

**Landscape
Architect
Board Meeting**

**Tab 1
Call to Order**

July 30, 2020

10:00 AM

Teleconference



STATE OF WASHINGTON
DEPARTMENT OF LICENSING

**WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
AGENDA
REGULAR BOARD MEETING**

DATE: July 30, 2020

TIME: 10:00 A.M.

LOCATION: Teleconference/Video Conference

CALL IN NUMBER: (360) 407-3780

PARTICIPANT PIN CODE: 940249 #

OPEN SESSION 10:00 A.M.

1. Call to Order

- 1.1. Introductions
- 1.2. Order of Agenda
- 1.3. Approval of Minutes: January 31, 2020
- 1.4. Review of Communications

2. New Business

- 2.1. New Board Member Introduction
- 2.2. CLARB Virtual Annual Meeting
- 2.3. CLARB Elections
 - 2.3.1. Review New Voting Process
 - 2.3.2. Review Candidate Bios
 - 2.3.3. Casting Ballot & Voting Delegate

3. Old Business

- 3.1. Review Master Action Items List

4. Complaint Cases for Review *

5. Legal Issues for Deliberation*

6. Disciplinary and Investigation Reports

- 6.1. Closed Session Deliberation Report
- 6.2. Disciplinary Cases Report
- 6.3. Administrative Closures Report

7. Assistant Attorney General's Report

8. Committee/Task Force Reports

9. Board Staff's Report

- 9.1. Program Operations
- 9.2. Department of Licensing
- 9.3. Other Items

10. Other Business

- 10.1. Any Other Business
- 10.2. Action Items From This Meeting
- 10.3. Agenda Items For Next Meeting

11. Public Comment/Presentations

12. Adjourn Business Meeting

*The Board may enter into closed session to discuss disciplinary proceedings.

Next Board Meeting:
October 23, 2020
9:00 a.m.
Virtual Meeting



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
Meeting Minutes

DATE: January 31, 2020

TIME: 9:00 A.M.

LOCATION: Hilton Gardens
 3056 South 188th St
 SeaTac, WA 98188

BOARD MEMBERS

PRESENT:

Len Zickler, Chair
 Karen Kiest, Member
 Daren Crabill, Member

BOARD MEMBERS ABSENT:

Deborah Peters
 Sharon Robinson-Losey

STAFF PRESENT:

Julia Manley, Licensing Manager
 Kimberly Hall, Administrative Assistant

1. Call to Order 9:04 a.m.

1.1. Introduction of Visitors

Board members introduced themselves.

1.2. Order of Agenda

Mr. Crabill made a MOTION to accept the agenda as presented. Ms. Kiest seconded the MOTION and it passed.

1.3. Approval of Minutes: October 25, 2019

Ms. Kiest made a MOTION to accept the minutes as presented. Mr. Crabill seconded the MOTION with the amended spelling to his name, and it passed.

1.4. Review of Communications

None.

2. Public Comment/Presentations

None.

3. New Business

3.1. Splash Pad Discussion

Ms. Manley went over what she learned from the AAG, Ms. Lagerberg. The Board does not have the power to request Department of Health (DOH) change their laws, rules, or policies regarding who is eligible to stamp plans for splash pads. The recommendation is that the concerned citizen can work with WASLA to get the change made. Additional letters of support for the change can be sent by other Landscape Architects.

Action: Mr. Zickler will contact Mr. Van Voorhis and advise him of the board's discussion and possible next steps.

Action: Ms. Manley will draft a letter to be sent to DOH.

3.2. Mission Statement

Mission statement committee will be formed at the upcoming meeting. Mr. Crabill volunteered to be on the committee.

4. Old Business

4.1. Review Master Action Items List

Ms. Hall reviewed the items.

5. Complaint Cases for Review *

None.

6. Legal Issues for Deliberation*

None.

7. Disciplinary and Investigation Reports

7.1. Closed Session Deliberation Report

None.

7.2. Disciplinary Cases Report

None.

7.3. Administrative Closures Report

None.

8. Assistant Attorney General's Report

None.

9. Committee/Task Force Reports

None.

10. Board Staff's Report

10.1. Program Operations

Ms. Manley provided an update on the possible new Board member. He was interviewed and has been recommended to the Governor's office.

Ms. Manley also congratulated the Board for completing the Council of Landscape Architect Boards (CLARB) Foresight First program.

