

The Washington State

# Vehicle Industry

## NEWS BULLETIN

June 2016

Introduction *by Lewis Dennie*



Last fall our news bulletin summarized the Department of Licensing Business Technology Modernization project, now called DRIVES. This project modernizes agency legacy computer systems to include systems used by Dealer Services Staff and the E-Permitting system.

In preparation for the new E-Permitting system we asked numerous new and used vehicle dealers to provide feedback on current system shortcomings. We also asked what changes they would like to see in the future. Dealer Services Staff visited a local car dealership to view how the existing system operates from a dealer perspective and interviewed several of their employees that issue e-permits and process title applications.

We used the information to hold a <sup>1</sup>[Lean](#) event, which also included staff from a new car dealer. At the event additional information was gathered, processes were mapped, and a number of ways were identified of how E-Permitting can be improved.

The new system is currently being designed. We anticipate testing to begin early this fall. This testing will involve vehicle dealer employees. Dealership involvement is essential before full deployment of the system statewide.

<sup>1</sup> Lean is maximizing customer value while minimizing waste. Lean is the foundation of our Continuous Process Improvement program.

## Dealer News and Updates



Department of Licensing - Vehicles and Transportation Services is undergoing modernization of their operating systems.

Driver and Vehicle System (DRIVES) modernization project will replace our legacy systems that are at risk for failure and costly to maintain. DRIVES is important to us and our customers! Over five million drivers are counting on us to provide great service managing seven million vehicles.

When we implement DRIVES, we anticipate these improvements:

- Modernize – platform, technology, software
- Optimize – efficiency, usability, workflow
- Integrate – single system, quality data source, customer-centric
- Streamline – training, maintenance & support
- Transform – real-time information, reporting, security

Department of Licensing is implementing DRIVES using a phased approach. Rollout 1 implements the new Vehicle system, scheduled to launch in December 2016. DRIVES rollout 2 will include the new Driver system, with a scheduled launch in June 2018.

If you have any questions, concerns, or suggestions regarding the project, please send them via email to [lromero@dol.wa.gov](mailto:lromero@dol.wa.gov).

### RV Dealers

We are seeing an increase in late title violations.

When submitting title applications use the date of delivery not the sales date. In most cases customers do not take delivery until multiple days past the sale. By using the delivery date it will allow for adequate time to transfer title.

Also, do not issue an e-permit until the date of delivery. The E-Permitting system will generate the date of sale with the date you are completing the e-permit. Once the e-permit is issued you are not able to back date or postdate the permit.





## Contacting us via TDD/TTY

Anyone with speech or hearing impairments can call 711 and use Telecommunications Relay Services. For more information on the service, visit 711 for [Telecommunications Relay Service](#)

## Conducting business with your service animal

Your service animal may go with you into a Licensing Office. If your animal poses a direct threat to the health or safety of other people, you must remove them from the office.

## Getting a driver license or ID card if you are homebound

### Driver license

Customers who need a driver license must visit a [driver licensing office location](#).

### ID card

In certain cases, we can provide accommodations for customers that can't visit an office. This service is an option if you're unable to visit an office for health reasons. Other restrictions may apply.

For more information:

- Contact your local [driver licensing office](#).
- Call our Customer Service Center at 360.902.3900

## Dealer Plate Fees

The Department has determined plate fees were not changed when amendments to Title 46.17 RCW went into effect in 2010. It is important to note these are not new fees, these are fees that have been required by law and the department must start collecting the correct amount. Fee changes will go into effect July 1, 2016 and will not be collected retroactively.

The Dealer Plate Fee chart on the next page outlines the change in fees. Only vehicle dealer plate fees listed on the chart are affected.

DOL is authorized to collect fees for dealer license plates in [RCW 46.70.061](#). Subsection 4 of this RCW states, "The fee for vehicle dealer license plates and manufacturer license plates shall be the amount required by law for **vehicle license plates** exclusive of excise tax and gross weight and tonnage fees." Vehicle license plates are collected according to [Chapter 46.17 RCW](#).

