

Washington State Funeral and Cemetery Board Meeting Transcript – February 10, 2023

0:0:0.0 --> 0:0:1.780

Rick Little (Guest)

OK, let's go ahead and get started.

0:0:3.530 --> 0:0:7.380

All I got was a calendar invite and there's no link in it so.

0:0:8.960 --> 0:0:9.460

Cameron Smock

Uh.

0:0:8.860 --> 0:0:13.10

Muhle, Sydney (DOL)

OK, I apologize, but I can't. We'll we'll dig into it and see what's going on.

0:0:13.730 --> 0:0:15.260

Cameron Smock

No worries. I just uh.

0:0:21.540 --> 0:0:21.990

Rick Little (Guest)

OK.

0:0:23.610 --> 0:0:25.80

Rick Little (Guest)

So let's go ahead and.

0:0:25.160 --> 0:0:25.490

Rick Little (Guest)

No.

0:0:26.610 --> 0:0:34.120

Rick Little (Guest)

It started. Good morning. I'm Rick, little Chair. The Washington State funeral and cemetery board. The time is now.

0:0:34.760 --> 0:0:39.740

Rick Little (Guest)

9:32 on Friday, February 10th, 2023.

0:0:40.560 --> 0:1:7.870

Rick Little (Guest)

I'm calling the special board meeting to order. We'll be providing an opportunity for public comment later in this meeting has occurred to see we encourage everyone to mute their mics or your phone if you

called in when you are not speaking to reduce the background noise when others are speaking. Also, for Board Members to help us capture information correctly, please state your name when making comments. Thank you.

0:1:8.980 --> 0:1:10.970

Rick Little (Guest)

OK. So is that what you do roll call?

0:1:11.990 --> 0:1:16.630

Nieves, Susan (DOL)

Yes. Uh chair. Little. Yeah, I am here presence.

0:1:16.360 --> 0:1:18.670

Nieves, Susan (DOL)

Vice Chair Excuse me, vice chair Ittner.

0:1:20.140 --> 0:1:20.580

David Ittner

Present.

0:1:21.790 --> 0:1:22.800

Nieves, Susan (DOL)

Board Member Cameron.

0:1:25.430 --> 0:1:25.960

Pete Cameron (Guest)

Here

0:1:25.870 --> 0:1:26.580

Nieves, Susan (DOL)

He Cameron.

0:1:27.440 --> 0:1:30.160

Nieves, Susan (DOL)

Board member excuse me? Board member Smock.

0:1:31.500 --> 0:1:32.130

Cameron Smock

President.

0:1:33.180 --> 0:1:34.260

Nieves, Susan (DOL)

Board member of the LeSourd

0:1:35.90 --> 0:1:35.740

Constance LeSourd (Guest)

Present.

0:1:36.780 --> 0:1:39.160

Nieves, Susan (DOL)

Board Member Gutierrez Zamora.

0:1:39.920 --> 0:1:40.390

Dante G-Z (Guest)

Here.

0:1:41.360 --> 0:1:42.940

Nieves, Susan (DOL)

And board member board.

0:1:44.900 --> 0:1:45.290

Angie Ward

Here.

0:1:46.290 --> 0:1:46.880

Nieves, Susan (DOL)

Thank you.

0:1:49.970 --> 0:1:51.920

Rick Little (Guest)

Ohh staff staff here.

0:1:54.100 --> 0:1:56.460

Muhle, Sydney (DOL)

We're not gonna be doing roll call for staff.

0:1:56.590 --> 0:1:57.540

Rick Little (Guest)

OK, sounds good.

0:1:57.270 --> 0:1:58.540

Muhle, Sydney (DOL)

We're just going to know who they are.

0:1:59.520 --> 0:2:1.670

Rick Little (Guest)

OK, approval of agenda.

0:2:3.420 --> 0:2:4.610

Rick Little (Guest)

To the motion in that.

0:2:11.530 --> 0:2:12.860

Pete Cameron (Guest)

This is Pete, so move.

0:2:14.60 --> 0:2:15.30

Rick Little (Guest)

Is there a second?

0:2:16.130 --> 0:2:17.700

Cameron Smock

This is Smock second.

0:2:18.670 --> 0:2:19.240

Cameron Smock

I don't know about.

0:2:18.590 --> 0:2:23.360

Rick Little (Guest)

The first and second it any questions if not.

0:2:25.920 --> 0:2:27.90

Rick Little (Guest)

Let's say if I say aye.

0:2:28.880 --> 0:2:29.410

Pete Cameron (Guest)

Aye.

0:2:29.380 --> 0:2:29.950

Angie Ward

Aye.

0:2:30.680 --> 0:2:31.110

Cameron Smock

Aye.

0:2:30.450 --> 0:2:31.210

Rick Little (Guest)

Any opposed.

0:2:31.540 --> 0:2:31.890

David Ittner

Aye.

0:2:32.500 --> 0:2:32.930

Rick Little (Guest)

OK.

0:2:34.370 --> 0:2:43.420

Rick Little (Guest)

Alright, so let's go on to new business. We have the International Conference of the funeral Service examining boards. We need to vote on the delegates now.

0:2:44.500 --> 0:2:46.830

Rick Little (Guest)

Dave. And are you going to this?

0:2:49.550 --> 0:2:49.850

Rick Little (Guest)

OK.

0:2:47.840 --> 0:2:51.40

David Ittner

I I'm I'm not gonna make it. I'm I won't be able to attend. Yeah.

0:2:50.870 --> 0:3:1.410

Rick Little (Guest)

OK. So then I believe we have a Pete Cameron and myself and Dante. Is there anyone else on the board that's attending?

0:3:6.10 --> 0:3:6.380

Rick Little (Guest)

OK.

0:3:7.490 --> 0:3:15.960

Rick Little (Guest)

Sounds like just the three of us then and what we need to do is vote on the delegates to the conference. We need a.

0:3:17.180 --> 0:3:21.730

Rick Little (Guest)

But don't get in. Then the vote delegate so.

0:3:22.710 --> 0:3:23.760

Rick Little (Guest)

I'm open for.

0:3:24.400 --> 0:3:24.750

Rick Little (Guest)

Umm.

0:3:26.10 --> 0:3:26.910

Rick Little (Guest)

The motion for that.

0:3:29.380 --> 0:3:29.980

Cameron Smock

Got it.

0:3:29.120 --> 0:3:31.350

Dante G-Z (Guest)

I would move that. Go ahead.

0:3:33.60 --> 0:3:35.700

Cameron Smock

Dante, this is the first time you're going, is it not?

0:3:36.40 --> 0:3:44.240

Dante G-Z (Guest)

Right. So I was gonna say maybe Rich and and Pete should be the delegates and I'll just kind of stand back and watch.

0:3:47.790 --> 0:3:48.440

Rick Little (Guest)

OK.

0:3:50.700 --> 0:3:51.160

Rick Little (Guest)

This.

0:3:50.640 --> 0:3:54.860

Dante G-Z (Guest)

So I would move that Rich, be the voting Member and is the other person a backup?

0:3:56.620 --> 0:3:59.400

Rick Little (Guest)

Yeah, they're they're part of the meeting as well, yes.

0:3:59.540 --> 0:4:4.880

Dante G-Z (Guest)

Yeah. So you as the as the the delegate and then Pete is your second?

0:4:6.700 --> 0:4:8.870

Rick Little (Guest)

All right. Do we have a second on that?

0:4:11.30 --> 0:4:12.490

Cameron Smock

Second, this is Smock.

0:4:12.970 --> 0:4:13.440

Rick Little (Guest)

OK.

0:4:15.140 --> 0:4:16.650

Rick Little (Guest)

There any questions?

0:4:18.620 --> 0:4:20.250

Rick Little (Guest)

If not all those in favor say aye.