10.2. Department of Licensing

Ms. Manley updated the Board on how the new licensing system that launched in November 2019. She also informed the board that Ms. McDaniel is now assisting with the project and we have brought on a new MA3, Darla Gehrke.

10.3. Other Items

Ms. Hall requested feedback from the Board on the support they receive from the administrative staff. The Board had no complaints and feels like they get the support they need.

11. Other Business

11.1. Any Other Business

Ms. Hall requested the board review the decision to hold the October meeting in Vancouver. The Board decided to move the July meeting from Spokane to the Olympia area and the October meeting to UW for outreach.

11.2. Action Items From This Meeting

- Mr. Zickler to reach out to Mr. Van Voorhis
- Ms. Manley to draft a letter regarding splash pads
- Ms. Manley to send out a legislative update
- Ms. Hall to reschedule meetings

11.3. Agenda Items For Next Meeting

- Mission Statement/Committee
- Election of Officers

12. Adjourn Business Meeting 9:34 a.m.

*The Board may enter into closed session to discuss disciplinary proceedings.

Approved by:

Julia Manley, Board Lead

Date

Len Zickler, Chair

Date

Board Meeting

Tab 2

New Business

Topics for action or discussion by the board that were identified at or since the last board meeting.



1840 Michael Faraday Drive
Suite 200
Reston, Virginia USA 20190
571-432-0332
www.clarb.org

2020 Board of Directors & Leadership Advisory Council Elections Ballot

MEMBER BOARD: _____

COMPLETED BY: _____

Please note- Ballots may only be completed by a member or staff from the member board, who has been authorized on the credentials letter to represent the member board's vote. The same person may not sign the ballot and the credentials letter.

Please check the boxes to cast your vote:

President-Elect (select 1)

Robert (Bob) Gunderson

Chuck Smith

Leadership Advisory Council (select 2)

Julie Hildebrand

Bob Mercier

Carrie Rybczynski

Please submit your board's ballot and credentials letter together as one voting package.

You may choose any of the following options to submit your voting package to CLARB:

- *Email* – As an attachment (Word or PDF) to [Andrea Elkin](#) by **Monday, September 7.**



1840 Michael Faraday Drive
Suite 200
Reston, Virginia USA 20190
571-432-0332
www.clarb.org

TO: Member Board Executives

FROM: Andrea Elkin
PMO Manager

RE: Letter of Delegate Credentials for Elections

With regard to board delegation and voting rights, Article VI, Section 3 of CLARB's Bylaws state:

"Each member board is entitled to be represented at CLARB meetings. As many delegates as are able to attend may represent a member board, but only one (1) vote may be cast on each motion for each member board by its credentialed delegate. A letter of credential from the delegate's board shall identify the voting delegate attending the annual meeting or any special meeting of CLARB. The credentialed delegate must be a member or staff of the member board."

The credentials letter should be filled out by a Member Board Executive or officer of the Member Board. The credentials letter should designate the Member Board Member, Member Board Executive or Member Board Staff Member who is/are eligible to cast your Board's ballot. Only one ballot per Member Board may be cast.

Please submit your board's ballot and credentials letter together as one voting package.

You may choose any of the following options to submit your voting package to CLARB:

- **Email – As an attachment (Word or PDF) to Andrea Elkin by Monday, September 7.**

If you have any questions about any of these procedures, please let me know.

ACE/Attachment: Sample credentials letter for reproduction on Board letterhead

DATE: _____

TO: CLARB Board of Directors

FROM: _____

(Member Board)

RE: Letter of Delegate Credentials for 2020 CLARB Annual Meeting

In accordance with Article VI, Section 3 of the Bylaws of the Council of Landscape Architectural Registration Boards, the CLARB Member Board indicated above has designated the following member(s) as its delegate(s) to the CLARB Annual Meeting September 10, 2020.

We understand that delegates are eligible to vote on behalf of the Member Board on all business matters and that only one ballot per Board may be cast regardless of the number of delegates present.

