

Bad Debt Information Needed

*Customer Name	Date of Purchase	Invoice Number	Number of Bad Debt Gallons	Dollar Amount of Sale	Dollar Amount Collected	Date Collected	Dollar Amount Written-Off	Fuel Type
TOTAL								

*Names and Addresses of Bad Debtor(s) must be on invoices.
 Must file claim within 5 years of the date of sale.
 Must do separate schedule(s) for gas and diesel.
 Explanatory letter and applicable IRS Income Tax Return(s) required.

*The Department of Licensing has a policy of providing equal access to its services.
 If you need special accommodation, please call (360) 902-3600 or TTY (360) 664-8885.*