

# Hulk Haulers/Scrap Processors Manual



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[dol.wa.gov](http://dol.wa.gov)

## **Section 1**

### **References**

#### **Agency Contact Information**

Washington State Patrol  
Equipment & Standards Review  
PO Box 42600  
Olympia, WA 98504-2600  
Mailstop 42600  
(360) 753-3697

Automotive Recyclers Association  
3975 Fair Ridge Drive  
Suite 20 North  
Fairfax, VA 22033  
888-385-1005, Toll Free  
(703) 385-1001, Telephone

#### **Dealer Services Office**

Headquarters is located in Olympia.

Olympia / Headquarters  
405 Black Lake Blvd, Bldg #2  
Olympia WA 98502  
(360) 664-6466  
(360) 586-0479, fax

Send mail to:  
Department of Licensing  
Dealer & Manufacturer Services  
P.O. Box 9039  
Olympia WA 98507-9039

## Section 2

### Glossary of Terms

#### **Acquired Vehicle Parts**      [WAC 308-65-130](#) (8) and [WAC 308-65-020](#) (2)

Vehicle parts can be acquired by a scrap processor when the seller provides:

- a bill of sale or invoice describing the part
- their full name and address
- verification of the their i.d.
- the date of sale, and
- the VIN of the vehicle the part came from (if it's a major component part).

#### **Acquisition of Vehicles and Vehicle Parts – Hulk Haulers**      [WAC 308-65-080](#)

Proof of ownership is required when obtaining vehicles and vehicle parts. (If a vehicle is acquired from a wrecker, a bill of sale must include the wrecker's yard number.) The seller can furnish proof of ownership as follows:

1. Certificate of Title, including salvage certificates, properly endorsed for vehicles from states issuing a title.
2. Affidavit of Lost or Stolen Title (with Release of Interest), if executed by the registered and legal owner of record.
3. Insurance Company Bill of Sale. The Bill of Sale must be signed by someone authorized by the insurance company to sign on its behalf. The title of the person signing for the insurance company must be shown on the Bill of Sale, [WAC 308-56A-460](#) (2).
4. Abandoned Vehicle Report (AVR)/Affidavit of Sale form. This document is given to the successful bidder on a vehicle at a registered tow truck operator's public auction. The affidavit states that the sale was conducted properly, [RCW 46.55](#).
5. Affidavit of Junk Vehicle, [RCW 46.55.230](#).
6. A court order.
7. Bill of Sale, [WAC 308-65-020](#) (1), for vehicles from non-title jurisdictions, vehicles with titles surrendered to a state after being declared a total loss, or vehicles that titles are not issued.
8. Bill of Sale for parts, [WAC 308-65-020](#) (2).

#### **Application for License**      [RCW 46.79.030](#), [WAC 308-65-040](#) and [WAC 308-65-090](#)

1. An application form provided by the department must be completed when applying for a hulk hauler or scrap processor license.
2. The name and address of the person, firm, partnership, association, or corporation under whose name the business is to be conducted must be identified.
3. The name and residence address of a person or group that has an interest in the business is required on the application.
4. A hulk hauler must provide a statement regarding whether or not they have ever had a hulk hauler license denied, suspended, or revoked. The explanation must include the grounds for the action and include the dates.

5. A hulk hauler/scrap processor must obtain certification from a member of the Washington State Patrol that the vehicles are inspected and properly identified, [WAC 308-65-120](#) (5).
6. A scrap processor/hulk hauler's application for license must be approved by the local government planning and zoning authorities, and certification by the Washington State Patrol, as required by the State Environment Act, [RCW 43.21C](#).

**Bill of Sale for Acquiring Vehicles** [WAC 308-65-020](#) (1)

Bill of Sale, in lieu of title, is acceptable if:

1. The vehicle is from a non-titled jurisdiction.
2. An insurance company or private owner has turned in the title because the vehicle has been destroyed.
3. The vehicle is a type that a title is not issued.

Bill of Sale for a vehicle must include the following:

1. Name and address of the seller and purchaser.
2. A description of the vehicle being sold including the make, model and vehicle identification or serial number.
3. Date of sale.

**Business Restructuring** [WAC 308-65-150](#) [WAC 308-65-160](#) and [WAC 308-65-170](#)

Whenever a business licensed under [RCW 46.79](#) makes a change in their organizational structure, they must:

1. Notify the department within ten days of the change.
2. Provide a detailed, factual explanation of the new agreement with any changes in the business structure of ownership interest.
3. Surrender their license and license plates to the department if they are going out of business. If the business is terminated, this must be done within ten days.
4. File an application for a new license and pay all fees if 51% or more of the ownership interest in a noncorporate licensee has changed. New plates should be purchased in the name of the new owner or transferee. Plates that were purchased by the former owner must be returned to the department.
5. File an updated application with the department, reflecting the change of ownership interest if a noncorporate licensee has been transferred.

