

Dealer Name/Address Change

To submit a change of address, send us this completed form and:

- a lease agreement or proof of property ownership (not required for vessel dealers or vehicle manufacturers)
- a bond endorsement if the new address is in another town or city (not required for vessel dealers)
- \$25 fee payment (not required for vessel dealers or vehicle manufacturers)

For validation only

Bonded licensees submitting a change of name must send this completed form and:

- a bond endorsement reflecting the new business name
- no fee is required

Do not use this form for business structure change.

Send to:

**Dealer/Manufacturer Service
Department of Licensing
PO Box 9034
Olympia, WA 98507-9034
Fax (360) 586-6703**

A site inspection will be conducted by a dealer investigator as part of the name or address change process (not required for vessel dealers or vehicle manufacturers).

Notification of <input type="checkbox"/> Change of name <input type="checkbox"/> Change of address			
U.B.I. number		Motor vehicle dealer license number	
Manufactured home/Travel trailer dealer license number		Miscellaneous/Motorcycle dealer license number	
Vehicle manufacturer dealer license number		Vessel dealer license number	
Type of dealership <input type="checkbox"/> Retail <input type="checkbox"/> Wholesale only	(Area code) business telephone number	(Area code) business fax number	
Old business name			
Old business street address			
City	State	ZIP code	County
New business name			
New business street address			
City	State	ZIP code	County
Mailing address			
City	State	ZIP code	

I certify that my business location codes, zoning, and other land-use meets all applicable ordinances.

X

Signature of dealer or representative

Date