

# Washington State Board for Architects Seal Requirements

## Seal Requirements

Printed below is a facsimile of the Washington State architect seal as required by WAC 308-12-081.

### Instructions for production and use

- The seal should be produced as a rubber stamp in the format indicated below. Your name will appear in place of "NAME" shown on the facsimile. Your four digit permanent number will appear in place of the row of zeros. Any rubber stamp manufacturer should be able to produce this for you.
- The seal should be affixed to all technical submissions required for building permits or regulatory approvals that are filed with authorities having jurisdiction.
  - Drawings prepared by the architect must be signed and sealed on each sheet.
  - Specifications and other technical submissions need only be sealed on the cover, title page, and all pages of the table of contents.
- No deviation from this form of seal is proper or legal.
- No firm names are permitted on seals. Each architect is required to have an individual license and seal. More than one seal of this format on drawings and specifications is permissible but not necessary.
- It is unlawful to use your seal if your license is expired, delinquent, revoked, or suspended.
- If you have any questions, please contact:

Washington State Board for Architects  
P.O. Box 9045  
Olympia, WA 98507-9045  
(360) 664-1388

