



STATE OF WASHINGTON
DEPARTMENT OF LICENSING

**WASHINGTON BOARD OF REGISTRATION FOR
LANDSCAPE ARCHITECTS**

**MEETING MINUTES
REGULAR BOARD MEETING**

DATE: April 16, 2009

TIME: 9:30 a.m.

LOCATION: University of Washington
Architect Hall, Room 140
3949 15th Ave NE
Seattle, WA

Present: Thomas Sherry, Chair
Clyde Haase, Secretary
Fred Glick, Member
Shane Dewald, Pro-tem Member, via telephone

Also Present: Joe Vincent Jr., Executive Administrator
Lorin Doyle, Deputy Administrator
Erica Hansen, Administrative Assistant
Martha Lantz, Assistant Attorney General

1. Call to Order 9:43 AM

1.1. Introduction of visitors

There were no visitors present.

1.2. Order of Agenda

Items 10.3 Complaint thresholding procedures and 10.4 Phonebook/Website Listings and Advertising were moved to be addressed before the closed session.

1.3. Approval of Minutes, January 22, 2009 Conference Call Meeting

Mr. Haase made a MOTION to approve the order of agenda as amended and accept the minutes as presented, Mr. Glick SECONDED the MOTION and it passed.

1.4. Review of Communications

No Business

2. Hearings/Rule Adoptions/BAP Appeals/Public Presentations

No Business

2.1. Meet with Students 12:00 PM

The board gave a presentation on professional licensure to students.

10:00 AM Ms. Dewald joined the meeting via conference call.

CLOSED / EXECUTIVE SESSION 10:05 AM

3. Complaints / Investigations

4. Legal Issues and / or Deliberation

OPEN SESSION 11:00 AM

The following cases were closed with no further action:

2008-12-1300-00LAN

2009-02-1300-00LAN

2008-03-1300-00LAN

In the Matter of the Unlicensed Title Use of Landscape Architectural of:
Copper Creek Landscaping, Inc., Respondent
Order approved as presented, Respondent fined \$1,000.00

5. Disciplinary and Investigation Items

A report of current disciplinary cases was provided in the meeting packet.

6. Assistant Attorney General's Report

No Report

7. Committee Reports

7.1. Communications Committee

7.1.1. Newsletter Update

Ms. Doyle reported the landscape architect newsletter had been posted to the board's webpage.

8. Board Administrator's Report

8.1. Board Operations

8.1.1. Statistics – Professions Status Report

Current statistic and status reports were provided in the meeting packet.

8.1.2. Licensing trends

A current report on licensing trends was provided in the meeting packet.

8.1.3. Financial Report

A summary financial report was provided in the meeting packet.

8.2. Administrative Matters/Legislation

8.2.1. SSB 5273 Landscape Architect Practice Act Legislation

Mr. Vincent reported that SSB 5273 passed through the Senate on February 26th and the House on April 9th with floor amendments.

The board was provided a copy of SSB 5273 which they reviewed and discussed.

Staff Action Item: Staff will keep the board updated on the activity of SSB 5273

Break for lunch and student presentation: 11:53 AM

Reconvene: 1:05 PM

8.3. Business and Professions Division

No report

8.4. Department of Licensing

No report

8.5. Board / Staff Travel

Mr. Vincent reported that the Department of Licensing is still operating under the Governor's directive limiting out-of-state travel.

8.6. Other items

No Business

9. Old Business

9.1. Report on CLARB 2009 Spring Meeting February 27-28, 2009

Mr. Sherry gave a summary of the topics discussed at the 2009 CLARB spring meeting. Regulation, continuing education and practice overlap were the main points of discussion and the board should expect to see more on the subjects at the annual meeting in September.

10. New Business

10.1. Board Member Vacancy Update

Mr. Vincent reported that the Governor has not yet appointed Mr. Yap's replacement and encouraged the board to be proactive in the recruitment of potential applicants.

10.2. Election of officers

The board considered the following slate of officers: Fred Glick, Chair, Clyde Haase, Vice Chair and Tom Sherry, Secretary.

Mr. Haase made a MOTION to accept the slate of officers as presented, Mr. Sherry SECONDED the MOTION and it passed.

10.3. Complaint thresholding procedure

The board reviewed and discussed the proposed complaint thresholding procedure to the board. The procedure delegates administrative closure of certain complaints.

Mr. Glick made a MOTION to accept the proposed complaint thresholding process as presented, Mr. Haase SECONDED the MOTION and it passed.

10.4. Phone Book/Website Listings and Advertising

Staff presented a draft letter to phone and internet directories with a general directive on the appropriate separation of landscape architect and other listings.

Mr. Haase made a MOTION to accept the general directive on listings with modifications, Mr. Glick SECONDED the MOTION and it passed.

10.5. Regional Test Centers/CLARB Exam Administration

The board discussed the CLARB administration of the LARE and the disparities between the CLARB standards of eligibility and the current WAC.

Mr. Glick made a MOTION to adopt the CLARB standards for eligibility for any candidate with a degree and that any existing WAC to the contrary shall be set aside, Mr. Haase SECONDED the MOTION and it passed.

Mr. Glick Made a MOTION to allow CLARB to administer all portions five portions of the LARE exam.

Staff Assignment: Staff will proceed with the rule making process to formally adopt the CLARB standard of eligibility as dictated by pending legislation.

Staff Assignment: Staff will take the steps necessary to allow CLARB to administer all five portions of the LARE.

11. Other Business

11.1. Review of master action item list

The master actions items list was provided in the meeting packet.

11.2. Action items from this meeting

The action items from this meeting will be added to the master list.

11.3. Agenda items for next meeting

No Business

11.4. Any other business

No Business

12. Adjournment 2:30 PM

Submitted by:

Joe Vincent Jr., Administrator

Date _____

Approved by:

Fred Glick, Board Chair

Date _____