This chapter includes the following license plate fees: original issuance, reflectivity, filing, license plate technology, license service, and license fee based on vehicle weight and other fees that may be applicable at times, such as a replacement fee. These fees are not considered excise tax or gross weight and tonnage fees so therefore apply to dealer license plates. The Washington State Legislature created or updated these fees in 2010 in [Senate Bill 6379](#). These fees are being accurately collected for personal license plates and should also be collected for vehicle dealer license plates in order to meet the requirements of RCW 46.70.061.



**Dealer Plate Fees effective 7/1/2016**

Type	Current Fee	Correct Fee	Difference
<b>Motor Vehicle Dealer Plates</b>			
Original	\$43.00	\$50.75	\$7.75
Renewal	\$33.00	\$38.75	\$5.75
Replacement Plate	\$5.50	\$20.75	\$15.25
Tab Replacement	\$2.00	\$9.25	\$7.25
RCW 46.68.030, RCW 46.70.061, RCW 46.17.005, RCW 46.17.015, RCW 46.17.025, RCW 46.17.040, RCW 46.17.200, RCW 46.17.350			
<b>Vehicle Manufacturer Plates</b>			
Original	\$43.00	\$50.75	\$7.75
Renewal	\$33.00	\$38.75	\$5.75
Replacement Plate	\$7.00	\$20.75	\$13.75
Tab Replacement	\$2.00	\$9.25	\$7.25
RCW 46.68.030, RCW 46.70.061, RCW 46.17.005, RCW 46.17.015, RCW 46.17.025, RCW 46.17.040, RCW 46.17.200, RCW 46.17.350			
<b>MFD Home Trvl-Trlr Dealer Plates</b>			
Original	\$43.00	\$50.75	\$7.75
Renewal	\$33.00	\$38.75	\$5.75
Replacement Plate	\$5.50	\$20.75	\$15.25
Tab Replacement	\$2.00	\$9.25	\$7.25
RCW 46.68.030, RCW 46.70.061, RCW 46.17.005, RCW 46.17.015, RCW 46.17.025, RCW 46.17.040, RCW 46.17.200, RCW 46.17.350			
<b>Off-Road Vehicle Dealer Plates</b>			
Original	\$3.00	\$4.00	\$1.00
Renewal	\$3.00	\$4.00	\$1.00
Replacement Plate	\$2.00	\$4.00	\$2.00
Tab Replacement	\$2.00	\$4.00	\$2.00
RCW 46.09.510, RCW 46.09.330, RCW 46.68.045, WAC 308-94A-030			
<b>Snowmobile Dealer Plates</b>			
Original	\$3.00	\$4.00	\$1.00
Renewal	\$2.00	\$4.00	\$2.00
Replacement Plate	\$2.00	\$4.00	\$2.00
Tab Replacement	\$2.00	\$4.00	\$2.00
RCW 46.10.420, WAC 308-94-100			
<b>Scrap Processor Plate - Hulk Haulers</b>			
Original Primary Plate	\$6.00	\$5.00	-\$1.00
Original Secondary Plate	\$3.00	\$2.00	-\$1.00
Renewal Primary	\$5.00	\$5.00	\$0.00
Renewal Secondary	\$2.50	\$2.00	-\$0.50
Primary Replacement	\$2.50	\$5.00	\$2.50
Secondary Replacement	\$2.50	\$2.00	-\$0.50
Tab Replacement	\$2.00	\$2.00	\$0.00
RCW 46.79.060, WAC 308-65-110			

