



STATE OF WASHINGTON  
DEPARTMENT OF LICENSING  
PO Box 9020 • Olympia, Washington 98507-9020

Petitioner's Name \_\_\_\_\_ )  
 )  
WA driver license # \_\_\_\_\_ )  
Petitioner, )  
v. )  
STATE OF WASHINGTON )  
DEPARTMENT OF LICENSING )  
Respondent. )  
\_\_\_\_\_ )

SUBPOENA to a Driver's Hearing

Case Report #: \_\_\_\_\_

Date of Incident: \_\_\_\_\_

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IN THE NAME OF THE STATE OF WASHINGTON, you are hereby required to appear **BY TELEPHONE** at a Department of Licensing hearing to be held on \_\_\_\_\_, at the hour of \_\_\_\_\_ to give testimony and evidence in the above matter. This hearing is a formal legal proceeding and the subpoena has been issued as authorized by law.

Please call \_\_\_\_\_ immediately to provide the telephone number you can be reached at on the date and time of the hearing. If, with good cause, you are not able to appear for the scheduled hearing, please call \_\_\_\_\_, as soon as possible to request that the hearing be rescheduled.

**Your failure to respond to this subpoena and/or appear as directed may result in the dismissal of the Department's action in this matter.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_  
Signature of hearing officer  
Hearing officer WSBA number: \_\_\_\_\_  
Hearing officer: \_\_\_\_\_  
Print or type name  
Telephone #: \_\_\_\_\_  
Fax #: \_\_\_\_\_

Subpoena requested by: \_\_\_\_\_

WAC 308-103-090