0:4:21.270 --> 0:4:21.720

David Ittner

Aye.

0:4:21.460 --> 0:4:21.910

Constance LeSourd (Guest)

Aye.

0:4:21.720 --> 0:4:22.0

Angie Ward

Aye.

0:4:21.100 --> 0:4:22.750

Dante G-Z (Guest)

Aye, aye.

0:4:23.290 --> 0:4:23.910

Rick Little (Guest)

Opposed.

0:4:25.400 --> 0:4:30.70

Rick Little (Guest)

All right, because we need to get those signatures out today for the conference, so.

0:4:30.780 --> 0:4:32.170

Cameron Smock

No, no, no.

0:4:31.390 --> 0:4:33.690

Rick Little (Guest)

OK. So I'll figure that out afterwards.

0:4:34.980 --> 0:4:40.630

Rick Little (Guest)

OK, item 4.2 board training. I'll turn it over to Sydney.

0:4:41.500 --> 0:4:43.0

Muhle, Sydney (DOL)

Mr. Chair, before we move on.

0:4:43.10 --> 0:4:43.330

Rick Little (Guest)

Yes.

0:4:43.120 --> 0:4:48.70

Muhle, Sydney (DOL)

I'm with the voting delegates. Susan will be emailing that out.

0:4:54.660 --> 0:4:54.860

Rick Little (Guest)

Sure.

0:4:48.480 --> 0:4:58.660

Muhle, Sydney (DOL)

And if we could just get you to sign it and send it back, scan it and send it back to us, then we'll get it submitted today. So, I believe that e-mail will be going out during this meeting.

0:4:59.220 --> 0:4:59.570

Rick Little (Guest)

Thank you.

0:5:0.790 --> 0:5:1.460

Pete Cameron (Guest)

So.

0:5:2.520 --> 0:5:11.840

Pete Cameron (Guest)

Sydney, I am working remotely today and do not have the ability to scan and sign back. I can take a picture and e-mail that back. Will that work?

0:5:12.350 --> 0:5:12.910

Muhle, Sydney (DOL)

That'll work.

0:5:13.360 --> 0:5:13.650

Rick Little (Guest)

OK.

0:5:13.780 --> 0:5:15.230

Pete Cameron (Guest)

OK, we'll do.

0:5:18.470 --> 0:5:18.950

Rick Little (Guest)

Alright.

0:5:19.200 --> 0:5:20.490

Muhle, Sydney (DOL)

Let me get our.

0:5:23.640 --> 0:5:27.780

Muhle, Sydney (DOL)

Pack it back up. Some means it froze on me, so I hope that it doesn't do it again.

0:5:31.320 --> 0:5:31.960

Muhle, Sydney (DOL)

Here we go.

0:5:34.370 --> 0:5:44.60

Muhle, Sydney (DOL)

OK, so I believe we've discussed this a little bit before letting all know that this would be coming, but this is.

0:5:45.680 --> 0:5:53.450

Muhle, Sydney (DOL)

We are required to provide you with OPMA training, the open public meeting at training once every four years and.

0:5:54.220 --> 0:5:56.360

Muhle, Sydney (DOL)

With our entire unit being so new.

0:5:58.700 --> 0:6:27.390

Muhle, Sydney (DOL)

Ohh, we received our request for verification that one of our board members had in fact received the OPMA training. There is a form that will be sending out to you that you'll have to sign and send back. Just confirming that you've been trained on OPMA. When we dug in, we realized that we had one out of our 62 board members that we had verification of that on. And so that prompted the need for us to provide OPMA training.

0:6:27.460 --> 0:6:51.60

Muhle, Sydney (DOL)

To make sure that everybody across all of our boards does in fact have the required OPMA training and then this is something that we'll be providing on a more regular basis moving forward, we are required to do it every four years, but with some of our boards having greater turnover and with new board members coming in on a regular basis, we're probably going to make it in every two year.

0:6:52.280 --> 0:6:55.520

Muhle, Sydney (DOL)

So today's training will cover OPMA.

0:6:56.390 --> 0:7:14.640

Muhle, Sydney (DOL)

The ethics, including conflict of interest, parliamentary procedures and public records disclosure, the ethics conflict of interest and public records disclosure was requested by several of our boards, so we're just providing it to all as a good reminder. So, we will start out with OPMA.

0:7:16.180 --> 0:7:40.810

Muhle, Sydney (DOL)

The purpose of OPMA is that the legislature finds and declares that all public boards, commissions, councils, committees, subcommittees, departments, divisions, offices, and all of all public agencies of the state and subdivisions thereof exist to aid in the conduct of the public's business. Is the intent of the OPMA that actions be taken openly and that deliberations also be conducted openly?

0:7:44.580 --> 0:8:1.40

Muhle, Sydney (DOL)

The OPMA exists for the public to maintain their sovereignty, to delegate their authority while retaining their individual rights to retain control over the instruments that they have created, and to keep informed of government operations and see how these functions impact them.

0:8:4.500 --> 0:8:6.50

Muhle, Sydney (DOL)

New mouse. Very sensitive.

0:8:9.30 --> 0:8:26.90

Muhle, Sydney (DOL)

So who? What does OPMA mean? Apply to it applies to all meetings of governing bodies of a public agency and says that they will be open and public, and that all persons shall be permitted to attend the meeting of a governing body of a public agency.

0:8:28.860 --> 0:8:31.540

Muhle, Sydney (DOL)

The governing body is defined as.

0:8:32.700 --> 0:9:2.530

Muhle, Sydney (DOL)

Multimember, Board Commission Committee, Council, or any other rule making body of a public agency and also applies to committees thereof when the Committee acts on behalf of the governing body, conducts hearings, or takes testimony or public comments. So, when we have committee committees just to work on a particular topic, those don't necessarily fall under the OPMA. However, if the group is going to be conducting a public hearing or taking testimony of any sort.

0:9:2.600 --> 0:9:7.300

Muhle, Sydney (DOL)

Family fall under the OPMA and we'll have to post agendas and minutes and it gets a lot more formal.

0:9:10.370 --> 0:9:31.100

Muhle, Sydney (DOL)

Meeting is defined as simply a meeting where action takes place. It does not have to be titled as a meeting for it to actually be a meeting, and OPMA also will probably applies to retreats, workshops and study sessions. So, this meeting would qualify as an open or as a public meeting.

0:9:34.120 --> 0:9:52.450

Muhle, Sydney (DOL)

I action is just the transaction of official business and includes but is not limited to hearing public testimony, deliberation, conducting deliberations, discussions or considerations, conducting reviews, evaluations and final actions where the board is declaring.

0:9:52.540 --> 0:9:55.960

Muhle, Sydney (DOL)

And this statement one way or another.

0:9:57.440 --> 0:10:3.30

Muhle, Sydney (DOL)

The requirements of OPMA are triggered whether or not the action that is going to be taken is final.

0:10:5.400 --> 0:10:10.520

Muhle, Sydney (DOL)

And final action is just the collective positive or negative decision.

0:10:11.70 --> 0:10:13.810

Muhle, Sydney (DOL)

And of the majority of the governing body.

0:10:14.660 --> 0:10:22.370

Muhle, Sydney (DOL)

This must always be taken in public, even if the deliberations were in an executive session and voting by secret ballot is never permitted.

0:10:26.660 --> 0:10:56.630

Muhle, Sydney (DOL)

Uh, Quorum of the meeting. I don't think we usually have a quorum issue with this group. You guys are always really great, but we do on some of our boards, but a quorum is simply defined as the majority of the members of a public body vacancies on a board do not reduce the number required for requirement. So for example, we have one board right now that has two vacancies. They only have 5 active members of their board. Their quorum is still four members even though they only have 5 active members. It does not reduce the number that they need.