**Dealer Plate Fees effective 7/1/16**

Type	Current Fee	Correct Fee	Difference
<b>Hulk Hauler Plate</b>			
Original Primary	\$6.00	\$5.00	-\$1.00
Original Secondary	\$3.00	\$2.00	-\$1.00
Primary Renewal	\$5.00	\$5.00	\$0.00
Secondary Renewal	\$2.50	\$2.00	-\$0.50
Primary Replacement	\$3.00	\$5.00	\$2.00
Secondary Replacement	\$3.00	\$2.00	-\$1.00
Tab Replacement	\$3.00	\$2.00	-\$1.00
RCW 46.79.060, WAC 308-65-060			
<b>Motorcycle Dealer Plates</b>			
Original	\$43.00	\$44.75	\$1.75
Renewal	\$33.00	\$38.75	\$5.75
Replacement Plate	\$5.50	\$14.75	\$9.25
Tab Replacement	\$2.00	\$9.25	\$7.25
RCW 46.68.030, RCW 46.70.061, RCW 46.17.005, RCW 46.17.015, RCW 46.17.025, RCW 46.17.040, RCW 46.17.200, RCW 46.17.350			
<b>Misc. Trailer Dealer Plates</b>			
Original	\$43.00	\$50.75	\$7.75
Renewal	\$33.00	\$38.75	\$5.75
Replacement Plate	\$5.50	\$20.75	\$15.25
Tab Replacement	\$2.00	\$9.25	\$7.25
RCW 46.68.030, RCW 46.70.061, RCW 46.17.005, RCW 46.17.015, RCW 46.17.025, RCW 46.17.040, RCW 46.17.200, RCW 46.17.350			
<b>Vehicle Transporter Plate</b>			
Original	\$3.00	\$2.00	-\$1.00
Renewal	\$2.00	\$2.00	\$0.00
Replacement Plate	\$2.50	\$2.00	-\$0.50
Tab Replacement	\$2.00	\$2.00	\$0.00
RCW 46.76.030, RCW 46.76.040			
<b>Motor Vehicle Wrecker Plate</b>			
Original Primary	\$6.00	\$5.00	-\$1.00
Original Secondary	\$3.00	\$2.00	-\$1.00
Renewal Primary	\$5.00	\$5.00	\$0.00
Renewal Secondary	\$2.50	\$2.00	-\$0.50
Primary Replacement	\$2.50	\$5.00	\$2.50
Secondary Replacement	\$2.50	\$2.00	-\$0.50
Tab Replacement	\$2.00	\$2.00	\$0.00
RCW 46.80.060 WAC 308-63-060			

## E-Permit Tips

# Windows 10 and E-Permitting

If you have installed Windows 10 chances are you are also using the new browser Windows Edge that came with Windows 10. Unfortunately when it comes to E-Permitting, Windows Edge does not support many of the platforms that are required to print the permit at the end of the process. You may receive an error message that states that the system is unable to generate the pdf or that something is keeping the pdf from opening. Follow the steps below to convert to Internet Explorer 11; which also comes with Windows 10.

1. In the main screen, on the bottom left corner, click the Windows icon and then click Settings
2. in the Settings window, click System
3. in the System window, click Default Apps
4. on the right pane, scroll down to Web Browser, and click on Microsoft Edge
5. in the Choose an app dialog box, select Internet Explorer

Now the final step:

1. In the main screen, on the bottom left corner, click on the Windows icon and then type "Internet Explorer" in the Cortana/search box
2. Right click on the "Internet Explorer" and select "pin to taskbar"
3. Now right click on the Windows Edge icon on your task bar and select "unpin from taskbar"

You will now be able to generate and print e-permits using Internet Explorer 11

<http://www.dol.wa.gov/forms/430031.pdf>



ePermitting

**Vehicle Dealer E-Permit Online User List Modification**

Use this form to add, remove, or update user information for the online vehicle dealer E-Permitting system. When completed, fax this form to (360) 570-4954 or mail it to:  
Dealer and Manufacturer Services  
Department of Licensing  
PO Box 9029  
Olympia, WA 98507-9039  
Fax: (360) 570-4954

To complete, you must:  
1. Fill out a separate application for each dealer number and dealer location code.  
2. Get a DOL access code for each new user at [www.dol.wa.gov](http://www.dol.wa.gov).

**ADD/REMOVE USER** - New employees must apply for Secure Access

Form # of the Stationary: [ ] SIC access code: [ ] User role: [ ] User manager: [ ] User  
Title: [ ]

Form # of the Stationary: [ ] SIC access code: [ ] User role: [ ] User manager: [ ] User  
Title: [ ]

Form # of the Stationary: [ ] SIC access code: [ ] User role: [ ] User manager: [ ] User  
Title: [ ]

**Update user information**

Form # of the Stationary: [ ] User role: [ ] User manager: [ ] User  
Title: [ ]

Form # of the Stationary: [ ] User role: [ ] User manager: [ ] User  
Title: [ ]

Form # of the Stationary: [ ] User role: [ ] User manager: [ ] User  
Title: [ ]

Form # of the Stationary: [ ] User role: [ ] User manager: [ ] User  
Title: [ ]

User manager: When completed, print this out and sign here. [ ] Print name: [ ] Title: [ ]  
Department: [ ]

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## 2016 Legislative Session Report

The 2016 legislative session adjourned on March 29th, after a 60-day regular session as well as a several week special session. Even though it was a short session it was a busy one.



