

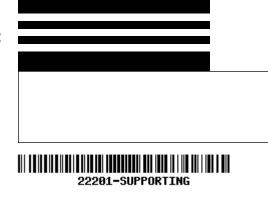
Driver Training School LICENSING Instructor Change Request

Driver training school instructors can request a duplicate instructor license, change their name/address, or add a trainer endorsement.

Online: https://professions.dol.wa.gov

Or when requesting a duplicate license by mail include this completed form and a \$5 check or money order (payable to the Department of Licensing) to:

Driver Training Schools Department of Licensing PO Box 35001 Seattle WA 98124-3401



Date

Licenses are available for self-printing with an online account.
If you want us to print and mail your license add a \$5 print fee for each copy to your payment.
□ \$0 self-print license online.
□ \$5 each. DOL print and mail license. Quantity Total \$

For all other requests, mail this completed form or scan and email to:

Driver Training Schools Department of Licensing PO Box 9027 Olympia WA 98507-9027

Email: tse@dol.wa.gov

For questions or language help call: (360) 902-3703

Inctructor

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Request type (check one)		
☐ Duplicate license- \$5 fee		
□ Name change – Provide proof of legal name change		
☐ Address change		
☐ Add trainer endorsement (attach documentation of 1,000 hours instruction or 5 years experience)		
TYPE or PRINT Full legal name	License number	
If name change-New name		
Mailing address, City, State, ZIP code		
If address change-New mailing address, City, State, ZIP code		
Email	(Area code) Phone number	
	·	

TYPE or PRINT Name

Instructor signature

X