



STATE OF WASHINGTON  
**DEPARTMENT OF LICENSING  
FUNERAL & CEMETERY BOARD  
MEETING AGENDA  
SPECIAL BOARD MEETING**

**DATE:** November 1, 2022

**TIME:** 10:00 a.m.

**LOCATION:** Video Conference (TEAMS)

**LINK:** [Click here to join the meeting.](#)

**OPEN SESSION ..... 10:00 AM**

**1. Call to Order**

- 1.1. Introductions
- 1.2. Order of Agenda
- 1.3. Approval of Minutes: August 2, 2022

**2. Old Business**

- 2.1. Review Master Action Items List

**3. New Business**

- 3.1. 2023 Meeting Schedule
- 3.2. ICFSEB 119th Annual Meeting
- 3.3. Burial Transit Permits Discussion
- 3.4. Board Authorizations (formerly "Delegations")

**4. Complaint Cases for Review\***

- 4.1. 2022-03-0321-00FDE (Smock)
- 4.2. 2022-05-0731-00CEM (Cameron)
- 4.3. 2020-03-0167-00CEM (Gutierrez-Zamora)
- 4.4. 2021-02-0265-00FDE (Little)
- 4.5. 2020-01-0060-00FDE (Little)
- 4.6. 2022-02-0244-00FDE (Cameron)
- 4.7. 2022-05-0704-00CEM (Gutierrez-Zamora)
- 4.8. 2021-01-2764-00FDE (LeSourd)
- 4.9. 2022-01-0007-00FDE (LeSourd)

- 4.10.2022-01-0062-00FDE (LeSourd)
- 4.11.2022-03-0375-00FDE (LeSourd)
- 4.12.2022-07-1042-00CEM (Cameron)
- 4.13.2019-03-2400-00CEM (Ittner)

**5. Legal Issues for Deliberation\***

- 5.1. Orders to Be Presented

**6. Disciplinary & Investigation Items**

- 6.1. Closed Session Deliberation Report (only necessary if closed session is held)
- 6.2. Disciplinary Cases Report

**7. Assistant Attorney General's Report**

**8. Committee/Task Force Reports**

- 8.1. Charter Update
- 8.2. Cemetery Law Study with the Department of Archeology and Historic Preservation (DAHP)

**9. Board Staff Report**

- 9.1. Program Operations
  - 9.1.1. Board Executive's Report
  - 9.1.2. Internship Extension During the COVID-19 Pandemic
- 9.2. Department of Licensing
- 9.3. Other Items

**10. Other Business**

- 10.1. Any Other Business
- 10.2. Action Items from This Meeting
- 10.3. Agenda Items for Next Meeting

**11. Public Comment Opportunity**

**12. Adjournment**

\*The Board may enter into closed session to discuss disciplinary proceedings.

Next Meeting  
February 23, 2023  
10:00 am