**Change of Address** [WAC 308-65-070](#) (1)

The Department of Licensing must be notified immediately when there is a business move or an addition of a new location.

**Common Carrier** [WAC 308-65-010](#) & [WAC 308-65-130](#)

Common carrier means any person who undertakes to transport property for the general public by motor vehicle for compensation as outlined in [RCW 81.80](#). A common carrier is exempt from the hulk hauler licensing requirements, as defined in [WAC 308-65-010](#), but must provide ownership documents as required in [WAC 308-65-080](#) / [WAC 308-65-130](#) (8).

**Demolish** [RCW 46.79.010](#) (3) and [WAC 308-65-010](#)

To completely destroy a vehicle and all parts (by means of a hydraulic crusher, baler, shears or shredder) rendering it unusable except for recyclable material.

**Director**      [RCW 46.79.010](#) (5)

The Director of the Department of Licensing.

**Display the License Certificate**      [RCW 46.79.040](#) and [WAC 308-65-070](#) (2)

The Certificate of License must be in plain view, displayed openly and clearly at each business address. During periodic inspections by law enforcement officers and authorized department representatives, the license certificate must be easily available for review.

**Established Place of Business**      [WAC 308-65-030](#)

A hulk hauler's established place of business is the address where the hulk hauler can be contacted and where the mail is received. Storage is limited to two vehicles or the parts there of.

A scrap processor's established place of business is where:

1. Vehicles may be lawfully stored.
2. Hydraulic balers, shears or shredders or other equipment for recycling vehicle salvage may be lawfully used.
3. A building exists in which the scrap processor's license is clearly displayed and all records are available for inspection.

**Expiration of Hulk Hauler / Scrap Processor License**      [RCW 46.79.050](#) and [WAC 308-65-050](#)

The license for a Hulk Hauler / Scrap Processor expires twelve consecutive months from the date of issuance. License plates for Hulk Haulers will expire on the same day as the license.

**Fees**      [RCW 46.79.040](#)   [WAC 308-65-040](#) and [WAC 308-65-050](#)

Application for a hulk hauler's or a scrap processor's license, with the appropriate fee, must be forwarded to the Department of Licensing.

**General procedures and Requirements – Scrap Processors**      [WAC 308-65-120](#)

All scrap processors must comply with the statutes, rules, and regulations related to the demolition of vehicles and vehicle hulks, including:

1. Change of Address. The department must be notified immediately when there is a change in address of the business or the addition of any location.
2. Display of license certificate. The certificate of license should be in plain view, displayed openly and clearly at each business address. During periodic inspections by law enforcement, the license certificate should be easily available for inspection.
3. Inspection of premises. Periodic inspections of the scrap processor premises will be conducted by the appropriate law enforcement or authorized representative of the department.
4. Destroying license plates. All license plates in the possession of the scrap processor must be destroyed before the monthly report is sent to the department.

5. Identification of licensee's vehicle. All vehicles used by the scrap processor equipped for lifting or transporting vehicles or hulks on state highways must display and permanently affix the following information on both sides of the vehicle:
  - a. Licensee's name
  - b. Business address
  - c. Current business telephone number

Each letter and number must be at least 3 inches high, and a ½ inch wide.

**Hulk Hauler** [RCW 46.79.010](#)

A hulk hauler is licensed for the sole purpose of transporting or selling vehicles to a licensed motor vehicle wrecker or scrap processor. The vehicles being transported must substantially remain in the same form that they were obtained.

**Inspection of Premises, Vehicles and Records** [RCW 46.79.090](#) , [WAC 308-65-070](#) and [WAC 308-65-120](#)

Periodic inspection of the hulk hauler's, or scrap processor's premises, vehicles and records, will be made by the Washington State Patrol.

The department is also authorized to inspect the out-of-state premises of any hulk hauler or scrap processor doing business in Washington. This will be done with the cooperation of the appropriate law enforcement or state agency.

**Junk Vehicle** [RCW 46.55.010](#) and [RCW 46.55.230](#) (1)(a)

A junk vehicle is a motor vehicle that meets at least three of the following requirements:

1. Is at least three years old.
2. Is extensively damaged, such as:
  - a. broken windows or windshield
  - b. missing wheels or tires, motor or transmission.
3. Is inoperable.
4. Has a fair market value equal to the approximate value of the scrap of the vehicle.

