Department of Licensing
SUBJECT: Postsecondary Education License

During the 2013 legislation House Bill 1683 was signed into law. The intent of the legislation is to maintain and expand access to postsecondary education and improve opportunities for students. The federal government requires that schools who meet the requirements for student financial aid programs are recognized.

What are the requirements?

Schools must meet specific conditions to be federally recognized as an institution of postsecondary study:

1. The school admits as regular students only those individuals who have earned a recognized high school diploma or the equivalent of a recognized high school diploma, or who are beyond the age of compulsory education as provided in RCW 28A.225.010; and
2. The school is licensed by name by the department under this chapter to offer one or more training programs beyond the secondary level.

What does this mean for you?

All school licenses will be labeled as postsecondary schools however you must meet the federal requirements for your students to qualify for federal financial aid programs. If you would like to have a “postsecondary school” license before your regular renewal period you will need to request a duplicate license and pay the \$15 fee. If you do not wish to have a new license with the “postsecondary school” label before your renewal you can continue to operate with your current license.

If there are any questions regarding the new process, please contact the state of Washington Department of Licensing at plssunit@dol.wa.gov or 360-664-6626.

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**We are committed to providing equal access to our services.
If you need accommodation, please call 360-664-6626 or TTY 360-664-0116.**