0:10:57.770 --> 0:11:3.10

Muhle, Sydney (DOL)

If there is not a quorum present, there cannot be any action taken in a meeting.

0:11:4.220 --> 0:11:13.580

Muhle, Sydney (DOL)

And if there is a quorum, the Gathering is automatically considered a meeting and therefore subject to OPMA. Even if you run into each other at Starbucks.

0:11:14.740 --> 0:11:17.180

Muhle, Sydney (DOL)

So we do ask that you be very careful.

0:11:18.930 --> 0:11:33.720

Muhle, Sydney (DOL)

Meetings do not have to occur in person to be subject to OPMA, as the pandemic has forced us to embrace much more and meetings can occur through telephone, e-mail, online chat, or any other electronic media.

0:11:37.190 --> 0:12:5.360

Muhle, Sydney (DOL)

With that, in exchange of e-mail could constitute a meeting if a quorum of the members participate in

an e-mail exchange and discuss business. Simply receiving information without commenting is not a meeting and that is why all of our emails now to all of our boards. You will see reminder. Please do not reply all as this is a violation of OPMA. We're putting that on all of them because we have had that issue again, not with this.

0:12:5.580 --> 0:12:12.980

Muhle, Sydney (DOL)

But with some of our boards, it does come up and so just as a standard practice, we are now putting that handy reminder in there.

0:12:13.330 --> 0:12:13.960

Muhle, Sydney (DOL)

And.

0:12:16.480 --> 0:12:18.430

Muhle, Sydney (DOL)

So please again, don't reply all.

0:12:18.510 --> 0:12:48.640

Muhle, Sydney (DOL)

Umm, because even with a small number it can be risky cause all it takes is you thinking, well, OK, three of us are talking about this, that's OK. But one of you happens to mention it to somebody else in that realizing that creates a quorum discussing it and we'll get into that a little bit more here in a second. So please use caution when you're emailing your fellow board members as those exchanges could be subject to and rise to the level of board action.

0:12:51.60 --> 0:13:23.530

Muhle, Sydney (DOL)

Offline business discussions between members without a quorum could be considered splintering the quorum, so if a couple of you are talking about an item and you're like, hey, this is a really great thing we should take up before the full board and then you each decided separately, hey, we're gonna bring this up to another board member and just see because each of you have now gone to two other board members. You've created a string of four of you that can still be considered a meeting, even though all four of you were not in the same space at the same time.

0:13:23.620 --> 0:13:41.390

Muhle, Sydney (DOL)

Talking about it, it can still cause issues because this does deprive the public of their right to listen to those deliberations. It removes the discussion and decisions from the public view and ultimately undermines the public's confidence in the decision-making process.

0:13:43.840 --> 0:14:6.90

Muhle, Sydney (DOL)

Uh, likewise. Comments or side conversations that occur in a virtual meeting chat feature could also constitute a violation of the OPMA members of the public may not be able to see and therefore witness them a lot of times we have Members who will physically call-in on the call-in number they are not Privy to those discussions that occur in the chat feature.

0:14:7.910 --> 0:14:24.420

Muhle, Sydney (DOL)

They're not recorded or captured in the meeting minutes or the transcript of the meeting, and they distract from the orderly conduct of board members and the public. For this reason, you guys will note that this year we have disabled the chat feature in our public meetings.

0:14:26.0 --> 0:14:30.580

Muhle, Sydney (DOL)

And will be continuing to do some moving forward. That was causing quite a bit of.

0:14:32.100 --> 0:14:38.670

Muhle, Sydney (DOL)

Discussion that was not being properly captured or being able to be witnessed. So, we just disabled that.

0:14:41.10 --> 0:15:4.580

Muhle, Sydney (DOL)

Uh meeting qualifies only as a regular meeting only if the date and time are set in statute. All the others are considered special meetings. We do sometimes get questions about why one agenda a year will say regular meeting and the others all say special. That's because, according to statute, you guys are to have one regular meeting a year and then all others as required. So, we label all of them as special.

0:15:7.370 --> 0:15:11.820

Muhle, Sydney (DOL)

Uh, we are required to post the dates and times of the meetings.

0:15:13.100 --> 0:15:39.170

Muhle, Sydney (DOL)

And oh it must file our schedule with the code reviser every year post and notice and agenda to our agency website 24 hours in advance no less. We do try to do more. We aim for about the two-week mark of public notice so that the public is able to attend and then we also send out notices on our listserv. So, we do everything we can to make sure that the public knows that these meetings are happening.

0:15:40.200 --> 0:15:42.490

Muhle, Sydney (DOL)

And we submit a regular meeting schedule.

0:15:43.750 --> 0:15:50.430

Muhle, Sydney (DOL)

Or any regular meeting schedule changes to the state register no less than 20 days prior to a rescheduled meeting.

0:15:53.370 --> 0:16:8.40

Muhle, Sydney (DOL)

Most of our board and Commission meetings are classified as special. We do post that notice no less than 24 hours in advance, including the date, time, location and room number. If it's going to occur in person as well as our agenda.

0:16:8.800 --> 0:16:9.940

Muhle, Sydney (DOL)

And notice, isn't.

0:16:10.860 --> 0:16:18.630

Muhle, Sydney (DOL)

Excuse me. No, this is not required when special meetings are called for an emergency. However, emergency is very narrowly defined and we're talking.

0:16:19.710 --> 0:16:24.580

Muhle, Sydney (DOL)

Acts of God, things like that, where emergency services are getting involved.

0:16:27.880 --> 0:16:51.360

Muhle, Sydney (DOL)

Our meeting notices must include notice of the date, time, and location, and only items listed on the agenda may be discussed, considered or decided. If an item comes up that is not listed on the agenda, it cannot be discussed, and the best practice is to refer that item to the next meeting when it can be properly listed on the agenda and notice can be provided to the public that it will be discussed.

0:16:55.50 --> 0:17:15.710

Muhle, Sydney (DOL)

Public comments are required by law for all regular meetings and a public body may impose a reasonable time limit. We do 3 minutes if for some reason there is a really hot button topic, there's a lot of public interest the board can always request that that time be shortened to say and more reasonable 2 minutes.

0:17:16.130 --> 0:17:45.220

Muhle, Sydney (DOL)

And especially when you're gonna be hearing a lot of comments saying the same thing, it's a lot easier to request if you agree with statements that have already been made, simply come up and say that and we'll take that into consideration rather than hearing the same thing 3,4,10,12 times in comments must pertain to matters within the board's jurisdiction. So somebody with an issue with the geologist board can't come to funeral and cemetery and complain to you guys about it.

0:17:50.360 --> 0:18:17.750

Muhle, Sydney (DOL)

In response to public comments, the board may request that the matter be referred to the next agenda so that you can discuss it. Refer the matter to staff for research or response state that the comment is not within the board jurisdiction or remain silent. You don't have to respond to a public comment. The board may not engage in discussions or deliberations on the matter or converse with the member of the public on the item.

0:18:17.850 --> 0:18:21.150

Muhle, Sydney (DOL)

A you can also not take any action on it.

0:18:24.670 --> 0:18:26.540

Muhle, Sydney (DOL)

Meeting minutes are.

0:18:27.280 --> 0:18:37.360

Muhle, Sydney (DOL)

Uh, it must be recorded promptly and open to the public for inspection. Minutes are not required for executive sessions, and no format is specified in the law.

0:18:38.960 --> 0:18:50.20

Muhle, Sydney (DOL)

So in summary, OPMA exists to ensure that the public's business is conducted publicly. It applies to any meeting of a public body and its committees, where deliberations or actions are occurring.

0:18:51.340 --> 0:19:1.390

Muhle, Sydney (DOL)

This includes verbal discussions and electronic communications among the quorum of the body. Bottom line always err on the side of conducting business as openly and publicly as possible.

