

Subpoena to a Driver's Hearing

You can use this form to subpoena someone to be at your hearing.

Here is what you need to do:

- Fax this completed form to your hearing officer at the number shown on your Notice of Administrative Hearing. Write your name and driver license number in "Petitioner" and the name and address of the individual you want to subpoena in "To."
- After your hearing officer signs this form, make copies.
- You must serve a copy of the subpoena to the individual you want to be at the hearing at least 10 business days before your hearing. You can do this yourself by giving it to them in person or you can have someone else do it for you. To serve an arresting officer, you can leave the subpoena at their department during normal business hours.
- After the subpoena is served, fill out the "Proof of Service" section on your copy and fax it back to the hearing officer.

Subpoena

Petitioner _____

Washington driver license number _____

Date of arrest _____ Case number (if known) _____

To _____

In the name of the State of Washington, you are ordered to appear as a witness at this hearing.

The hearing will be held by phone at:

_____ Date _____ Time _____

Because you are appearing by telephone, we need the number where you can be reached. Provide this phone number as soon as possible by contacting the hearing officer listed below.

Dated this _____ day of _____, 200____.

Proof of Service

I served this *Subpoena* by personally delivering a copy as follows:

Person served _____

Address where served _____

Date of delivery _____

Time of delivery _____

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

X _____
Signature Date and place signed

By _____
Signature of hearing officer

Hearing officer WSBA number _____

Hearing officer _____
Print or type name

Telephone _____

Fax _____

Email _____