



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
PO Box 9020, Olympia, Washington 98507-9020

WASHINGTON STATE REAL ESTATE APPRAISER COMMISSION
REGULAR MEETING MINUTES

DATE: August 16, 2019

TIME: 9:00 A.M.

PLACE: Thurston County
Capital Events Center-Chehalis B
6005 Tyee Drive SW
Tumwater, WA 98512

MEMBERS PRESENT: Jeffrey Lembeck, Chair
Michael Munson, Vice Chair
Brent Palmer, Commissioner
Dean Potter, Commissioner
Mary Howells, Commissioner

MEMBERS ABSENT: Arvel Hale, Commissioner

DOL STAFF PRESENT: Jerry McDonald, Administrator Real Estate Programs
Lynn Briscoe, Assistant Administrator Real Estate Programs
Dee Sharp, Program Manager Appraisers/AMC
Matthew (Max) Weeks, Management Analyst

1. CALL TO ORDER

Jeff Lembeck, Chair, called the Real Estate Appraiser Commission meeting to order at 9:00 A.M. Commission members and Department of Licensing Appraiser Program Manager introduced themselves.

1.1 Approval of Agenda:

MOTION: It was moved and seconded to approve the agenda. Motion passed.

1.2 Approval of Previous Meeting Minutes:

MOTION: It was moved and seconded to approve May 17, 2019, meeting minutes. Motion passed.

2. REPORTS

2.1 State of the Program:

Dee Sharp

Dee Sharp gave a report on the state of the program to include appraiser population, appraiser program functions, applications, licensing, complaint cases, program budget, Legislation update, Appraisal Subcommittee visit, current vacant commission position, program vacancies and upcoming events.

2.2 Technology Modernization Update:

Dee Sharp

- New Department licensing system for external customers and internal staff replacing an old legacy system.
- The Appraisers/Appraisal Management companies is one of the first programs to be part of the 1st release.
- Functions and benefits of the new system and what licensees/applicants will now be able to do.
- Release date to be determine for a later date.

MOTION: It was moved and seconded to accept the reports. Motion passed.

3. OLD BUSINESS

3.1 Hybrid (bifurcated) Appraisals:

Jeffrey Lembeck

Chair Lembeck reported that information on the topic of bifurcated appraisals is available in the Commission packets. The Commission discussed Hybrid appraisal assignments and provided guidance or recommendations to the Department in regards to this issue.

3.2 WAC 308-125-180 Reciprocity – workgroup update

Dean Potter

When the AQB lowered experience requirements, the Department and Appraiser Commission conducted outreach. The workgroup has completed their review. If someone applies and obtains a credential in another state with lower experience requirements and applies in the State of Washington, they may need to provide evidence to meet the experience requirements to receive a reciprocal credential once the WAC has been updated to reflect the 2018 changes.

NEW BUSINESS

4.1 New Business – The commission had no new business to consider.

4. OPEN FORUM

Members of the audience discussed with the Commission topics that included bifurcated appraisal assignments, AQB changes, inactive status, and inactive fees.

5. ACTION ITEMS.

5.1 Hybrid (bifurcated) Appraisals: Creating a FAQ (Sending a draft to commission to evaluate).

- 5.2 **WAC Inactive Workgroup:** The workgroup will continue their work through the fall and will provide update at the November Commission meeting.
- 5.3 **Technology Modernization Project:** Further information will be provided about the budget items and Fiscal impact at the November Commission Meeting.
- 5.4 **Check work group size to determine whether it establishes a quorum.**

6. **ADJOURNMENT**

There being no other business, the meeting was adjourned by Chair Lembeck at 11:11 a.m.

MOTION: It was moved and seconded to adjourn the Meeting. Motion passed.

Submitted by:

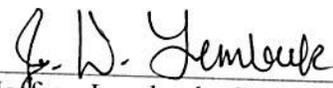


Dee Sharp, Program Manager

11/15/19

Date

Approved by:



Jeffrey Lembeck, Commissioner Chair

11/15/19

Date