0:19:2.570 --> 0:19:4.830

Muhle, Sydney (DOL)

Are there any questions on OPMA?

0:19:11.930 --> 0:19:12.700

Muhle, Sydney (DOL)

OK.

0:19:13.330 --> 0:19:13.940

Rick Little (Guest)

Questions.

0:19:18.70 --> 0:19:38.140

Muhle, Sydney (DOL)

OK. We'll move on to parliamentary procedure, OPMA and parliamentary procedure are the two bulkiest. So, we will get through those. And then the other two are much easier. So parliamentary procedure is a set of rules for how to conduct a meeting that allows everyone to be heard and to make decisions without confusion.

0:19:39.190 --> 0:19:51.450

Muhle, Sydney (DOL)

It's important because it's a time-tested method for conducting business at meetings and public gatherings. It can be adapted to fit the needs of any organization, and it's important that everyone knows the basic rules.

0:19:54.310 --> 0:20:15.60

Muhle, Sydney (DOL)

This is our typical meeting order. You guys will note that we've had some changes from our meeting order from last year to this year, not major, but it will look different. So, the call to order roll call,

approval of agenda and approval of minutes will all stay the same right at the beginning of the meeting and then we have a new item for awards and recognition.

0:20:16.340 --> 0:20:20.810

Muhle, Sydney (DOL)

This will only be on the agenda if it is applicable, but when we have.

0:20:21.760 --> 0:20:51.730

Muhle, Sydney (DOL)

Board members who are leaving, we want to recognize them with letter a plaque, things like that.

Rather than asking them to sit through the entire meeting, as has been kind of the standard practice previously, we will present that during the beginning portion of the meeting. And the reason for that is we had a member on another board who had already left and then was asked to come back and receive their plaque once it was ready.

0:20:51.830 --> 0:21:21.840

Muhle, Sydney (DOL)

Right. It was during the pandemic; everything had slowed down greatly, and the awards and recognition was at the very end of the meeting just kind of tagged on to the end. And this poor gentleman sat through the entire meeting 3 hours' worth and by the time we got to his recognition, he was already on a ferry heading out to the islands on the North Sound and couldn't hear anything that was being said about him over the foghorns that were blaring in the background. So, we felt really bad for him that he was there through that.

0:21:21.910 --> 0:21:34.690

Muhle, Sydney (DOL)

Entire thing when we could have just wrapped it up within the 1st 5 minutes of the meeting. So that will be on there only when needed. Old business new business are reports format will look a little bit different.

0:21:35.200 --> 0:21:51.720

Muhle, Sydney (DOL)

And rather than breaking out the the main agenda items for all of our reports, we've kind of compressed all of them into that reports heading the public comments will now come before the end of the meeting rather than right at the tail end.

0:21:52.740 --> 0:22:8.590

Muhle, Sydney (DOL)

Excuse me? And this is too low for if a member of the public brings an item before the board, that the board would like to see on the next agenda, this gives the board space to request that during the conclusion and the wrap up of the meeting.

0:22:9.250 --> 0:22:21.410

Muhle, Sydney (DOL)

And then in the conclusion, we're going to have three items in there to kind of clean up some of the confusion that we had going on with the different titles. So, we will have a space for announcements that will be.

0:22:22.560 --> 0:22:31.20

Muhle, Sydney (DOL)

Board members who have announcements that they would like to make, that they'll be leaving the board that they are running for.

0:22:32.820 --> 0:22:34.210

Muhle, Sydney (DOL)

Seat at a national level.

0:22:34.820 --> 0:22:42.980

Muhle, Sydney (DOL)

And also attendance at other meetings, so meetings may be that aren't tied directly into the board work but that have.

0:22:43.60 --> 0:22:48.800

Muhle, Sydney (DOL)

Time impact on the industry you can announce and give a really brief report during that time.

0:22:49.760 --> 0:23:13.410

Muhle, Sydney (DOL)

And that'll all fall under that announcements category. We will have an item for requesting future agenda items. So things that maybe occurred to you during the meeting that you would like to see placed on the next agenda, you'll have a specific place that you can bring that item up and requested to be placed on the future agenda and then we will review the action items from this meeting and then our adjournment.

0:23:16.930 --> 0:23:18.30

Muhle, Sydney (DOL)

The really briefly.

0:23:19.670 --> 0:23:48.700

Muhle, Sydney (DOL)

We really only have two types of motions that we'll use. The most common is the main motion. So simply I move that we second in the vote. You can have subsidiary motions which change that original motion. So as you have the motion, second have a little bit more discussion than realize, OK, we need to change that a little bit. You can change that through a subsidiary motion. If a motion is pretty simple motion second discuss.

0:23:48.820 --> 0:23:49.310

Muhle, Sydney (DOL)

And not.

0:23:52.770 --> 0:24:1.90

Muhle, Sydney (DOL)

Motions are presented by obtaining the floor, waiting for the last speaker to finish, and then getting getting the attention of the chair.

0:24:1.850 --> 0:24:5.120

Muhle, Sydney (DOL)

And and then waiting for the chair to recognize you.

0:24:5.900 --> 0:24:35.650

Muhle, Sydney (DOL)

When you make your motion, please speak clearly and concisely. Always state a motion, affirmatively saying that I move, that we rather than I move that we do not. For example, I move that we deny rather than I move that we do not approve that language can cause a lot of confusion for the public when they're reading back through the Minutes and they're running. Wait a minute, they said. Approve, but. And so, it's just easier and much more clear and concise to I move that we deny.

0:24:36.600 --> 0:24:41.310

Muhle, Sydney (DOL)

And and always avoid personalities and stay on your subject.

0:24:41.990 --> 0:24:45.920

Muhle, Sydney (DOL)

Uh, after you make your motion wait for someone to 2nd.

0:24:46.500 --> 0:24:57.340

Muhle, Sydney (DOL)

I and another Member will second your motion, and if the motion is not immediately offered, a terrible, or if the second is not immediately offered, the chair will call for a second.

0:24:59.790 --> 0:25:29.220

Muhle, Sydney (DOL)

If there is no second on your motion, the motion dies for lack of second. If it is seconded, the chair should restate the motion and say it has been moved and seconded that we and that opens it up for additional discussion or consideration by the membership. The members can then either debate on the motion or move directly onto a vote, and once the motion has been presented to the membership, it becomes the property of the entire board.

0:25:29.300 --> 0:25:32.610

Muhle, Sydney (DOL)

And cannot be changed without the rest of the members agree.

0:25:33.710 --> 0:25:48.260

Muhle, Sydney (DOL)

You can always expand the motion. Like I said, if during the discussion you guys realize we need to adjust this a little bit, you can always expand your motion, change it to make it suit what the board is actually meaning to vote on.

0:25:48.910 --> 0:26:20.230

Muhle, Sydney (DOL)

And then putting the question before the membership, the Chair will ask, are we ready for a vote? If there's no discussion, vote is taken. There are two ways to vote. The only one we really use is the vote by voice. But if you're attending other meetings, sometimes you will see a vote by roll call where we do

go through and call out each name and have each member affirm yes or no on their vote. Usually this is only used in really contentious situations.

0:26:20.310 --> 0:26:24.730

Muhle, Sydney (DOL)

Where people want each individual's vote on the record.

0:26:28.490 --> 0:26:34.770

Muhle, Sydney (DOL)

Other commonly used motions are a motion to table where you know we've discussed this. It needs some additional work.

0:26:35.350 --> 0:26:56.60

Muhle, Sydney (DOL)

Oh, before it's brought back you can always move to table an item and that pushes it back to a later date and you can always do a motion to postpone indefinitely if the board has discussion item and really kind of hashed it out. But there's no real action to be taken. The items just kind of dead. You can move to postpone indefinitely and that just kills the item.

