

Professional Land Surveyor Registration Application

To become a Professional Land Surveyor either by exam or by comity (interstate registration):

- You must have a minimum of 8 years approved land surveying experience. A maximum of 4 years education may be credited towards experience.
- You must successfully complete the Fundamentals of Land Surveying (FLS) and the Principle and Practice of Land Surveying exams.
- You must take and pass the Washington Law and Ethics exam and successfully complete a 2-hour state specific exam.
- If applying by comity, you must be currently licensed in another state.

For validation only

To apply:

1. Complete this form and send the signed application and the Experience Record Summary (pages 1-3)* with a check or money order for **\$140**, payable to the Department of Licensing, to:

**Board of Registration for Professional Engineers and Land Surveyors
Department of Licensing
PO Box 35001
Seattle, WA 98124-3401**

*Applicants applying by comity: If you are having an NCEES land surveying record sent, complete only pages 1 and 2 and send to us. (The NCEES surveying record is a service provided by NCEES that contains a record of education, experience, references, exam results, and license.)

2. Complete the Experience Description and Verification section (pages 4-6) and send to the person(s) verifying your work experience. The person verifying will send the completed form directly to our office.
3. If applying by exam: Send the License or Exam Verification Request form (page 7) to the state board where you took the Fundamentals of Land Surveying exam (FLS). If you have taken and passed the FLS exam in Washington State, this step is not necessary.

If applying by comity: Send the License or Exam Verification Request form (page 7) to the state board where you were originally licensed by exam.

4. If you want any education considered towards the requirements, request an official transcript be sent to: **Board of Registration for Professional Engineers and Land Surveyors, Department of Licensing, PO Box 9025, Olympia, WA 98507**. Photocopies are not acceptable.
5. You will receive an email with information to access the Law and Ethics exam that must be taken and passed before you can be approved for the exam.
6. Once you have been approved for the exam, you will receive an email with information to schedule your exam.

Check application type:

- By exam – **\$140** By comity – **\$140**

Applicant

PRINT or TYPE Name (Last, First, Middle – will appear in the proper order on your wall certificate)		Maiden name (If any – will not appear on certificate)	
Social Security number <small>Used for child-support enforcement. Kept on file. RCW 26.23.150</small>	Date of birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Mailing address			
City	State	ZIP code	County
Present position		Business name	
Business location address			
City	State	ZIP code	County
(Area code) Business telephone number	(Area code) Residence telephone number	Email	

Applicant name _____

Applicant – continued

Answer the following

1. Has any court or licensing jurisdiction taken action against you for your practice in engineering or land surveying? Yes No
If yes, please attach an explanation on additional sheet.

2. Have you ever been convicted of or entered a plea of guilty or *nolo contendere* to a misdemeanor, gross misdemeanor, or felony? Yes No
If yes, please attach an explanation on additional sheet.

3. Are you having an NCEES experience record sent? Yes No

Name and location of colleges, universities, technical schools attended	Dates of attendance		Curriculum	Degree/Date
	From	To		

Previous and current registration

Answer the following

Have you filed an application with this office within the last five years? Yes No
If yes, date applied _____ Certificate number _____

Application type: Engineer-in-Training Professional Engineer Professional Land Surveyor

Written LSIT exam in state of _____

Written PLS exam in state of _____

Number(s) and date(s) of original certificate(s):

LSIT number _____ State _____ Issue date _____

PLS number _____ State _____ Issue date _____

Is certificate now in force in original state? Yes No
If not, why? _____

If you are registered with other states, please list: _____

Comity applicants: State of most recent residence and practice: _____

Land surveyor references

Give names and addresses of five references (not relatives) who are responsible land surveyors, at least three of which are registered professional land surveyors, having personal knowledge of your character and professional reputation.

Name	Position	Email address	Telephone number	Certificate number/State

I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

_____ **X** _____
Date and place signed Applicant signature

Once filed, this application is a public record and is subject to public disclosure. RCW 42.56

Experience record summary

Applicant name _____

Please list all of your employers below beginning with the most recent. This list is to include the entire time from leaving college (if applicable) or beginning your land surveying career to the present time. Those periods while in school, unemployed, or non-land surveying work must also be included. If not verifying, indicate "No". Any experience not verified will not be counted towards the experience requirement.

Verification number	Time period <i>(begin with most recent)</i>		Employer	To be verified <i>(yes or no)</i>
	From <i>(mo-yr)</i>	To <i>(mo-yr)</i>		
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Work experience descriptions – continued

Describe your experience

C. Field identification and evaluation of boundary evidence, including monumentation and the ability to use that evidence for boundary determination.

D. Conducting research.

E. Preparing and analyzing complex property descriptions.

F. Interacting with clients and the public in conformance with Chapter 27A WAC.

Applicant name _____ Verification number _____

Verification instructions

Upon completing your verification, please return this form and the attached work experience descriptions (pages 4-6) to: **Board of Registration for Professional Engineers and Land Surveyors, Department of Licensing, PO Box 9025, Olympia, WA 98507.**

Work experience verification – supervisor/reference complete this section

Name of supervisor/reference completing this verification	Professional registration/license number	State		
<p>If you are not the applicant's supervisor, please explain your working relationship to the applicant and how you are able to provide this verification: _____</p> <p>_____</p>				
<p>If you are not a licensed professional land surveyor, under what authority are you verifying experience? (federal agency, exempt corporation, etc.) _____ Years of land surveying experience you have: _____</p>				
<p>Answer the following</p> <p>Do you feel qualified and prepared to verify the experience in categories A through F from the attached Work Experience section? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, please explain: _____</p> <p>_____</p>				
<p>Do you agree with the applicant's employment time and hours worked? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, please explain: _____</p> <p>_____</p>				
<p>Do you agree with the applicant's description of work and duties? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, please explain: _____</p> <p>_____</p>				
<p>During this time of employment, has the applicant been responsible for making independent judgments and decisions? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>				
<p>Please check the work experience categories in which you believe the applicant is competent and prepared to be examined for admission to the profession:</p> <table style="width:100%; border: none;"> <tr> <td style="width:50%; vertical-align: top; padding: 5px;"> <input type="checkbox"/> A. Applying state, federal, and case law <input type="checkbox"/> B. Exercising sound judgment when making independent decisions regarding complex boundary, topographic, horizontal and vertical control, and mapping issues. <input type="checkbox"/> C. Field identification and evaluation of boundary evidence, including monumentation and the ability to use that evidence for boundary determination </td> <td style="width:50%; vertical-align: top; padding: 5px;"> <input type="checkbox"/> D. Conducting research <input type="checkbox"/> E. Preparing and analyzing complex property descriptions <input type="checkbox"/> F. Interacting with clients and the public in conformance with Chapter 27A WAC </td> </tr> </table>			<input type="checkbox"/> A. Applying state, federal, and case law <input type="checkbox"/> B. Exercising sound judgment when making independent decisions regarding complex boundary, topographic, horizontal and vertical control, and mapping issues. <input type="checkbox"/> C. Field identification and evaluation of boundary evidence, including monumentation and the ability to use that evidence for boundary determination	<input type="checkbox"/> D. Conducting research <input type="checkbox"/> E. Preparing and analyzing complex property descriptions <input type="checkbox"/> F. Interacting with clients and the public in conformance with Chapter 27A WAC
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<p>Would you recommend this applicant for licensure if requirements are met? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>				
<p>RCW 18.43.040 states that no person shall be eligible for registration as a land surveyor who is not of good character and reputation. If you believe this applicant does not satisfy this requirement, please explain:</p> <p>_____</p> <p>_____</p> <p>_____</p>				

X
Signature

Date

