

# Driving Record Request

Driving records are available for a **\$13 non-refundable fee for each record.**

- **To purchase your own driving record online** login to License eXpress at [dol.wa.gov/licenseexpress.html](http://dol.wa.gov/licenseexpress.html). You can print it or save it and it's available for 24 hours if you need to print it again.

For validation only

106-060-421-0005

- **To purchase by mail, use this form.** If you are requesting a driving record for an employee, prospective employee, or volunteer, you must get an **Abstract of Driving Record Release of Interest** form from the driver before making your request. Keep the Release of Interest in your files. Do not mail it to us.

We will send the record to you or the individual or company you indicate below. Allow 10 business days for processing.

Mail this form and the non-refundable fee for each record in a check or money order payable to Department of Licensing to:

Driver Records  
 Department of Licensing  
 PO Box 3907  
 Seattle, WA 98124-3907

If you have additional questions, contact customer service at (360) 902-3900, option 6.

## Requestor information

PRINT or TYPE Requestor name		(Area code) Daytime telephone number
How would you like the driving record(s) sent? <b>(Choose one)</b> <input type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/> U.S. mail (one record only)*		<b>*We will not mail more than one driver record. Multiple record requests will only be sent by email or fax.</b>
Email or (Area code) Fax number delivery information		
U.S. mail delivery (Individual/Company name)		
Mailing address (Street address or PO Box, City, State, ZIP code)		

## Drive record requested

PRINT or TYPE Name (Last, First, Middle initial)	
Date of birth	Washington driver license number
Type of record requested <b>(If more than one record type selected, include \$13 for each additional record)</b> Insurance records show violations, convictions, and accidents only. Other drive records show all traffic-related collisions, convictions, violations, suspensions, revocations, and disqualifications. We offer the following types of driving records: <input type="checkbox"/> <b>Noncommercial insurance record (3 year)</b> – Used to create and renew vehicle insurance policies. <input type="checkbox"/> <b>Commercial insurance record (3 year)</b> – Used to create and renew commercial vehicle insurance policies. <input type="checkbox"/> <b>Life insurance record (3 year)</b> – Used to create and renew life insurance policies. <input type="checkbox"/> <b>Employment record</b> – Used by employers to determine employment eligibility. <input type="checkbox"/> <b>Volunteer/Transit record</b> – Used to determine if a volunteer driver meets the insurance and risk-management requirements to drive a vanpool vehicle or should be permitted to operate a vehicle used to transport individuals who are under 18, over 65, or disabled. <input type="checkbox"/> <b>Complete record</b> – A complete driving record of the person named on the driving record.	

*I certify under penalty of perjury that I am entitled by federal or state laws to obtain an abstract of the driver record of the individual requested.*

\_\_\_\_\_  
 Date and place signed (city or county)

**X**

\_\_\_\_\_  
 Signature

If requesting additional drive records, attach separate sheets using this format. **Include \$13 non-refundable per record.**

RCW 46.52.130, 18 USC Chapter 123