



**STATE OF WASHINGTON
DEPARTMENT OF LICENSING
FUNERAL & CEMETERY BOARD
MEETING AGENDA
REGUALR BOARD MEETING**

DATE: May 25, 2023
TIME: 9:00 AM
LOCATION: Video Conference (TEAMS)
MEETING LINK: [Click here to join the meeting](#)
PHONE: [+1 564-999-2000,,289977514#](#) US, Olympia
[\(833\) 322-1218,,289977514#](#) US (Toll-free)
MEETING ID: 251 625 203 24
PASSCODE: djAmbb
PHONE CONFERENCE ID: 289 977 514#

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
 - 4.1.Minutes from February 23, 2022
5. Old Business
 - 5.1.Board Goals for 2023 Discussion
 - 5.2.The International Conference of Funeral Service Examining Boards (ICFSEB)
Conference Report.
Board Members will give report outs from their attendance at the ICFSEB Annual Meeting.
6. New Business
 - 6.1.Election of Officers
The Board will elect a Chair and Vice Chair for the upcoming year.
 - 6.2. Consideration of an Intern License Extension Request:
The Board will consider a formal request for extension of a Funeral Director and Embalmers Inter License for Bailey Mackleit.
7. Complaint Cases for Review*
 - 7.1. 2020-04-0197-00FDE (Little)

- 7.2. 2020-01-0009-00FDE (Cameron)
- 7.3. 2022-10-1520-00FDE (Smock)
- 7.4. 2022-03-0374-00FDE (Smock)
- 7.5. 2023-02-0213-00CEM (Cameron)
- 7.6. 2023-01-0035-00FDE (Cameron)
- 7.7. 2022-12-1782-00FDE (Gutierrez-Zamora)
- 7.8. 2022-12-1756-00FDE (LeSourd)
- 7.9. 2023-03-0362-00CEM (Cameron)
- 7.10.2023-03-0300-00CEM(Ittner)
- 7.11.2023-01-0061-00CEM(Ittner)
- 7.12.2017-12-2602-00FDE (Little)
- 7.13.2022-12-1757-00FDE (LeSourd)

8. Legal Issues for Deliberation

EXECUTIVE SESSION: The Board may, at its discretion, meet in executive session to discuss certain enforcement actions with legal counsel, as allowed by RCW 42.30.110(1)(i). The chair will announce the purpose and estimated duration for the Executive Session. No formal actions will be taken during the Executive Session. Once the Executive Session concludes, the Board will take a break to announce and invite visitors to the Open Session.

8.1.2022-01-0202-00FDE

Assistant Attorney General Nick Quijas will be presenting a signed Stipulated Finding of Fact, Conclusion of Law, and Agreed Order.

9. Reports

9.1.Committee/Task Force Reports

9.2.Staff Reports

9.2.1. Central Investigations and Audits Unit (CIAU) Reports

9.2.1.1. Complaint Status Report

9.2.2. Licensing & Customer Support Services (LCSS) Reports

9.2.2.1. Licensee Count Report

9.2.3. Boards, Commission and Outreach Reports

9.2.3.1. Hybrid Meeting

There is a hybrid meeting scheduled for August 24, 2023, at Capital Events Center in Tumwater, Washington.

9.2.3.2. Action Item List

9.3.Other Reports

10. Public Comments

The public may address the Board on matters within the Board's jurisdiction. The Board is limited to directing staff to study the matter further or requesting that the matter be rescheduled for discussion and consideration at a later time. Individual comments will be limited to three (3) minutes each. Prior to the meeting, comments from the public may also be submitted in writing to RBSAdminSupport@dol.wa.gov. Written comments will be limited to no more than 500 words and will be provided to the Board during this portion of the meeting.

11. Conclusion

11.1. Announcements

11.2. Requests for future agenda items

11.3. Review of action items and items for next meeting

12. Adjournment

Next Board Meeting:

August 24, 2023

9:00 AM

Virtual via Teams