

Firearms Record Certification Request

Use this form to request a certification of a concealed pistol, alien firearm, or firearms dealer license, and also handgun purchase history for yourself or a deceased individual. Complete the required sections and indicate which certifications you are requesting. When completed, take this form and your photo ID to your local law enforcement agency.

Section 1: Personal information

PRINT or TYPE Name (<i>Last, First, Middle</i>)		
Address		
City	State	ZIP code
(Area code) Daytime telephone number	Date of birth (<i>Month/Day/Year</i>)	
Certifications requested <input type="checkbox"/> Concealed pistol license <input type="checkbox"/> Alien firearms license <input type="checkbox"/> Firearms purchase history <input type="checkbox"/> Firearm dealer license		

Section 2: Deceased individual information (Include copy of death certificate and executor orders)

PRINT or TYPE Name (<i>Last, First, Middle</i>)	Date of birth (<i>Month/Day/Year</i>)
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Section 3: Law enforcement only

Complete this section and email, mail, or fax this form along with a copy of the requestor's information and any required documentation to:

Firearms
 Department of Licensing
 PO Box 9649
 Olympia, WA 98507-9649

Email: firearms@dol.wa.gov

Fax: (360) 570-4945

PRINT or TYPE Agency name		Date
Agency representative name	Title	
Address		
City	State	ZIP code
(Area code) Telephone number	(Area code) Fax number	Email address
Type of identification—photo ID only (<i>select one</i>) <input type="checkbox"/> Driver license / State ID number _____ <input type="checkbox"/> Other (i.e. military ID, passport, etc.) _____		
Deceased/Executor documents If requesting a deceased individual's record, you must attach a death certificate and orders showing the requestor is the executor of the estate. Documents attached: <input type="checkbox"/> Death Certificate <input type="checkbox"/> Executor of Estate		

Make sure that your agency name and telephone number is on this form. We will call to verify this form came from your agency.

RCW 9.41.129
 RCW 42.56.240(4)