



STATE OF WASHINGTON  
**DEPARTMENT OF LICENSING**  
**GEOLOGIST LICENSING BOARD**  
**MEETING MINUTES**  
**DRAFT**  
***REGULAR BOARD MEETING***

**DATE:** June 30, 2009

**TIME:** 9 AM

**LOCATION:** Department of Licensing  
405 Black Lake Blvd  
2nd Floor, Conference Room 2209  
Olympia, WA 98502

**Present:** Richard Galster, Chair  
William Laprade, Vice Chair  
Dave Norman, Secretary  
Brian Beaman, Member  
Gene St. Godard, Member

**Absent:** William Ernst, Member

**Also Present:** Joe Vincent, Jr., Administrator  
Lorin Doyle, Deputy Administrator  
Martha Lantz, Assistant Attorney General  
Erica Hansen, Administrative Assistant

**OPEN SESSION – June 30, 2009 9:03 AM**

**1. Call to Order**

1.1 Introduction of Visitors and New Board Member

There were no visitors present.

Board members and staff exchanged introductions with new board member Brian Beaman.

## 1.2 Order of Agenda

Ms. Lantz requested the Attorney General's Report be moved if necessary in order to completed during the morning session. The board agreed to amend the order of the agenda if necessary.

Mr. St.Godard made a MOTION to approve the order of the agenda, Mr. Laprade SECONDED the MOTION and it passed.

## 1.3 Approval of Minutes, March 25, 2009 meeting

The board reviewed the draft minutes from the March meeting. A spelling correction was noted on page six.

Mr. St.Godard made a MOTION to approve the minutes with the noted spelling correction, Mr. Laprade SECONDED the MOTION and it passed.

**Staff Assignment: Ms. Hansen will make the noted corrections to the final version of the minutes before posting them to the Geologist Website.**

## 1.4 Review of Action items

No Business

## 1.5 Review Communications

The board reviewed a letter to Dr. Randall, former board chair thanking him for his participation in the Annual Hydrogeology Symposium. Mr. Vincent gave a brief report on the symposium.

The board reviewed correspondence from David Strong. Mr. Strong requested the board's opinion on whether a specific memorandum met the requirements for work performed by an engineering geologist and required a stamp.

The board reviewed the correspondence and determined that the memorandum was a regulatory agency's internal request for further information and did not make any geological interpretations. The board determined the memorandum did not require a stamp.

**Staff Assignment: Staff will respond to Mr. Strong's request.**

## 2. Rule Adoptions/Hearings

No Business

## 3. Public Presentations

No Business

## 4. Complaint / Investigations

No Business

## 5. Legal Issues and / or Deliberation

No Business

## 6. Disciplinary & Investigation Items

The Disciplinary Report was provided in the meeting packet.

## 7. Assistant Attorney General's Report

Ms. Lantz reported she has accepted a position with the City of Tacoma and will be leaving the Attorney General's Office at the end of July. She also reported there had been no new activity related to the complaint made to the Executive Ethics Committee.

## 8. Committee Reports

### 8.1.Exam Committee Report

#### 8.1.1. Exam development update – Hydrogeology and Engineering Geology

Mr. St.Godard reported the Hydrogeology exam development had been completed.

Ms. Doyle reported ten applicants were registered to sit for the Hydrogeology exam scheduled for July 10<sup>th</sup>.

Mr. Vincent reported Dr. Randall had offered to assist the board in reviewing the test results.

Mr. Vincent reported only one of the Hydrogeology Specialty exams had been completed at the June 2<sup>nd</sup> Angoff session and one more meeting will likely be necessary to complete the project.

**Staff Assignment: Staff will contact COMIRA about the Angoff session for the second exam.**

### 8.2.Communications Committee Report

Mr. Laprade reported on the APWA conference. The board discussed its community outreach through participation in various conferences.

