

## Dealer Name/Address Change

**To submit a change of address**, send us this completed form and:

- a lease agreement or proof of property ownership (not required for vessel dealers or vehicle manufacturers)
- a bond endorsement if the new address is in another town or city
- \$25 fee payment (not required for vessel dealers or vehicle manufacturers)
- A site inspection will be conducted by a dealer investigator (not required for vessel dealers or vehicle manufacturers)

For validation only

**Bonded licensees submitting a change of name**, send this completed form and:

- a bond endorsement reflecting the new business name
- a site inspection will be conducted by a dealer investigator (not required for vessel dealers or vehicle manufacturers)

Send to:

**Business Licensing Service  
State of Washington  
PO Box 9034  
Olympia, WA 98507-9034  
Fax (360) 586-6703**

Notification of <input type="checkbox"/> Change of name <input type="checkbox"/> Change of address			
Unified Business Identifier (UBI) number		Motor vehicle dealer license number	
Manufactured home/Travel trailer dealer license number		Miscellaneous/Motorcycle dealer license number	
Vehicle manufacturer license number		Vessel dealer license number	
Type of dealership <input type="checkbox"/> Retail <input type="checkbox"/> Wholesale only	(Area code) Business telephone number	(Area code) Business fax number	
Old business name			
Old business street address			
City	State	ZIP code	County
New business name			
New business street address			
City	State	ZIP code	County
Mailing address			
City	State	ZIP code	

*I certify that my business location codes, zoning, signs, and other land-use meets all applicable ordinances and state laws.*

**X**

\_\_\_\_\_  
Signature of dealer or representative

\_\_\_\_\_  
Date