**Junk Vehicle Disposal** [RCW 46.55.230](#)

There are four steps to disposing a junk vehicle:

1. If the vehicle meets the definition of a junk vehicle, a law enforcement officer in the appropriate jurisdiction or a person authorized by the director of the Department of Licensing, must inspect and authorize the disposal of the junk vehicle.
2. The landowner must complete the 2<sup>nd</sup> page of the Junk Vehicle Affidavit form.
3. A copy of the completed Junk Vehicle Affidavit must be mailed to the registered and legal owners by the landowner.
4. If the vehicle remains unclaimed for 15 days or there is no owner found on the records of the department, the signed and notarized Affidavit of Sale of Junk Vehicle may be used as a title document to retain or sell the vehicle.

**Major Component Parts** [RCW 46.79.010](#) (6)

Major component part includes at least each of the following vehicle parts:

- a. Engines and short blocks
- b. Frame
- c. Transmission and / or transfer case
- d. Cab
- e. Door
- f. Front or rear differential (drive axle)
- g. Front or rear clip
- h. Quarter panel
- i. Truck bed or box
- j. Bucket seat
- k. Hood
- l. Bumper
- m. Fender, and
- n. Airbag

**Procedures for Acquiring and Selling Vehicles – Hulk Haulers** [WAC 308-65-080](#)

Licensed hulk haulers can acquire vehicles or hulks only for transport and resale to a licensed wrecker or scrap processor. Ownership documents must first be obtained in the form of a:

1. Certificate of Title, properly endorsed from the state issuing the title.
2. Certificate of Registration and notarized Bill of Sale from a jurisdiction issuing only a registration certificate.
3. Affidavit of lost or stolen title signed by the owner on record with the department and release of interest from the owner.
4. Affidavit of sale of a junk vehicle from the landowner, complying with [RCW 46.55.230](#)
5. Abandoned Vehicle Report (AVR)/Affidavit of Sale from a registered tow truck operator.
6. A court order.
7. An invoice or Bill of Sale from a licensed vehicle wrecker, listing each vehicle purchased by the wrecker’s “yard number”.
  - a. Bill of sale, per [WAC 308-63-020](#), for vehicles that have had their titles returned to the state because the vehicle has been declared a total loss or vehicles that are not issued a title.

The ownership documentation must be in the possession of the hulk hauler at all times while the vehicle is being transported.

A hulk hauler may not operate as a wrecker or remove parts from vehicles, [RCW 46.79.020](#). A hulk hauler may only remove parts when it is necessary in order to sell it as vehicle salvage to a licensed scrap processor (and is limited to: gas tanks, vehicle seats containing springs, tires, wheels, scrap batteries, scrap radiators). Such parts can only be removed at the properly zoned location.

**Procedures for Acquiring Vehicles for Demolition – Scrap Processor** [WAC 308-65-130](#)

When a scrap processor acquires vehicles for demolition, the transferor must furnish ownership documents. Approved ownership documents include:

1. Certificate of Title, properly endorsed from a state issuing a title.

2. Certificate of Registration and notarized Bill of Sale from a non-title jurisdiction issuing only a registration certificate.
3. Affidavit of lost or stolen title and release of interest from the owner.
4. Affidavit of Sale of a Junk Vehicle from the landowner who has complied with [RCW 46.55.230](#)
5. Bills of Sale, [WAC 308-63-020](#), for vehicles that have had their titles returned to the state because the vehicle has been declared a total loss or vehicles that are not issued a title.
6. Affidavit of Sale or Junk Vehicle form from a registered tow truck operator.
7. A court order.
8. Invoice or Bill of Sale from a licensed wrecker.
9. Affidavit from an out-of-state salvage company certifying that the bulk shipment acquired by the in-state scrap processor is legally theirs and that it complies with all statutes, rules and regulations for such material from the state or province it came from.

### **Records to Keep – Scrap Processors**      [WAC 308-65-140](#)

The scrap processor must maintain books and files on all vehicles acquired. These files will be subject to periodic review by authorized representatives of the department and appropriate law enforcement officers.

Vehicles that do not come from a wrecker or out of state salvage company must have the following documentation:

1. A description of each vehicle by make, model, year and vehicle identification number.
2. The date acquired along with the name of the person, firm, or corporation from which the vehicle was obtained.
3. A copy of the ownership documentation as required by [WAC 308-65-080](#).
4. The license plate number and name of the state it was last registered.

For all vehicles acquired from a licensed wrecker, a copy of the wrecker's invoice or bill of sale will suffice as the record of ownership and demolition.

For vehicles acquired from out of state salvage companies, an invoice listing the vehicles and the affidavit of compliance with the out of state jurisdiction is required.

