

Vehicle / Vessel Refund Application

All refunds require a completed Vehicle/Vessel Application for Refund. Additional documentation is required under the following conditions.

**The vehicle or vessel was sold or traded *before* the new registration period started, OR
The vehicle or vessel license was purchased after the owner sold or traded the vehicle or vessel.**

The following documentation must be received ***before*** the new registration period starts.

- Unused, license tab or decal that was not placed on the vehicle or vessel,
- The current "original" registration, and
- Proof of sale documentation with VIN / HIN, such as:
 - Vehicle/vessel report of sale, or
 - Bill of sale, or
 - Invoice showing trade-in

The vehicle or vessel was destroyed/totaled *before* the new registration period started.

- Proof of destruction or total loss (including VIN / HIN, and date of loss), such as:
- Insurance report, or
- Wrecker bill of sale, or
- Certificate of Ownership (title) write "destroyed" across the page and include the date of destruction, or
- Notarized Certificate of Fact to include the month, day and year when last operated

The vehicle or vessel is registered in Washington and another state.

- Completed application for refund, or
- Letter requesting refund with your return address and phone number, AND
- Copy of the current out-of-state registration

The vehicle or vessel has been removed from Washington State *before* the start of the new registration period.

- Documentation proving the vehicle or vessel was permanently removed from Washington State, Proof may include any of the following items:
 - copy of title or registration from another state
 - report of sale
 - bill of sale,
 - dealer invoice showing trade-in, etc., including VIN / HIN

The vehicle or vessel was registered twice for the same period.

- Registration and unused license tab or decal that was not placed on the vehicle or vessel (if both tabs or decals were put on the vehicle/vessel, you must submit a notarized Affidavit of Loss form) AND
- Copy of the second registration matching the tab or decal on the vehicle or vessel

Non-Resident Military Exempt from RTA/Sound Transit excise tax.

- Completed and notarized "Non-Resident Military" form

Other Exemptions for RTA/Sound Transit Excise Tax include: Native American, Disabled American Veteran and Registered Rideshare

- Proof of exemption
 - Native American - Enrolled Tribal Member Affidavit Form, signed and certified by authorized tribal authority
 - Disabled American Veteran - must already be qualified through the Veteran's Administration
 - Registered Rideshare - copy of current registration

Primary residence is outside the RTA/Sound Transit excise tax boundary.

- Proof of primary residence street address, may include any of the following:
 - residence utility bill
 - rental / lease agreement
 - mortgage documents
 - insurance statement
- A signed and notarized Certificate of Fact that includes the primary residence address

To verify if your primary address is outside the RTA/Sound Transit boundary visit the Department of Revenue - Geographic Information System (GIS) at <http://gis.dor.wa.gov>

The Department of Licensing cannot refund sales or use tax. If you have questions regarding a refund for sales or use tax paid, contact the Department of Revenue at (360) 725-7329.

The Department of Licensing cannot refund filing or subagent fees. If you have questions regarding a refund of filing fees or subagent fees, contact the vehicle licensing office where you purchased your registration.

You can access the Application for Refund of Use Tax at the Department of Revenues website at <http://dor.wa.gov/docs/forms/UseTx/AppForRefundOfUseTx.pdf>

For additional information visit our website at: dol.wa.gov

Vehicle / Vessel Refund Application

Use this form to apply for a refund of vehicle or vessel fees. **Read page 1 for instructions to complete this application.** If you have questions call (360) 902-3833 or fax (360) 570-4925. When completed send to:

**Revenue Management
Department of Licensing
PO Box 9037
Olympia WA 98507-9037**

Name (Last, First, MI)			
Address			(Area code) and telephone number
City		State	ZIP code
License plate / WN number	Model year	Make	Vehicle / Vessel Identification Number (VIN or HIN)

Check the appropriate box

- Vehicle/Vessel was Sold/Traded before the new registration period started.
For this option only, the application for refund and required documentation **must be received** by the Department of Licensing **BEFORE** the new registration period started.
- Vehicle/Vessel registration was purchased after the owner sold or traded the vehicle or vessel.
- Vehicle/Vessel was destroyed/totaled **BEFORE** the new registration period started.
- Vehicle/Vessel is registered in Washington and another state.
- Vehicle/Vessel has been removed from Washington state **BEFORE** the new registration period started.
- Vehicle/Vessel was registered twice for the same period.
- Non-Resident Military are exempt from RTA/Sound Transit excise tax.
- Other exemptions for RTA/Sound Transit excise tax include; Native American, Disabled American Veteran and registered rideshare.
- Primary residence is outside the RTA/Sound Transit excise tax boundary.
- Other:** Please explain

X _____
Applicant signature Date

For Department use only					
Batch number	Transaction date	Validation code	Reason code		
Amount \$	Group code	Amount \$	Group code	Amount \$	Group code
Amount \$	Group code	Amount \$	Group code	Amount \$	Group code
Amount \$	Group code	Amount \$	Group code	Amount \$	Group code
Amount total \$	Approved by			Date	

Copies of this form dated prior to (R/12/05) are obsolete