NAME

POSITION

In addition, the following representatives will be in attendance:

Signed by: _____

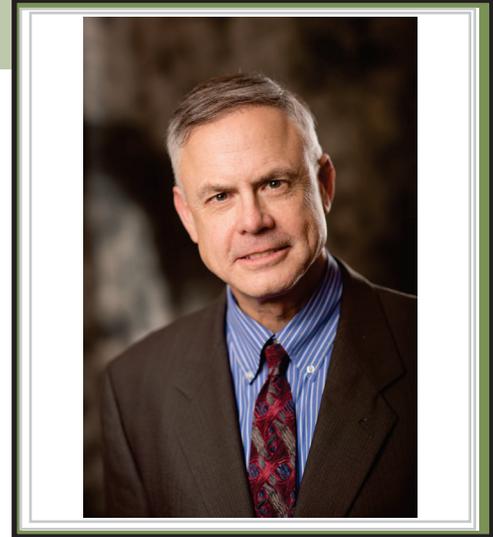
Name

Title

2020 Candidate Interest Form

General Information

Jurisdiction: Minnesota
Company Name: SGA Group, Inc.
Position: President
Education: MLA - University of Pennsylvania
BSLA - Iowa State University
Warrant Officer Staff Course (Strategic-level studies) - U.S. Army
Licenses: Minnesota, South Dakota



Leadership Competencies

Please rank these **leadership competencies** from the list below (1 being where you feel the strongest, 9 your weakest). Please explain, giving examples as appropriate, your first and last choices.

- | | | | | | |
|---|--------------------------------|---|-----------------------------------|---|----------------------------------|
| 4 | Be willing to learn and grow | 6 | Demonstrate personal integrity | 7 | Think strategically/analytically |
| 2 | Communicate effectively | 9 | Exercise oversight vs supervision | 1 | Work collaboratively |
| 5 | Demonstrate emotional maturity | 8 | Practice the duty of foresight | 3 | Work with an open mind |

I feel I am very capable in all of the listed leadership competencies, except the "Duty of Foresight" - which I am actively learning. I view these competencies as more of a "continuum process" that one goes through when addressing issues, problems, and controversies. The first three competencies deal with whether one should be on the Board in the first place—if they do not have these traits. Competencies 4, 5, and 6 address the interpersonal relationships needed between board members, and, once people are working together, competencies 7, 8, and 9 refer to the success – or failure – of any organization.

Questions from the Leadership Advisory Council

What unique qualifications or experiences will you bring to CLARB leadership that we might not otherwise know about?

- 1.) I understand the hierarchical "large scale-small scale" nature of problem solving.
- 2.) From my military experience of leading soldiers in active-duty situations, I do not get flustered very easily. All problems are small problems, if you know how to address them correctly.
- 3.) I enjoy meeting leaders from CLARB's allied professions.

When thinking about your role in CLARB leadership, what would success look like to you?

- 1.) Learning from my last 2 years of Board service as Secretary and Director-at-Large, and projecting that experience into future CLARB roles.
- 2.) That I created an effective working relationship with other board members, so we, as a whole, can rise to all challenges.
- 3.) Going "above and beyond" the minimum requirements of President-Elect.

Board Service

- Board Member-MN: 2012-present
-7 disciplines, 21 members
- Board Secretary: 2017-2019
- Vice President: 2015-2017
- Complaint Committee: 2015-2019
- Ad Hoc Liason-MN ASLA Chapter: 2013-present
- Credentialing/Rules Committee: 2012-present
- Invited speaker. Univ. of MN Dept. of Landscape Architecture: 2014-present
- Invited speaker. ASLA/MN Chapter: 2017

CLARB Service

- CLARB Director-at-Large: 2019-2020
- CLARB Board Secretary: 2018-2019
- CLARB Committee on Nominations: 2015-2017
- Attended 2017 CLARB special Governance Changes Meeting, Minneapolis, MN
- Invited speaker, CLARB 2016 Annual Meeting, Philadelphia, PA
- Gave "Opening Remarks" and tours at CLARB 2013 Annual Meeting, in Minneapolis, MN, as part of host board responsibilities

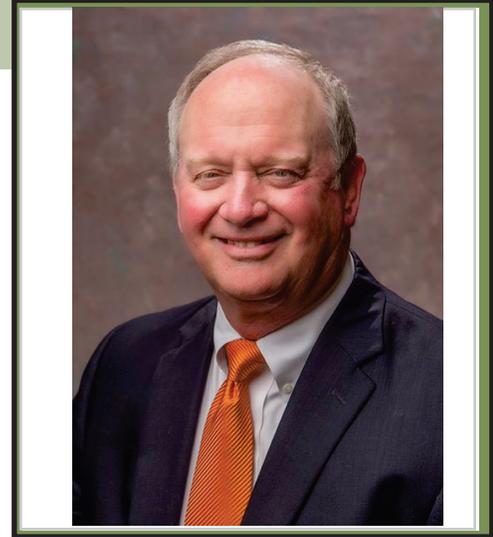
Other Service

- ASLA member (36 years)
- Former ASLA/MN Chapter President-Elect, President, Past President
- Adjunct professor-Univ. of Minnesota: 1991-present
- Contributed to "green" rating system (B3), used for all new public building construction in State of Minnesota.
- Chief Warrant Officer 4, U.S. Army (Ret). Awarded Bronze Star Medal, Meritorious Service Medal, Combat Action Badge.