For vehicle parts, an invoice or bill of sale must be maintained to include:

- A description of the part
- a full name and address
- verification of i.d.
- the date of sale, and
- the VIN of the vehicle the part came from (if it's a major component part).

### **Reports to the department – Scrap Processors**      [WAC 308-65-140](#)

By the tenth of each month following acquisition of vehicles or hulks for demolition, each scrap processor must submit a report on a form provided by the department, listing each vehicle in its possession and indicating whether or not it has been demolished. Each monthly report form must be accompanied by evidence of ownership for each vehicle, which was not obtained from a licensed wrecker or an out of state salvage company.

**Rules and Regulations – Hulk Haulers**     [RCW 46.79.040](#) and [WAC 308-65-070](#)

Hulk Haulers must comply with all statutes, rules and regulations governing the handling of vehicles and vehicle hulks. This includes:

1. Change of Address. The department must be notified immediately of any address change.
2. License Certificate. The license certificate should be prominently displayed at the address shown in the application, as well as in all vehicles operated by the hulk hauler. Additional license certificates can be given for each vehicle.
3. Inspection of Transport Vehicle. The vehicle(s) being used for transporting salvage must be inspected by the appropriate law enforcement official to ensure compliance with all highway safety requirements.
4. Identification of Licensee's Vehicles. All vehicles used by the hulk hauler that are equipped for lifting or transporting vehicles or hulks on state highways must display permanently affixed on both sides of the vehicle, the:
  - a. Licensee's name
  - b. Business address
  - c. Current business telephone number

Each letter and number must be made with at least 3 inches high and a ½ inch wide.

**Scrap Processor**     [RCW 46.79.010](#) (2) and [WAC 308-65-030](#) (2)

A licensed establishment that maintains a hydraulic baler, shears, shredder or other equipment for recycling salvage.

**Special Plates** [RCW 46.79.060](#), [WAC 308-65-060](#) and [WAC 308-65-110](#)

All vehicles used by hulk haulers or scrap processors on Washington state highways are required to have regular license plates and a special set of hulk hauler plates on the vehicles they use to conduct business. The special plates can be used in place of a trip permit or the current license for any vehicle being transported. The hulk hauler or scrap processor can split the plates, with one being displayed on the front of the towing vehicle and the other on the rear of the vehicle being towed. This plate expires the same time as the hulk hauler license.

**Special Plates / Fees** [RCW 46.79.060](#), [WAC 308-65-060](#) and [WAC 308-65-110](#)

The special plates for hulk haulers / scrap processors may be obtained for a fee through the Department.

**Suspension or Revocation of License**     [RCW 46.79.070](#)

A hulk hauler or scrap processor can have their license suspended, denied or revoked and a civil fine up to \$500 assessed for the following reasons:

1. Failure to obtain written permission of the property owner and documentation approved by the department before acquiring vehicles, junk vehicles or major component parts from private property.
2. Selling or possessing vehicles or vehicle parts which are known to be stolen or sold without the consent of the owner.

3. Selling or possessing a vehicle or vehicle part which has a missing or defaced manufacturer's identification number, unless approved by a law enforcement officer.
4. Committing forgery or making any material misrepresentation on any document relating to the acquisition, disposition, registration, titling or licensing of a vehicle.
5. Committing any dishonest act or omission in the acquisition or disposition of a vehicle or vehicle part that has caused a consumer to suffer a loss or inconvenience.
6. Failure to comply with any of the provisions of this regulatory chapter or other applicable law relating to registration and certificates of title to vehicles and other documents releasing interest in a vehicle.
7. Failure to take all vehicle debris from an area after being authorized to remove the vehicle(s), unless requested not to by the person who authorized the removal.
8. Removal of vehicle parts at an unauthorized location or sold parts from a vehicle beyond the scope authorized by this chapter.
9. A guilty conviction / judgment within the last five years of a crime directly relating to the business of a hulk hauler or scrap processor. Guilty means a final conviction in either a federal, state or municipal court – a forfeiture of bail or collateral deposited to secure a defendant's appearance in court not vacated – the payment of a fine, a plea of guilty, or a finding of guilty, regardless of whether or not the imposition of sentence is deferred or the penalty is suspended.
10. Possessed a license that was revoked or suspended for cause and never reissued, or held a license that was assessed a civil penalty and was not paid.

A hulk hauler or scrap processor who engages in business without holding a current license is guilty of a gross misdemeanor, [RCW 46.79.120](#) (unlicensed activity).