0:26:58.350 --> 0:27:15.880

Muhle, Sydney (DOL)

So in summary, uh, parliamentary procedure is the best way to get things done in a meeting, but it only works when you use it properly. Allow for motions that aren't order, have members obtainable the floor properly, speak clearly and concisely, and always obey the rules of debate. Most importantly, be curious.

0:27:17.80 --> 0:27:21.520

Muhle, Sydney (DOL)

With that, are there any questions? And this was based on Robert's rules of order, but.

0:27:22.480 --> 0:27:29.540

Muhle, Sydney (DOL)

We don't have a need to follow the full formal Roberts rules, so this is adapted to suit the board's needs. So are there any questions?

0:27:32.480 --> 0:27:35.250

Pete Cameron (Guest)

Yeah, this is Pete. I noticed in the.

0:27:36.710 --> 0:27:39.480

Pete Cameron (Guest)

Order listings for the agenda items.

0:27:40.850 --> 0:27:43.200

Pete Cameron (Guest)

We usually have a.

0:27:43.910 --> 0:27:51.280

Pete Cameron (Guest)

Column in there for any closed-door session that may be needed for board discussion. Is that also still?

0:27:52.130 --> 0:27:53.720

Pete Cameron (Guest)

In the new agendas going forward.

0:27:54.570 --> 0:28:13.40

Muhle, Sydney (DOL)

So how we're going to do that on agenda items moving forward is when we list them on the agenda, we will note that in executive session is required for that item just helps make it a little bit clearer. But still groups it with the appropriate category. So, we'll note those individually as they come.

0:28:14.390 --> 0:28:15.160

Pete Cameron (Guest)

OK. Thank you.

0:28:15.900 --> 0:28:16.330

Muhle, Sydney (DOL)

No problem.

0:28:21.390 --> 0:28:21.800

Muhle, Sydney (DOL)

Hey.

0:28:24.210 --> 0:28:26.620

Muhle, Sydney (DOL)

Moving on to our ethics.

0:28:27.540 --> 0:28:39.830

Muhle, Sydney (DOL)

On the general expectations are the Board and Commission members should not have a financial or other interest or engage in business or professional activities that conflict with their performance of their official duties.

0:28:41.30 --> 0:28:47.410

Muhle, Sydney (DOL)

Use of their state positions to secure special privileges or exemptions for themselves is not permitted.

0:28:49.190 --> 0:29:7.620

Muhle, Sydney (DOL)

You should not receive compensation from a source other than the state of Washington for your performance or nonperformance of your official duties, and you should not receive a gift that could reasonably be expected to influence your or reward your performance or again, nonperformance of your duties.

0:29:10.900 --> 0:29:15.900

Muhle, Sydney (DOL)

Conflict of interest and involves the concept of benefit and bias.

0:29:17.0 --> 0:29:47.410

Muhle, Sydney (DOL)

Any questions you have to ask yourself when evaluating your potential conflict of interests include, will your interests benefit as a result of your official action and what a reasonable person conclude that a private or personal interest impairs your independent and impartial judgment on the exercise of your official duties? And I will tag on to this that there is a difference between legal conflict of interest and perceived conflict of interest, and it is important for the board to.

0:29:47.470 --> 0:29:49.460

Muhle, Sydney (DOL)

Recognize that both exist.

0:29:52.200 --> 0:30:10.860

Muhle, Sydney (DOL)

Some conflicts of interest are very clearly defined, such as acquiring a benefit or financial interest in your contract, and that contract or transaction that is under your authority or supervision as a board member, or accepting compensation from someone else who has benefited from your actions as a board member.

0:30:13.110 --> 0:30:35.540

Muhle, Sydney (DOL)

Other types are not so obvious and are determined on a case-by-case basis. This includes nonfinancial interests, professional or business activities or obligations that conflict with your performance of your official duties. Use of your official position to secure or convey a special privilege or exemption for yourself or for others.

0:30:39.450 --> 0:30:41.230

Muhle, Sydney (DOL)

As a board member.

0:30:42.470 --> 0:30:54.640

Muhle, Sydney (DOL)

And this is perfect. I under state statue you cannot accept gift screw qualities or favors. If the gift gratuity or favorite could reasonably be expected to influence your performance or nonperformance.

0:30:56.60 --> 0:31:3.550

Muhle, Sydney (DOL)

Or the gift, gratuity or favor could be considered a part of your reward for action or inaction as a part of your official duties.

0:31:5.530 --> 0:31:20.100

Muhle, Sydney (DOL)

You can, however, accept gifts if neither of the prior conditions are present. However, there are limitations. You may accept gift or gifts up to \$50.00 in value per calendar year from a single source.

0:31:21.80 --> 0:31:27.110

Muhle, Sydney (DOL)

And I a single gift with a value of up to \$50.00 from multiple sources.

0:31:31.240 --> 0:31:42.90

Muhle, Sydney (DOL)

Gifts given to family members may also be subject to the \$50.00 limit, unless that family member has an independent connection, professional association, or social relationship with the gift giver.

0:31:44.670 --> 0:32:7.410

Muhle, Sydney (DOL)

The resolution for conflict of interest relies on disclosure and recusal. If you have a private or personal interest that could benefit from your official actions or bias of your judgment, disclose the issue in a public meeting of the board and then once you have made that disclosure, recuse yourself. And I'm staying from participation in the discussion or voting on that matter.

0:32:11.20 --> 0:32:11.710

Muhle, Sydney (DOL)

I.

0:32:13.30 --> 0:32:13.820

Cameron Smock

Can we go back?

0:32:12.720 --> 0:32:14.710

Muhle, Sydney (DOL)

The ethics rules on oh Yep.

0:32:17.610 --> 0:32:21.50

Cameron Smock

So bullet .1 disclose the issue at a public meeting.

0:32:21.920 --> 0:32:24.380

Cameron Smock

Were this seems to come up is if.

0:32:25.30 --> 0:32:27.590

Cameron Smock

There's a case before the board and.

0:32:28.820 --> 0:32:32.490

Cameron Smock

Our firm is the one that the case is about.

0:32:33.400 --> 0:32:36.370

Cameron Smock

Are you saying that we need to disclose up front that?

0:32:37.350 --> 0:32:42.670

Cameron Smock

This particular case is involving our firm, and so we're going to abstain from voting.

0:32:43.710 --> 0:33:8.520

Muhle, Sydney (DOL)

Yes. So when that item comes up on the agenda, you would immediately get the chairs attention to see. Mr. Chair, I have a conflict of interest regarding this item as it is about my firm. I am going to recuse myself from all discussion and voting on this matter. And then you meet yourself and don't participate in the discussion and that's to let the public know that you as a board member have a conflict and you're staying out of it.

0:33:10.220 --> 0:33:11.140

Cameron Smock

OK. Thank you.

0:33:12.590 --> 0:33:15.150

Pete Cameron (Guest)

So this is Pete with a follow up to that.

0:33:15.230 --> 0:33:15.810

Pete Cameron (Guest)

Umm.

0:33:17.650 --> 0:33:20.770

Pete Cameron (Guest)

Fortunately, this doesn't come up very often, but.

0:33:22.660 --> 0:33:29.350

Pete Cameron (Guest)

The few that have that involved either my firm or one of my fellow companies firms.

0:33:30.720 --> 0:33:52.80

Pete Cameron (Guest)

I haven't disclosed that the complaint case was against my firm, but I've simply recused myself from voting because I was under the impression. I think I remember being taught when I first got on that, you know, that the complaint cases are meant to remain anonymous as far as naming, you're not going to complain it not naming the respondent.

0:33:52.890 --> 0:33:53.320

Muhle, Sydney (DOL)

Umm.

0:33:53.340 --> 0:34:4.50

Pete Cameron (Guest)

There's far as that goes, and we were told just that if we were involved or we had personal knowledge that we were required simply to recuse ourselves from the vote or the discussion.

