

## Vehicle Report of Sale

**The seller must** release interest in the vehicle by signing the Vehicle Certificate of Ownership (Title) and giving it to the buyer. The seller must complete this Report of Sale and file it with the Department of Licensing within 5 business days of the sale. Filing may protect the seller from civil liability if the buyer does not transfer ownership. File free at [dol.wa.gov](http://dol.wa.gov) or at a vehicle licensing office for a fee.

License number	Vehicle identification number (VIN)	Year	Make	Model	Certificate number
Complete address of seller/transferor			Complete address of purchaser/transferee		
City, State, ZIP code			City, State, ZIP code		
Date vehicle sold	Today's date	Sale price	Purchaser/Transferee driver license number (if available)		
Name of seller/transferor (current registered owner)			Name of purchaser/transferee		

**The buyer must** apply for a new Certificate of Ownership (Title) within 15 calendar days of acquiring the vehicle to avoid a penalty fee. Take the signed title, complete a Vehicle Certificate of Ownership (Title) Application, and pay the appropriate fees and taxes at any vehicle licensing office.