



**State of Washington  
Business Licensing Service**  
PO Box 9034  
Olympia WA 98507-9034  
1-800-451-7985

## City License Fee Sheet

In most cities, a city license is required for businesses operating within the city limits, including those businesses that are located outside the city limits but perform services for customers inside the city limits. Businesses located outside city limits must carry a copy of their license while operating in the city.

Some cities **may** exempt special types of businesses from being licensed. Examples of those types of business may include:

- Farmers selling their own produce
- Newspaper deliveries
- Limited number of casual sales (garage sales)
- Churches and other religious organizations
- Charitable fundraising organizations
- Fraternal benefit societies
- Participants in a city-sponsored community event
- Delivery of goods sold outside the city

A city may require proof of qualifying for an exemption. If you think your business qualifies for exemption, contact the city directly for more information.

You may apply for the General Business License for the following cities using the Business License Application at the same time you apply for state licenses and registrations. In addition to the General Business License some cities may require other licenses, such as a Home Occupation Permit or peddlers license, to conduct particular business activities. Contact the cities directly for more information.

Additional forms and city approval are required for each city.

### City of Anacortes

General Business License	<b>\$30</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

### City of Bellevue

General Business Registration	<b>\$80</b>
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In addition to the general registration, a Home Occupation Permit is required for businesses that conduct any part of business from their home in Bellevue if there is any external indication of commercial activity, nonresident employees, client visits, business deliveries or vehicle signs. For information contact the Bellevue Dept. of Planning & Community Development at (425) 452-4188.

Bellevue regulatory licenses which may be needed in addition to the General Business Registration.

Ambulance	<b>No fee</b>
Cabaret	<b>\$400</b>
Adult Cabaret	<b>\$700</b>
Dance Hall Premises	<b>\$375</b>
Pawnbroker	<b>\$100</b>
Dealer—Precious Metals/Gems	<b>\$100</b>
Panoram	<b>\$200</b>

### City of Blaine

General Business License	<b>\$65</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

### City of Bonney Lake

General Business License	<b>\$60</b>
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Businesses located **outside** of the City of Bonney Lake are not required to be licensed by the city.

Nonprofit Business License	<b>No fee</b>
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Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

### City of Buckley

General Business License	<b>\$75</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

### City of Clyde Hill

General Business License	<b>\$25</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

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**City of Connell**

General Business License	<b>\$30</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

**City of Covington**

General Business License	<b>\$39</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of DuPont**

General Business License	<b>\$50</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**City of Duvall**

General Business License	<b>\$55</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**Town of Eatonville**

General Business License	<b>\$50</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

**City of Edgewood**

General Business License	<b>\$35</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

**City of Fircrest**

General Business License	<b>\$65</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**City of Gig Harbor**

General Business License	<b>\$30</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Granite Falls**

General Business License	<b>\$45</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

**City of Ilwaco**

General Business License	<b>\$125</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Issaquah**

General Business License	<b>\$60</b>
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A business with less than \$3,000 gross annual income is exempt from this city's business license requirement.

Nonprofit Business License	<b>No fee</b>
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Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**City of Lake Stevens**

General Business License	<b>\$40</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Leavenworth**

General Business License	<b>\$115</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**City of Liberty Lake**

General Business License	<b>\$26</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Long Beach**

General Business License	<b>\$125</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

**City of Longview**

General Business License	<b>\$50</b>
Nonprofit Business License	<b>\$50</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Marysville**

General Business License	<b>\$50</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

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**City of Millwood**

General Business License	<b>\$5</b>
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Businesses located **outside** of the City of Millwood are not required to be licensed by the city.

Nonprofit Business License	<b>\$5</b>
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Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Milton**

General Business License	<b>\$88</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Monroe**

General Business License	<b>\$50</b>
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Businesses located **outside** of the City of Monroe are not required to be licensed by the city.

Nonprofit Business License	<b>No fee</b>
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Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Newcastle**

General Business License	<b>\$31</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**City of Olympia**

General Business License	<b>\$80</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Port Orchard**

General Business License	<b>\$35</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Port Townsend**

General Business License	<b>\$28</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**City of Prosser**

General Business License	<b>\$50</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

**City of Pullman**

General Business License	<b>\$20</b>
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Businesses located **outside** of the City of Pullman are not required to be licensed by the city.

