

Engineer-In-Training Long Form Registration Application

You can use this form if you have a non-engineering degree or non-approved engineering degree and are applying with a combination of education and experience. You can also use this form if you are applying by experience only.

For validation only

To apply for the Engineer-in-Training (EIT) exam:

- Complete this form and send the signed application (page 1) and the Experience Record Summary (page 2) with a check or money order for **\$30**, payable to the Washington State Treasurer, to: **Board of Registration for Professional Engineers and Land Surveyors, Department of Licensing, PO Box 9025, Olympia, WA 98507.**
- Send the completed Experience Description and Verification section (pages 3-5) to the person(s) verifying your experience. The person verifying your experience will send the completed form directly to our office.
- If you want any education considered towards the requirements, request an official transcript be sent to: **Board of Registration for Professional Engineers and Land Surveyors, Department of Licensing, PO Box 9025, Olympia, WA 98507.** Photocopies are not acceptable.
- Once you have been approved for the exam, you will receive an email with information to schedule your exam.

Applicant

PRINT or TYPE Name (Last, First, Middle – will appear in the proper order on your wall certificate)		Maiden name (If any – will not appear on certificate)		
Social Security number <small>Used for child-support enforcement. Kept on file. RCW 26.23.150</small>	Date of birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		
Mailing address				
City	State	ZIP code	County	
Present position	Business name			
Business location address				
City	State	ZIP code	County	
(Area code) Business telephone number	(Area code) Residence telephone number	email		
<p>Answer the following</p> <p>Have you filed an application with this office within the last five years? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, date applied _____ and application type: <input type="checkbox"/> Engineer-in-Training <input type="checkbox"/> Land Surveyor-in-Training</p> <p style="padding-left: 150px;"><input type="checkbox"/> Professional Engineer <input type="checkbox"/> Professional Land Surveyor</p> <p>Has any court or licensing jurisdiction taken action against you for your practice in engineering or land surveying? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please attach an explanation on additional sheet.</p> <p>Have you ever been convicted of or entered a plea of <i>nolo contendere</i> to any criminal offense? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please attach an explanation on additional sheet.</p>				
Name and location of colleges, universities, technical schools attended	Dates of attendance		Curriculum	Degree/Date
	From	To		

I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Date and place

X
Applicant signature

Once filed, this application is a public record and is subject to public disclosure. RCW 42.56

Experience record summary

Applicant name _____

Please list all of your employers below beginning with the most recent. This list is to include the entire time from leaving college (if applicable) or beginning your engineering career to the present time. Those periods while in school, unemployed, or non-engineering work must also be included. If not verifying, indicate "No". Any experience not verified will not be counted towards the experience requirement.

Verification number	Time period <i>(begin with most recent)</i>		Employer	To be verified <i>(yes or no)</i>
	From <i>(mo-yr)</i>	To <i>(mo-yr)</i>		
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Work experience descriptions – continued

Describe your experience

C. Application of the basic physical sciences (chemistry, dynamics, statics, physics, etc.) in tasks.

D. Performing assignments, experiments, and tests to general specifications.

E. Compilation and interpretation of data (statistical analysis, etc.).

F. Executing complex engineering tasks according to instructions.

G. Effective communication with associates and presenting recommendations and conclusions to supervisor.

H. Knowledge of impacts of the products of technology on society (energy/environmental considerations).

Applicant name _____ Verification number _____

Verification instructions

After completing your verification, please return this form and the attached work experience descriptions (pages 3-5) to:

Board of Registration for Professional Engineers and Land Surveyors
Department of Licensing
PO Box 9025
Olympia, WA 98507

Work experience verification – supervisor/verifier complete this section

Name of person completing this verification _____	Professional registration number _____	State _____		
<p>If you are not the applicant’s supervisor, please explain your working relationship to the applicant and how you are able to provide this verification: _____</p> <p>_____</p>				
<p>If you are not a licensed professional engineer, under what authority are you verifying experience? (federal agency, exempt corporation, etc.) _____ Years of engineering experience you have: _____</p>				
<p>Answer the following</p> <p>Do you feel qualified and prepared to verify the experience in categories A through H from the attached Work Experience section? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, please explain: _____</p> <p>_____</p>				
<p>Do you agree with the applicant’s employment time and hours worked? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, please explain: _____</p> <p>_____</p>				
<p>Do you agree with the applicant’s description of work and duties? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, please explain: _____</p> <p>_____</p>				
<p>During this time of employment, how long has the applicant been in a position of making engineering judgments and decisions? _____ years/ months</p>				
<p>Please check the work experience categories in which you believe the applicant is competent and prepared to be examined for admission to the profession:</p> <table style="width:100%; border: none;"> <tr> <td style="width:50%; vertical-align: top; padding: 5px;"> <input type="checkbox"/> A. Preparation of technical reports and specifications, including graphics <input type="checkbox"/> B. Application of mathematical techniques to problem solving <input type="checkbox"/> C. Application of the basic physical sciences (chemistry, dynamics, statics, physics, etc.) in tasks <input type="checkbox"/> D. Performing assignments, experiments and tests to general specifications </td> <td style="width:50%; vertical-align: top; padding: 5px;"> <input type="checkbox"/> E. Compilation and interpretation of data <input type="checkbox"/> F. Executing complex engineering tasks according to instructions <input type="checkbox"/> G. Effective communication with associates and presenting recommendations and conclusions to supervisor <input type="checkbox"/> H. Knowledge of the impacts of the products of technology on society </td> </tr> </table>			<input type="checkbox"/> A. Preparation of technical reports and specifications, including graphics <input type="checkbox"/> B. Application of mathematical techniques to problem solving <input type="checkbox"/> C. Application of the basic physical sciences (chemistry, dynamics, statics, physics, etc.) in tasks <input type="checkbox"/> D. Performing assignments, experiments and tests to general specifications	<input type="checkbox"/> E. Compilation and interpretation of data <input type="checkbox"/> F. Executing complex engineering tasks according to instructions <input type="checkbox"/> G. Effective communication with associates and presenting recommendations and conclusions to supervisor <input type="checkbox"/> H. Knowledge of the impacts of the products of technology on society
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<p>Would you recommend this applicant for licensure if requirements are met? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>				
<p>RCW 18.43.040 states that no person shall be eligible for registration as an engineer-in-training who is not of good character and reputation. If you believe this applicant does not satisfy this requirement, please explain:</p> <p>_____</p> <p>_____</p> <p>_____</p>				

X

Supervisor/Verifier signature Date