#### **Transporting Junk Vehicle** [RCW 46.79.020](#)

Prior to a hulk hauler or scrap processor transporting a junk vehicle, the Certificate of Title or Release of Interest from the owner, or an Affidavit of Sale from a landowner who has complied with [RCW 46.55.230](#), must be obtained. The scrap processor will forward the document(s) to the department with the monthly report (see [WAC 308-65-140](#)).

Vehicles and vehicle salvage prepared for transportation and delivery to a scrap processor or vehicle wrecker may have the following parts removed unless the wrecker or scrap processor will accept them:

- a. Gas tanks
- b. Vehicle seats containing springs
- c. Tires
- d. Wheels
- e. Scrap batteries
- f. Scrap radiators

A hulk hauler may not sell second-hand motor vehicle parts to anyone other than a licensed vehicle wrecker or scrap processor except for disposal of those parts.

These parts must be removed only at a properly zoned location. All preparation activity, vehicles, and vehicle parts must be obscured from public view.

Two vehicles or the parts there of, may be stored at a properly zoned location, as authorized by [RCW 46.79.020](#).

Any vehicle parts removed must be lawfully disposed of at or through a public facility or service for waste disposal or by sale to a licensed motor vehicle wrecker.

## **Section 3**

### **Forms**

[Vehicle Transport / Disposal Addendum](#)

[Vehicles Used to Conduct Business](#)

[Wrecker / Hulk Hauler / Scrap Processor Name or Address Change](#)

[Scrap Processor Monthly Report](#)

[Junk Vehicle Affidavit](#)

## Section 4

### Washington Laws and Rules

#### STATE GOVERNMENT – EXECUTIVE

##### State Environmental Policy

[RCW 43.21C](#) State Environmental Policy

#### MOTOR VEHICLES – Vehicle Fees

[RCW 46.17.200](#) Reflectorization Fees

#### TOWING AND IMPOUNDMENT

[RCW 46.55.010](#) Definitions

[RCW 46.55.230](#) Junk Vehicles – Removal, Disposal, Sale – Penalties – Cleanup, Restitution, Payment

#### HULK HAULERS AND SCRAP PROCESSORS

[RCW 46.79](#) Hulk Haulers and Scrap Processors

[RCW 46.79.010](#) Definitions

[RCW 46.79.020](#) Transporting Junk Vehicles to Scrap Processor – Removal of parts, Restrictions

[RCW 46.79.030](#) Application for License, Renewal – Form – Signature

[RCW 46.79.040](#) Application forwarded with Fees – Issuance of License – Disposition of Fees – Display of License

[RCW 46.79.050](#) License expiration – Renewal Fee – Surrender of License

[RCW 46.79.055](#) Staggering Renewal Periods

[RCW 46.79.060](#) Special License Plates – Fee

[RCW 46.79.070](#) Acts Subject to Penalties

[RCW 46.79.080](#) Rules

[RCW 46.79.090](#) Inspection of Premises and Records – Certificate of Inspection

[RCW 46.79.110](#) Chapter not to prohibit individual towing of vehicles to wreckers or processors

[RCW 46.79.120](#) Unlicensed Hulk Hauling or Scrap Processing

[RCW 46.79.130](#) Wholesale motor vehicle auction dealers

#### HULK HAULERS / SCRAP PROCESSORS

[WAC 308-65-010](#) Hulk Haulers / Scrap Processors Definitions, General

[WAC 308-65-020](#) Definitions

[WAC 308-65-030](#) Established Place of Business

[WAC 308-65-040](#) Hulk Hauler – Application for License

[WAC 308-65-050](#) Expiration of Hulk Hauler License

[WAC 308-65-060](#) Hulk Hauler – Special Plates

[WAC 308-65-070](#) Hulk Hauler – General Procedures and Requirements

[WAC 308-65-080](#) Hulk Hauler – Procedures for Acquiring and Selling Vehicles

[WAC 308-65-090](#) Scrap Processor – Application for License

<a href="#">WAC 308-65-100</a>	Expiration of Scrap Processor License
<a href="#">WAC 308-65-110</a>	Scrap Processor – Special Plates
<a href="#">WAC 308-65-120</a>	Scrap Processor – General Procedures and Requirements
<a href="#">WAC 308-65-130</a>	Scrap Processor – Procedures for Acquiring Vehicles for Demolition
<a href="#">WAC 308-65-140</a>	Scrap Processor – Procedures for Monthly Reports
<a href="#">WAC 308-65-150</a>	Statement of Change in Business Structure, Ownership Interest or Control
<a href="#">WAC 308-65-160</a>	Termination of Business
<a href="#">WAC 308-65-170</a>	Sale, Transfer or other disposition of noncorporate license
<a href="#">WAC 308-65-190</a>	Incorporation of licensee while licensed