

The Department of Licensing is offering a program that allows International Fuel Tax Agreement (*IFTA*) tax returns to be filed electronically via the Internet.

The system contains edits and business rules that allow you to accurately complete your tax return. It completes all necessary calculations to determine your tax liability or credit. Once your return has been completed, a copy of the return is printed at your office and must be submitted with your payment. You must submit the return even if no payment is due.

In order to use the system, the following is recommended for efficient processing:

- Pentium III or higher (*or equivalent*)
- 500 MHz or faster
- Internet Explorer 5.5 or higher, or Netscape 6.1 or higher (*or equivalent*)
- 128 MB RAM or higher
- 40 GB hard drive (*100 MB cache*) or more (*you can get by with less*)
- Cable modem or DSL with ISP
- Adobe Acrobat 5.0 or higher

Instructions will be provided. A user manual is also available on the system. If you would like to participate in the program, please complete the section below and return it to the department.

| | | | |
|----------------------------------------------|--------------------------|--------------------|----------------|
| COMPANY NAME | | | |
| ADDRESS | | | |
| CONTACT PERSON'S NAME | | | |
| IFTA ACCOUNT NO. | TELEPHONE NO. () | FAX NO. () | E-MAIL ADDRESS |
| NAME(S) OF PERSON(S) WHO WILL USE THE SYSTEM | | | |
| 1. | | 2. | |
| 3. | | 4. | |

If you complete IFTA tax returns for other companies, you must provide a Power of Attorney for each company along with this form. Return this application to:

Department of Licensing
Prorate and Fuel Tax Services
P.O. Box 9228
Olympia, WA 98507-9228

Once this information is received and processed, you will be issued password(s) and instructions on how to access and use the system.

X _____ TITLE _____ DATE _____
APPLICANT'S SIGNATURE