2020 Candidate Interest Form

General Information

Jurisdiction: North Carolina
Company Name: Preston Development Company
Position: VP, Planning and Development
Education: BEDLA, NC State University
Master of Landscape Architecture, NC State University
Licenses: North Carolina



Leadership Competencies

Please rank these **leadership competencies** from the list below (1 being where you feel the strongest, 9 your weakest). Please explain, giving examples as appropriate, your first and last choices.

- | | | | | | |
|---|--------------------------------|---|-----------------------------------|---|----------------------------------|
| 2 | Be willing to learn and grow | 3 | Demonstrate personal integrity | 8 | Think strategically/analytically |
| 1 | Communicate effectively | 9 | Exercise oversight vs supervision | 4 | Work collaboratively |
| 6 | Demonstrate emotional maturity | 7 | Practice the duty of foresight | 5 | Work with an open mind |

I have grown to be an effective communicator and good team player through, first, being an active listener, helping me to understand and value the viewpoints of others as I try to consistently learn, grow and question. My last choice is not necessarily a weakness but is the one I feel is less important when compared to the others listed.

Questions from the Leadership Advisory Council

What unique qualifications or experiences will you bring to CLARB leadership that we might not otherwise know about?

I have served in a variety of leadership roles: 1) 35 years with high school kids as a volunteer Young Life leader regularly receiving servant based leadership training; 2) led project teams in contentious rezoning cases where developing relationships and building trust with elected officials and neighborhood opposition leaders was key to success.

When thinking about your role in CLARB leadership, what would success look like to you?

Going through the process of questioning, challenging and working with each other as a team to reach our common identified goals while, at the same time, all becoming better people for having experienced the process together.

Board Service

- NC Board of Landscape Architects: 2008 - present
- Chairman: 2012-2014
- Vice-Chair: 2010-2012, 2016- present
- Disciplinary Review Committee: 2012-2020
- Rules Committee: 2012-2014
- NC Board of Landscape Contractors: 1984-1989
- Vice-Chairman: 1988-1989

CLARB Service

- Vice President: 2019-present
- Foresight First Certificate: Jan 2020
- CEO Selection Committee: 2019
- Region 3 Director: 2017-2019
- Comm on Nominations: 2013-2015
- Member Board Member: 2008-present
- Annual Meeting Attendee: 2008-present
- L.A.R.E. Grader: 2009-2012
- LARE Red Line Comm: 2010-2012
- LARE Master Grader: 2012

Other Service

- ULI Master Planned Community Council Member: 2016-present
- Town of Cary, NC, Committee for the Future: 2013-2016
- ASLA Licensure Comm: 2011-2015
- ASLA LARE Prep Comm: 2011-2012
- LAAB Rove Team: 2009-2010
- NC ASLA Past President: 1994-1995
- ASLA President's Council: 1993-1994
- NC ASLA President: 1993-1994
- NC ASLA Treasurer: 1990-1992
- NC ASLA Secretary: 1988-1990
- ASLA Member: 1981-present

2020 Candidate Interest Form

General Information

Jurisdiction: Texas
Company Name: Texas Board of Architectural Examiners
Position: Executive Director
Education: Law Degree
Licenses: Law License



Leadership Competencies

Please rank these **leadership competencies** from the list below (1 being where you feel the strongest, 9 your weakest).
Please explain, giving examples as appropriate, your first and last choices.

4	Be willing to learn and grow	5	Demonstrate personal integrity	1	Think strategically/analytically
8	Communicate effectively	9	Exercise oversight vs supervision	6	Work collaboratively
2	Demonstrate emotional maturity	7	Practice the duty of foresight	3	Work with an open mind

My strongest leadership competency is my ability to think critically. I understand issues from different perspectives and challenge opinions in delicate conversations. In my role as a Director-at-Large for CLARB and Chair of the MBE Committee, I have analyzed various challenges facing the practice of landscape architecture, including the Rethink Regulation initiative, and have worked to help find solutions. As a member of the LAC, it will be very important for me to synthesize multiple viewpoints and incorporate them into sound decisions for the appointment of future CLARB leadership. The LAC has great responsibility and must instill trust and confidence in the appointment process. I can help the LAC in reaching that goal. The exercise of oversight is my weakest leadership competency. As a member of the CLARB Board of Directors, it was a challenge for me to take off my Executive Director hat, where I focus on what's being done and how it is being done, and switch to focusing on outcomes to be achieved. Although this is still my weakest leadership competency, it is also the area where I have seen the most growth.