0:34:5.720 --> 0:34:6.460

Muhle, Sydney (DOL)

Umm.

0:34:9.660 --> 0:34:18.590

Muhle, Sydney (DOL)

That may have changed in the RCW since that time, but I just made a note of that and I will double check with Elizabeth on that.

0:34:20.10 --> 0:34:22.580

Muhle, Sydney (DOL)

Because you're right, those are supposed to remain anonymous.

0:34:24.770 --> 0:34:32.0

Muhle, Sydney (DOL)

One thing we're finding out across several of our boards is even though they are to remain anonymous and we don't list.

0:34:32.970 --> 0:34:40.150

Muhle, Sydney (DOL)

I complainants or respondents in those cases, a lot of times people are figuring out who they are regardless.

0:34:41.330 --> 0:34:44.330

Muhle, Sydney (DOL)

So let me double check with Elizabeth and get her feedback on that.

0:34:46.0 --> 0:34:46.800

Pete Cameron (Guest)

OK. Thank you.

0:34:47.450 --> 0:34:47.950

Muhle, Sydney (DOL)

You promise?

0:35:11.510 --> 0:35:39.140

Muhle, Sydney (DOL)

So state ethics law does protect and limit the use of state resources for conducting official state business. These resources include equipment, office and conference spaces, vehicle supplies, postage time and personnel. Every once in a great while, we do have a board member who will say, hey, would you mind staff doing this again, I don't think we've had this issue on this board, but we are reminding everybody.

0:35:39.330 --> 0:35:47.160

Muhle, Sydney (DOL)

And that I I that use is very, very limited and exceptions can be found in the WAC.

0:35:52.0 --> 0:36:15.770

Muhle, Sydney (DOL)

Personal use is considered de minimis only if each of the following conditions are met. It has little or no cost to the state. The uses brief. It occurs infrequently, it does not interfere with the performance of any

state officer or employees official duties and does not compromise the security or integrity of state property information systems or software.

0:36:19.190 --> 0:36:31.900

Muhle, Sydney (DOL)

And personal use is considered de minimis only if each of these conditions are met. It is not for the purpose of conducting outside business to further private employment, or to realize private financial gain.

0:36:33.20 --> 0:36:52.360

Muhle, Sydney (DOL)

And is not for supporting promoting the interest of or soliciting for an outside organization or group. And one area that this can get a little sticky is when we get into, like, lobbying discussions. State employees are very, very limited on what we are allowed to do with those outside organizations and groups.

0:36:56.150 --> 0:37:0.250

Muhle, Sydney (DOL)

Ah maintaining confidential information. Some board members, including this one.

0:37:0.750 --> 0:37:18.160

Muhle, Sydney (DOL)

I I certain positions where they may have access to confidential information. If you do have that access, this information may not be disclosed unless provided for by law and confidential information may not be used for personal benefit or for the benefit of others.

0:37:19.890 --> 0:37:22.410

Muhle, Sydney (DOL)

Are there any questions on conflict of interest?

0:37:24.850 --> 0:37:33.660

Muhle, Sydney (DOL)

And again, like I was saying, this is what is very clearly outlined in statute, but you also do sometimes have those perceptions from the public.

0:37:35.560 --> 0:37:41.750

Muhle, Sydney (DOL)

For example, with this board. Oh well, you're a funeral director. Of course, you're going to side with the Funeral Home.

0:37:42.430 --> 0:38:9.530

Muhle, Sydney (DOL)

That is not a direct conflict of interest. That is a perceived one, but it is important for the board to be aware that those perceptions do in fact exist, and we do get those comments on all of our boards and we work very hard to combat them and work with the public to engage with them and help them understand that our boards exist to uphold very high standards and make sure that their professions are maintaining those standards.

0:38:10.180 --> 0:38:28.430

Muhle, Sydney (DOL)

And to help them achieve them or find another profession to move on to, should they not be willing to meet those. But trying to combat that, it is a constant problem that we continue to work through. So just be aware that those comments do come in.

0:38:34.760 --> 0:38:35.120

Muhle, Sydney (DOL)

Ok.

0:38:37.880 --> 0:38:40.400

Muhle, Sydney (DOL)

And our last one public records disclosure.

0:38:42.590 --> 0:39:12.950

Muhle, Sydney (DOL)

Uh, why should boards and commissions even care about public records? You guys don't maintain them. State agencies and boards are required to have available for public inspection and copying their records, such as procedural rules and statements of general policy or other written electronic records pertaining to board business. So, if you're reviewing a case and you take handwritten notes just to help you keep track of things in your mind, keep in mind that those could be subject to public records disclosure.

0:39:16.850 --> 0:39:43.340

Muhle, Sydney (DOL)

Public record is defined as any writing that is prepared, owned, used, or retained by any state agency which contains information that relates to the conduct of government or the performance of any government or proprietary function. This includes traditional written records, text messages, emails, photographs, audio recordings including voicemails and online content such as websites, social media content, tweets, etc.

0:39:43.410 --> 0:39:43.830

Muhle, Sydney (DOL)

Etcetera.

0:39:47.520 --> 0:39:57.10

Muhle, Sydney (DOL)

And again your emails because we do send emails to you, the public code always requests those and then we work with you on getting those emails.

0:39:58.150 --> 0:40:11.470

Muhle, Sydney (DOL)

One area that I've seen a lot is people suspecting Board or Commission members emailing between each other, and that the state would not have record of, but they would be requesting your private emails.

0:40:12.250 --> 0:40:14.920

Muhle, Sydney (DOL)

Should somebody choose to pursue that?

0:40:15.990 --> 0:40:34.480

Muhle, Sydney (DOL)

We would work with you on obtaining those emails, but I have seen it go all the way to court where Board and Commission members are required to turn over their login information and password to an attorney who would then go through and sift and see what is and is not a public record.

0:40:35.500 --> 0:40:36.260

Muhle, Sydney (DOL)

Mr. smock.

0:40:38.220 --> 0:40:44.70

Cameron Smock

Uh question. So given this with emails or we required to.

0:40:44.880 --> 0:40:50.190

Cameron Smock

Retain them and if so, for a fixed period of time or forever or.

0:40:51.980 --> 0:40:57.730

Cameron Smock

What's the expectation there since we're using our private emails for a lot of this communication?

0:40:58.650 --> 0:41:1.270

Muhle, Sydney (DOL)

So if it is an e-mail that.

0:41:1.770 --> 0:41:7.850

Muhle, Sydney (DOL)

And comes from the state or that you're sending to the state that is going to be on the state servers. You don't have to worry about that.

0:41:8.400 --> 0:41:9.0

Muhle, Sydney (DOL)

And.

0:41:10.140 --> 0:41:25.10

Muhle, Sydney (DOL)

As far as a fixed amount of time, it's a good idea to keep any of those emails for six months. That is the standard retention period for them. But again, if it's communication between yourself and an investigator that's going to be on the state server, so we're going to have it regardless.

0:41:25.530 --> 0:41:26.760

Cameron Smock

OK. Thank you.

0:41:27.270 --> 0:41:27.600

Muhle, Sydney (DOL)

No problem.

0:41:32.300 --> 0:41:47.370

Muhle, Sydney (DOL)

Is everything disclosable? No. There are exemptions under the RCW's and the WAC that includes personally identifying information such as date of birth, Social Security number, driver's license number. In some cases, addresses, etcetera.

0:41:48.470 --> 0:41:57.940

Muhle, Sydney (DOL)

Financial information, including credit and debit card information and emergency contact information and personnel information about employees, appointees or public officials.