**Staff Assignment: Staff will register the board for the 2010 WA Assoc of Cities annual conference and the WA Assoc of Counties 2011 annual conference.**

The board was provided a copy of a poster the Oregon Board distributes to Universities. The board discussed the possibility of publishing something similar. They also discussed the need to take a proactive approach to student outreach. The board agreed to individually establish contacts at Washington universities with geology programs.

Board Assignment: Board members will establish contacts at Washington universities as assigned. The assignments were agreed as follows:

Mr. St.Godard: Washington State, Eastern Washington, University of Idaho  
Mr. Laprade: Whitman  
Mr. Beaman: University of Washington, Western Washington  
Mr. Norman: Pacific Lutheran, Central Washington, Evergreen State College  
Mr. Ernst: University of Puget Sound

Staff Assignment: Staff will email the board a list of Washington universities with geology programs.

Staff Assignment: Staff will email a contact assignment reminder mid-September.

**Break: 10:25 AM**

**Reconvene: 10:40 AM**

#### 8.2.1. Newsletter Update

No Report

Staff Assignment: Staff will modify the "Pathway to Licensure" flyer produced for the Hydrogeology Symposium and use it for outreach (e.g. with students, in newsletter, etc.)

### 9. Administrator's Report

#### 9.1. Board Operations

##### 9.1.1. Administrative Matters/Legislation

Mr. Vincent reported the soil and wetlands scientist proposed legislation failed to pass. Mr. Vincent reminded the board that his role in the development of proposed legislation is limited to providing information on the formation and administration of regulatory programs and asked the board to contact him if they have any questions or concerns.

Mr. Vincent reported on other legislation impacting the Department of Licensing.

Staff Assignment: Staff will work with the Department of Licensing's communications staff to publicize and recruit for the public member vacancy.

##### 9.1.1.1. Board Travel Worksheets

No Report

##### 9.1.2. Financial Report

A financial report was provided in the meeting packet.

#### 9.2. Business and Professions Division

No Report

#### 9.3. Department of Licensing

No report

#### 9.4. Board / Staff Travel

Mr. Vincent reported that the Governor's directive limiting out-of-state travel will expire June 30, 2009, however due to the current financial climate travel to the National Association of State Boards of Geology's (ASBOG) annual meeting may still be limited.

#### 9.5. Licensees and Application Statistics

Reports on licensing statistics were provided in the meeting packet.

### 10. Old Business

#### 10.1. Rule Discussion

The board agreed to assign rule revisions to the Rules Committee.

- WAC 308-15-020 (9) - Years of professional practice and years of professional specialty practice
- WAC 308-15-020 (10) – Years of professional specialty practice

**Board Assignment: The Rules Committee will work with staff to draft revisions to WAC 308-15-020 (9) and WAC 308-15-020 (10)**

#### 10.2. American Public Works Association (APWA) 2009 Spring Conference

See Communications Committee Report

#### 10.3. Hydrogeology/hydrology/wetlands delineation discussion

##### 10.3.1. Draft Policy for Activities not Considered Geology

The Board reviewed the draft policy on activities not considered the practice of geology. The Board amended the policy and Mr. St.Godard made a MOTION to approve the policy as amended Mr. Norman SECONDED the MOTION and it passed.

**Staff Assignment: Staff will post the policy on the website and publicize it through the newsletter and listserv.**

### 11. New Business

#### 11.1. Outreach to College Students

See Communications Committee Report

#### 11.2. New Committee Assignments

##### Communications

Mr. Laprade  
Mr. Norman  
Public Member

##### Rules

Mr. Ernst  
Mr. Norman  
Mr. Beaman

##### Exam

Mr. Beaman  
Mr. Galster  
Mr. St. Godard

##### Joint Engineering

Mr. Laprade

**12. Other Business**

12.1. Action Items from this meeting

The action items from this meeting will be added to the Master Action Items list

12.2. Agenda Items for next meeting

No Business

12.3. Any other business

No Business

**13. Adjourn 11:55 AM**