### New Legislation Affecting Your Industry

#### **SSB 6120 – Providing a registration exemption for certain vessels**

This bill adds an exemption to the vessel registration requirement for vessels with motors that draw 250 watts or less that propel the vessel no faster than 10 miles per hour and are not used on waters subject to the jurisdiction of the US or on the high seas beyond the territorial seas for vessels in the US.

#### **ESSB 6606 – Concerning wholesale vehicle dealers**

Modifies the provisions relating to wholesale vehicle dealers. These changes became effective on March 29, 2016.

What are the changes?

A wholesale vehicle dealer is now defined as “a vehicle dealer who buys vehicles from or sells vehicles to other Washington licensed vehicle dealers.” RCW 46.70.011(20)

And

The bill also changes the place of business requirements for wholesale dealers. Wholesale vehicle dealers can no longer occupy a business location that has “more than two other wholesale or retail vehicle dealers in the same building.” RCW 46.70.023(8).

#### **SSB 6326 – Concerning the retention and maintenance of auto dealer and repair facility records**

Authorizes vehicle dealers and automotive repair facilities to maintain certain required records in electronic form if the records can be accessed by computer at the dealer or repair facility’s place of business during the remainder of the record retention period.

**ESHB 2274 – Concerning the filing of Abandoned Vehicle Report of Sale**

Protects individuals from reports of sale filed with an incorrect buyer of a subsequently abandoned vehicle and provides the Department with the authority to remove a fraudulently filed report of sale.

Changes the due date for a report of sale from 21 business days to 5 business days.

More information about HB 2274 can be found at [HB 2274 - 2015-16](#)

**2ESSB 5987 - Fee Increases - Transportation Revenue Bill**

Electric Vehicle Fee and Power Code E change

The Electric Vehicle Fee is increasing by \$50 to \$150. The definition of a vehicle that has a Power Code E has changed from being solely powered by electricity to having at least one method of propulsion that is capable of being recharged by an outside source. The vehicle must be capable of speeds over 35 mph and travel at least 30 miles by battery power on a single charge.

DOL recognizes the following vehicles as having multi-power sources that meet the definition of Power Code E and are subject to the Electric Vehicle Fee:

- BMW I3 Rex
- Chevrolet Volt (2011- current)
- Cadillac ELR (2014 -current)



**SSB 6254 – Authorizes the issuance of Purple Heart license plates for more than one motor vehicle**

**SHB 1830 – Creating Washington State wrestling special license plates\*\***

**SBH 2017 – Creating Washington farmers and ranchers special license plates\*\***

**HB 2262 –Creating Washington tennis special license plates\*\***

**SB 6200 – Providing funding for steelhead conservation through the issuance of Washington’s fish license plate collection\*\***

\*\*New plate designs to come in 2017

**SBHB 2598 – An act relating to authorizing the use of certain cargo extensions that connect to a recreational vehicle frame.**

Authorizes the use of certain cargo extensions that connect to a motor home or travel trailer frame.



**Cargo Extension samples**  
←→



## Disciplinary Actions

Vehicle Dealers:

<http://www.dol.wa.gov/business/disciplinary/disciplinarydealer.html>

Vehicle transport and disposal:

<http://www.dol.wa.gov/business/vehicletransport/vtdisciplinary.html>

For details about disciplinary actions for license types not listed here, [Search business and professional licenses](#).



If you have any questions or comments, or there are topics or issues you'd like addressed in the next edition of the Vehicle Industry Newsletter, please email [lromero@dol.wa.gov](mailto:lromero@dol.wa.gov).

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Skip a trip – go online: [www.dol.wa.gov](http://www.dol.wa.gov)

We are committed to providing equal access to our services. For information visit [dol.wa.gov/access](http://dol.wa.gov/access).  
(TDD/TTY call 711)