0:41:59.240 --> 0:42:21.340

Muhle, Sydney (DOL)

For whom? Disclosure would violate the right to privacy. So as board members, as you guys will remember, when you first come on as a board member, we ask you to fill out forms that allow us to pay you for your time as board members, and you'll be required to provide, like your date of birth, maybe drivers, license number, address as a policy. We do not disclose that.

0:42:21.940 --> 0:42:39.870

Muhle, Sydney (DOL)

And for example your address, we are not allowed to disclose your date of birth, Social Security number, driver's license number. So anytime that information is requested or if you're traveling for board business and turn in a credit card receipt as backup documentation.

0:42:41.710 --> 0:42:56.60

Muhle, Sydney (DOL)

If somebody were to do a blanket request for all travel pay, things like that, the state goes through, and we heavily redact that information so that nobody is getting your personal information. So, we do keep that secure.

0:43:00.370 --> 0:43:25.220

Muhle, Sydney (DOL)

What happens if your records are requested? The requests are submitted through the Department of Licensing Staff coordinates the records collection. There is a specialized unit within DOL and within our division that contact everybody involved with the request to obtain those records and then when it comes to review and fulfillment, that same specialized department works with staff.

0:43:26.340 --> 0:43:35.770

Muhle, Sydney (DOL)

They redact non disclosable information such as that personally identifying information and then they coordinate any legal issues with counsel before fulfilling the request.

0:43:40.480 --> 0:43:46.930

Muhle, Sydney (DOL)

I as the number of the Board. Occasionally you may be contacted by a member of the media.

0:43:48.450 --> 0:43:48.910

Muhle, Sydney (DOL)

Umm.

0:43:50.550 --> 0:44:12.70

Muhle, Sydney (DOL)

What to do when that happens is to communicate the request that you received to our unit and then we can help coordinate with our communications team and get input and tracking for that, because a lot of times media sources have already contacted the department, but they're like, well, I'm going to go get a statement from a board member just to use up this.

0:44:12.150 --> 0:44:23.920

Muhle, Sydney (DOL)

And this piece a little bit and and so we wanna be careful about how information is released and how those statements are used because we don't want them coming back and being used against you or the board.

0:44:24.650 --> 0:44:43.60

Muhle, Sydney (DOL)

I anticipate community interests, including from industry or public events, and keep your focus on the business of the Board or Commission things not to do. Share your personal opinions or air grievances. Lobby for legislative action.

0:44:43.890 --> 0:44:58.230

Muhle, Sydney (DOL)

Answer questions that you don't know the answer to or not comfortable answering or risk your personal integrity. The integrity of others, the integrity of the Board, the integrity of your profession, or the integrity of DOL by making unwarranted remarks.

0:45:0.250 --> 0:45:2.140

Muhle, Sydney (DOL)

So are there any questions on disclosure?

0:45:7.390 --> 0:45:27.420

Muhle, Sydney (DOL)

OK. That was it for our board training and on disclosure, if you do have any additional questions, each of these presentations does have resources at the very end. If you ever have questions, you can always reach out to us, but you can also click on those links, and they will take you to those places for the preference.

0:45:28.640 --> 0:45:29.410

Rick Little (Guest)

Thank you, Sydney.

0:45:31.700 --> 0:45:39.500

Rick Little (Guest)

All right, let's go to item 4.3. Establishment of board goals for 2023.

0:45:42.140 --> 0:45:42.610

Rick Little (Guest)

That they.

0:45:43.160 --> 0:46:4.310

Muhle, Sydney (DOL)

So this was an item that I spoke with Chair Little and Vice Chair in her on and we agreed that this was a good place to start that discussion. This is not by any means of discussion that we are planning on being done today. This is an entirely new process that we're rolling out for all of our boards, but we're finding that.

0:46:5.670 --> 0:46:9.880

Muhle, Sydney (DOL)

A lot of times the work that the boards are looking to do.

0:46:11.200 --> 0:46:12.610

Muhle, Sydney (DOL)

Some of our Boards will.

0:46:13.300 --> 0:46:13.980

Muhle, Sydney (DOL)

Create.

0:46:15.390 --> 0:46:21.820

Muhle, Sydney (DOL)

For example, something on outreach without really identifying what the end goal of that outreach is to do.

0:46:23.120 --> 0:46:51.40

Muhle, Sydney (DOL)

And for some of our professions, it's too grow the number of licensees or to attract a new generation of licensees. For others it's to show value for current licensees and the value of licensure. For others, it's simply just to have a conversation and make sure that the boards are meeting what the industry is expecting them to do, or to provide education about what the board is there to do versus other industry groups. And so, this is just to.

0:46:51.890 --> 0:47:13.840

Muhle, Sydney (DOL)

Begin a conversation about what the board's priorities are and what goals the board would like to see over the next year to accomplish moving in the direction to meet those priorities. Like I said, this is not a discussion we plan to have finished today. If we get into those in the Board as like, you know, really feel like we need.

0:47:14.690 --> 0:47:25.300

Muhle, Sydney (DOL)

Some more time to marinate on this, let me know and we will send the presentation out. We're happy to provide time for the board to.

0:47:26.810 --> 0:47:35.180

Muhle, Sydney (DOL)

Get their thoughts together, put information together that individuals would like to see included in the goals and priorities and we can collect that information.

0:47:36.820 --> 0:47:43.400

Muhle, Sydney (DOL)

And then bring it back to the Board so that we can show you where there's overlap and then maybe where there are differences.

0:47:44.460 --> 0:47:45.10

Muhle, Sydney (DOL)

Excuse me.

0:47:50.360 --> 0:47:55.10

Rick Little (Guest)

Does anyone on the board have any thought on that for this next year?

0:48:1.540 --> 0:48:14.290

Cameron Smock

Well, the one thought I have, but it's already being considered is having us take a look at licensing requirements, but there's already a committee formed for that. But I think that's.

0:48:15.330 --> 0:48:19.340

Cameron Smock

Strategically, I think that's going to be a very important goal that we need to.

0:48:20.60 --> 0:48:21.420

Cameron Smock

Make progress on this year.

0:48:21.840 --> 0:48:24.230

Rick Little (Guest)

Yeah, it's good to emphasize that too. I agree.

0:48:24.860 --> 0:48:33.590

David Ittner

And to that point, Cameron, I think this process will help keep us on track with regards to having those meetings and making that a priority.

0:48:33.860 --> 0:48:35.110

Rick Little (Guest)

Umm yes.

0:48:39.900 --> 0:48:43.990

Muhle, Sydney (DOL)

I know another area that the board again has already set up a committee on.

0:48:44.900 --> 0:48:51.570

Muhle, Sydney (DOL)

But licensing future and filling in the gaps with a lot of retirees.

0:48:52.720 --> 0:48:54.930

Muhle, Sydney (DOL)

Uh, looking at leaving the profession.

0:49:3.520 --> 0:49:13.500

Cameron Smock

Yeah, I see those too as is not necessarily one in the same, but they're both. I think part of the same considerations is really looking at.

0:49:14.340 --> 0:49:14.840

Cameron Smock

What?

0:49:15.620 --> 0:49:17.290

Cameron Smock

From a recruiting standpoint?

0:49:18.70 --> 0:49:19.620

Cameron Smock

Are we going to staff or?

0:49:20.970 --> 0:49:25.690

Cameron Smock

Funeral homes moving forward. And what does that look like in terms of?

0:49:26.550 --> 0:49:36.610

Cameron Smock

Licensing requirements licensing options are there, you know, hybrid roles that we can consider that currently aren't recognized etcetera, so.

0:49:37.760 --> 0:49:38.100

Rick Little (Guest)

Umm.

0:49:47.890 --> 0:49:49.540

Muhle, Sydney (DOL)

Another one that.

0:49:51.390 --> 0:49:52.270

Muhle, Sydney (DOL)

Board has.

