



STATE OF WASHINGTON  
**DEPARTMENT OF LICENSING**

**WASHINGTON BOARD OF LICENSURE FOR  
LANDSCAPE ARCHITECTS  
AGENDA  
REGULAR BOARD MEETING**

**DATE:** July 30, 2020

**TIME:** 10:00 A.M.

**LOCATION:** Teleconference/Video Conference

**BOARD MEMBERS**

**PRESENT:**

Len Zickler, Chair  
Curtis LaPierre, Member  
Daren Crabill, Member  
Sharon Robinson-Losey, Public member

**BOARD MEMBERS ABSENT:** Deborah Peters

**STAFF PRESENT:**

Julia Manley, Assistant Administrator  
Rick Storvick, Administrator  
Kimberly Hall, Administrative Assistant  
Elizabeth Lagerberg, AAG

**1. Call to Order 10:07 a.m.**

1.1. Introductions

Board members introduced themselves.

1.2. Order of Agenda

Mr. Crabill made a MOTION to accept the agenda as presented. Ms. Losey seconded the MOTION and it passed

1.3. Approval of Minutes: January 31, 2020

Mr. LaPierre made a MOTION to accept the minutes as presented. Mr. Crabill seconded the MOTION and it passed

1.4. Review of Communications

None.

**2. New Business**

2.1. New Board Member Introduction

Mr. Zickler welcomed new Board Curtis LaPierre to the Board. Mr. LaPierre spoke about his background and experience.

**2.2. CLARB Virtual Annual Meeting**

Ms. Manley gave an update on the CLARB Annual meeting. It will be held virtually on September 10. Everyone is welcome to attend.

**2.3. CLARB Elections**

**2.3.1. Review New Voting Process**

Ms. Manley advised the new voting process that was put into effect.

**2.3.2. Review Candidate Bios**

The Board reviewed the candidates and discussed bios of each.

**2.3.3. Casting Ballot & Voting Delegate**

Mr. LaPierre made a MOTION to nominate Robert Gunderson for President-Elect, Julie Hildebrand and Carrie Rybczynski for Leadership Advisory Council Members. Mr. Crabill seconded the MOTION, and it passed.

Ms. Manley will fill out the ballot and send in before September 7th.

**3. Old Business**

**3.1. Review Master Action Items List**

Ms. Hall reviewed the action items.

**4. Complaint Cases for Review \***

None.

**5. Legal Issues for Deliberation\***

None.

**6. Disciplinary and Investigation Reports**

**6.1. Closed Session Deliberation Report**

None.

**6.2. Disciplinary Cases Report**

Ms. Manley advised that we do not have a disciplinary report to show at this time. It is something that is still being worked on with the new system.

**6.3. Administrative Closures Report**

None.

**7. Assistant Attorney General's Report**

None.

**8. Committee/Task Force Reports**

None.

## 9. Board Staff's Report

### 9.1. Program Operations

Ms. Manley discussed the second roll out of our new system. It's going well so far. It has had a few bugs but they have been fixed as they have happened.

### 9.2. Department of Licensing

Ms. Manley informed the Board that staff will be teleworking for at least the remainder of the year.

### 9.3. Other Items

Ms. Manley reported on the Interprofessional Council on Regulation's (ICOR) Town Hall: All about Remote Proctoring webinar she attended earlier in the week. Staff from CLARB, NCARB, NCEES, and NCIDQ presented the webinar that covered the ins and outs of remote proctoring of national exams, including the LARE. The information provided shows that each of these national organizations are on different timelines for being able to offer remote proctoring, with CLARB leading the way with a pilot in the Canadian jurisdictions this August.

## 10. Other Business

### 10.1. Any Other Business

None.

### 10.2. Action Items From This Meeting

- Continuance of current Action items.
- Ms. Manley will fill out and mail ballot.

### 10.3. Agenda Items For Next Meeting

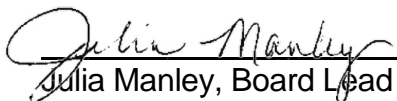
- Mission Statement
- Report out from Annual meeting

## 11. Public Comment/Presentations

None.

## 12. Adjourn Business Meeting 10:55 a.m.

Approved by:

  
\_\_\_\_\_  
Julia Manley, Board Lead

11/3/2020  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Len Zickler, Chair

10/23/2020  
\_\_\_\_\_  
Date