Nonprofit Business License	<b>No fee</b>
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Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Richland**

General Business License	<b>\$40</b>
Per employee fee (first 2 employees free)	<b>\$12</b>
Property rental fee (per rental unit)	<b>\$2</b>

See Richland License Category Sheet and addendum for more information.

**Town of Ruston**

General Business License	<b>\$40</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

**City of Sammamish**

General Business License	<b>\$15</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**City of Selah**

General Business License	<b>\$25</b>
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Note: Nonprofit businesses may be exempt from city licensure. Please contact the city for more information.

**City of Sequim**

General Business License	<b>\$50</b>
Nonprofit Business License	<b>\$50</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Shoreline**

General Business License	<b>\$40</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

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**Town of Skykomish**

General Business License	<b>\$50</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**City of Spokane Valley**

General Business License	<b>\$13</b>
Nonprofit Business License	<b>\$3</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation or submit a copy of the business' IRS 501 (c) certificate with their Business License Application. Nonprofit organizations located outside of the city are exempt from this city's business license requirement.

**City of Stanwood**

General Business License	<b>\$35</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City of Sultan**

General Business License	<b>\$75</b>
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Note: Nonprofit businesses are exempt from this city's business license requirement.

**City of Sumner**

General Business License	<b>\$40</b>
Nonprofit Business License	<b>No fee</b>

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

**City of Tumwater**

General Business License	<b>\$50</b>
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Includes canvassers, peddlers, solicitors and mobile units as well as other commercial businesses.

Nonprofit Business License	<b>No fee</b>
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Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation. Nonprofit organizations located outside of the city are exempt from this city's business license requirements.

**City of University Place**

General Business License	<b>\$50</b>
Home based businesses with less than \$12,000 gross annual income are exempt from this city's business license requirement.	

Nonprofit Business License	<b>No fee</b>
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Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

**City Contacts:**

Anacortes .....	(360) 299-1968
Bellevue .....	(425) 452-6851
Blaine.....	(360) 332-8311
Bonney Lake.....	(253) 862-8602
Buckley .....	(360) 829-1921
Clyde Hill .....	(425) 453-7800
Connell .....	(509) 234-2701
Covington .....	(253) 638-1110
DuPont.....	(253) 964-8121
Duvall.....	(425) 788-1185
Eatonville .....	(360) 832-3361
Edgewood.....	(253) 952-3299
Fircrest.....	(253) 564-8901
Gig Harbor .....	(253) 851-8136
Granite Falls .....	(360) 691-6441
Ilwaco .....	(360) 642-3145
Issaquah.....	(425) 837-3100
Lake Stevens .....	(425) 334-1012
Leavenworth .....	(509) 548-5275
Liberty Lake .....	(509) 755-6700
Long Beach .....	(360) 642-4421
Longview .....	(360) 442-5000
Marysville .....	(360) 363-8202
Millwood.....	(509) 924-0960
Milton .....	(253) 517-2704
Monroe .....	(360) 794-7400
Newcastle .....	(425) 649-4444
Olympia .....	(360) 753-8327
Port Orchard .....	(360) 876-7020
Port Townsend .....	(360) 379-4412
Prosser .....	(509) 786-2332
Pullman.....	(509) 338-3342
Richland.....	(509) 942-7313
Ruston .....	(253) 759-3544
Sammamish.....	(425) 295-0500
Selah .....	(509) 698-7326
Sequim .....	(360) 683-4908
Shoreline .....	(206) 801-2230
Skykomish .....	(360) 677-2388
Spokane Valley .....	(509) 921-1000
Stanwood.....	(360) 629-2181
Sultan .....	(360) 793-2231
Sumner .....	(253) 863-8300
Tumwater .....	(360) 754-4136
University Place.....	(253) 460-2510

**Additional cities may join the Business Licensing Service. Visit [business.wa.gov/BLS](http://business.wa.gov/BLS) or call 1-800-451-7985 for a current listing.**