0:49:53.70 --> 0:49:56.860

Muhle, Sydney (DOL)

Discussed in a lot of different ways, but the pet cemetery issue.

0:49:58.660 --> 0:50:7.640

Muhle, Sydney (DOL)

And the allowances for that under the RCW's as the board is well aware, there is interest in at least pursuing the allowance for that.

0:50:8.710 --> 0:50:10.140

Muhle, Sydney (DOL)

Some levels throughout the state.

0:50:11.260 --> 0:50:23.280

Muhle, Sydney (DOL)

So is that a priority that the board would like to maybe consider looking into over the next year or are there any other areas of the RCW's and WAC that maybe we need to look at it?

0:50:24.840 --> 0:50:25.490

Muhle, Sydney (DOL)

Little closer.

0:50:28.420 --> 0:50:34.730

Cameron Smock

I know we cleaned up a lot of the RCW when we drafted the new language for.

0:50:37.900 --> 0:50:38.470

Rick Little (Guest)

Umm.

0:50:35.470 --> 0:50:38.600

Cameron Smock

Natural organic reduction and and.

0:50:39.430 --> 0:50:45.820

Cameron Smock

Alkaline hydrolysis, but I don't remember that we did a top to bottom review of all of the.

0:50:46.680 --> 0:51:3.10

Cameron Smock

Or RCW's and WAC. And I don't know how long it's been since there's been a complete audit of that to see if there have things evolved in a way that there needs to be updates to either the RCW or WAC because they're.

0:51:4.620 --> 0:51:5.140

Cameron Smock

There.

0:51:6.180 --> 0:51:7.550

Cameron Smock

Not in alignment with.

0:51:9.90 --> 0:51:10.340

Cameron Smock

How things have evolved.

0:51:15.900 --> 0:51:22.120

David Ittner

I I would say in terms of the pet issue that they're you know there's a lot of.

0:51:23.70 --> 0:51:24.680

David Ittner

Uh, I guess.

0:51:26.320 --> 0:51:51.490

David Ittner

Perception and and some some issues with how that statute or those statutes are are viewed by different parties. And I I don't know you know to what extent this board can impact that, but if there's a process that we can at least get out in front of it given I know the the, the nature and the the current status of that legislation with regards to the pet cemetery and and other things.

0:51:52.530 --> 0:51:59.360

David Ittner

Is is where where it is. I don't know if I'm, you know, disclosure wise, if we're supposed to talk too much about that at this point, but.

0:52:1.360 --> 0:52:14.970

David Ittner

I I think that it would be good for this board to at least consider, you know, having some discussions around that particular topic. And if that leads to some legislative changes and or some clarifications or policy.

0:52:15.890 --> 0:52:17.160

David Ittner

Then I think that would be a good thing.

0:52:20.70 --> 0:52:20.420

Rick Little (Guest)

It.

0:52:42.30 --> 0:52:46.780

Muhle, Sydney (DOL)

OK. So, with that and seeing that we have 5 minutes left.

0:52:47.760 --> 0:53:6.410

Muhle, Sydney (DOL)

And this is going to be an item for the next meeting just to continue the discussion on this, like I said, this is not something we're looking at finishing out. This is not a hard and fast. We have to set some goals for 23. This is a brand-new process that I wish we had rolled out last fall, but it just wasn't on our radar at that point.

0:53:7.620 --> 0:53:13.570

Muhle, Sydney (DOL)

Moving forward will be making it a standing item. Uh in the fall for that fall meeting.

0:53:14.830 --> 0:53:30.580

Muhle, Sydney (DOL)

To look at for the year ahead, what does the board really want to hone in and focus on understanding that we have for meetings plus the occasional special meetings and to get things done? And where do we want to devote those resources to?

0:53:31.690 --> 0:53:53.440

Muhle, Sydney (DOL)

So I can go ahead and send this out to the board and if there are any additional things you wanna have added in that you would like me to have loaded into the presentation heading into the next meeting, please feel free to send them back to me and I'll make sure that those get into the presentation.

Otherwise, we'll have a brief discussion at the next regular meeting.

0:53:54.370 --> 0:54:5.940

Muhle, Sydney (DOL)

I will give you all a heads up that it will be a very case heavy meeting, so we're not adding a lot of other business items to that agenda because you guys are gonna have your hands full so.

0:54:8.300 --> 0:54:8.730

Rick Little (Guest)

OK.

0:54:9.890 --> 0:54:10.430

Rick Little (Guest)

Thank you.

0:54:18.630 --> 0:54:19.160

Rick Little (Guest)

Alright.

0:54:20.800 --> 0:54:22.810

Rick Little (Guest)

Item 5 we have a.

0:54:23.820 --> 0:54:31.670

Rick Little (Guest)

The public comment opportunity I don't know of anyone else's here besides their board, but let's go ahead and proceed.

0:54:32.300 --> 0:54:32.990

Rick Little (Guest)

Ohh.

0:54:33.930 --> 0:54:45.610

Rick Little (Guest)

The public may address the board and matters within the board's jurisdiction. The board is limited to directing staff to study the matter further or requesting the matter.

0:54:46.290 --> 0:54:56.780

Rick Little (Guest)

In to be rescheduled for discussion and consideration at a later time, individuals can make comments limited to 3 minutes each.

0:54:57.430 --> 0:55:3.10

Rick Little (Guest)

Prior to the prior to the meeting, comments from the public may also be submitted in writing.

0:55:4.410 --> 0:55:23.800

Rick Little (Guest)

To RBSAdminSupport@dol.wa.gov written comments will be limited to no more than 500 words and to be provided to the board during this portion of the meeting. Right there. Any public comments this time?

0:55:34.890 --> 0:55:36.260

Muhle, Sydney (DOL)

Doesn't look like we have anyone.

0:55:36.420 --> 0:55:36.780

Rick Little (Guest)

OK.

0:55:37.820 --> 0:55:40.610

Rick Little (Guest)

So then item 6, we have our adjournment.

0:55:41.870 --> 0:55:45.60

Rick Little (Guest)

Umm, we have a we need a motion on that.

0:55:46.20 --> 0:55:47.530

Cameron Smock

I move that we adjourn the meeting.

0:55:48.50 --> 0:55:49.980

Rick Little (Guest)

The move by Cameron is there a second?

0:55:50.650 --> 0:55:51.590

David Ittner

Second, Miss Dave.

0:55:52.160 --> 0:55:54.830

Rick Little (Guest)

Second, Dave, is there any discussion?

0:55:56.290 --> 0:55:58.140

Rick Little (Guest)

If not all those in favor say aye.

0:55:58.780 --> 0:55:59.270

Dante G-Z (Guest)

Aye.

0:55:58.950 --> 0:55:59.540

Cameron Smock

I.

0:55:59.610 --> 0:55:59.930

David Ittner

Alright.

0:55:59.710 --> 0:56:0.180

Constance LeSourd (Guest)

I.

0:56:0.870 --> 0:56:30.400

Rick Little (Guest)

Post extensions. Alright, thank you everybody. This was very informative, and I look forward to seeing everyone that's our next meeting which will be February 23rd at 9:00 AM. Thank you. And I've also looked forward to seeing the Cameron and Dante in Phoenix the end of the month and beginning of next month. Right. Thank you again and you guys.

0:56:30.860 --> 0:56:32.350

Rick Little (Guest)

Everyone have a good day.

0:56:33.900 --> 0:56:34.630

Muhle, Sydney (DOL)

Thanks everyone.

0:56:35.130 --> 0:56:35.680

Dante G-Z (Guest)

Thank you.

0:56:35.190 --> 0:56:36.610

Constance LeSourd (Guest)

You too. Thank you everyone.

0:56:36.290 --> 0:56:36.880

Pete Cameron (Guest)

Thanks.

0:56:37.800 --> 0:56:38.360

Rick Little (Guest)

Bye.