Questions from the Leadership Advisory Council

What unique qualifications or experiences will you bring to CLARB leadership that we might not otherwise know about?

My experience on the Board of Directors gives me insight into the knowledge, skills and competencies needed in CLARB's future leadership. Additionally, as MBE Director I have served in a liaison role communicating to the membership issues that are important to CLARB. I can instill that same trust and confidence in the appointment process. I want to continue to be a leader of the CLARB community by helping to develop the future of CLARB with a competency-based perspective on appointments to the Board of Directors.

When thinking about your role in CLARB leadership, what would success look like to you?

If I were allowed to serve on the Leadership Advisory Council, I would feel successful if there was confidence in CLARB's newly developing governance processes where membership does not elect the Directors, but where the Leadership Advisory Council appoints leaders based on CLARB's needed leadership competencies. I believe that the nomination selections over the next several years will be imperative to CLARB's future success and the role it plays as a leader in the greater regulatory environment. I hope that I can be part of making the new governance model successful.

Board Service

- Executive Director for the Texas Board of Architectural Examiners: 2015-present
- Executive Director and General Counsel for the Texas Board of Dental Examiners: 2012-2015
- Litigation Counsel for the Texas State Board of Pharmacy: 1999-2012
- Assistant General Counsel for the Texas Medical Board: 1998-1999

CLARB Service

- Director-at-Large and Chair of the MBE Committee: 2018-present
- MBE Committee Member: 2015-2018
- Presentations at the 2016, 2017 and 2019 Annual Meetings

Other Service

- NCARB Model Law Task Force: 2018-present
- NCARB Experience Committee: 2017
- NCARB MBE Director for the Region 3 Board of Directors: 2016-2017
- NCARB Procedures and Documents Committee: 2016
- CIDQ Bylaws Task Force: 2016

2020 Candidate Interest Form

General Information

Jurisdiction: California
Company Name: Plural, San Francisco, CA
Position: Principal, Co-Founder
Education: BSLA - The Ohio State University, 1998
Licenses: California



Leadership Competencies

Please rank these **leadership competencies** from the list below (1 being where you feel the strongest, 9 your weakest). Please explain, giving examples as appropriate, your first and last choices. *[Response should be no more than 350 characters]*

- | | | | | | |
|---|--------------------------------|---|-----------------------------------|---|----------------------------------|
| 4 | Be willing to learn and grow | 5 | Demonstrate personal integrity | 2 | Think strategically/analytically |
| 6 | Communicate effectively | 8 | Exercise oversight vs supervision | 1 | Work collaboratively |
| 9 | Demonstrate emotional maturity | 3 | Practice the duty of foresight | 7 | Work with an open mind |

This is a challenging list of items to rank as there is a lot of overlap.

I co-founded a company in 2019 with 2 colleagues, which requires working collaboratively, strategically/analytically, and with foresight. I chose emotional maturity as my last item, not because I can't accept when I am wrong or endure setbacks, but because I sometimes have trouble setting boundaries and expressing gratitude often enough.

Questions from the Leadership Advisory Council

What unique qualifications or experiences will you bring to CLARB leadership that we might not otherwise know about?

I am continually looking for opportunities for growth and leadership. Over the last 15 years, I have been involved in the grading and preparation of the L.A.R.E. This experience has allowed me to learn more about CLARB, understand issues around obtaining a license, and the challenges faced in professional licensing.

When thinking about your role in CLARB leadership, what would success look like to you?

Success to me would be helping to select a diverse and inclusive CLARB Board of Directors that supports the integrity of professional licensure, by actively working to evolve the licensure exam to more effectively test current and future practices within the field of landscape architecture.

Board Service



CLARB Service

- ASLA LARE Prep Committee - CLARB Liaison: 2020
- Section 4 Exam Writing Committee Chair: 2018-2018
- Section 4 Exam Writing Committee: 2012-2016
- Section E Grader: 2004-2012

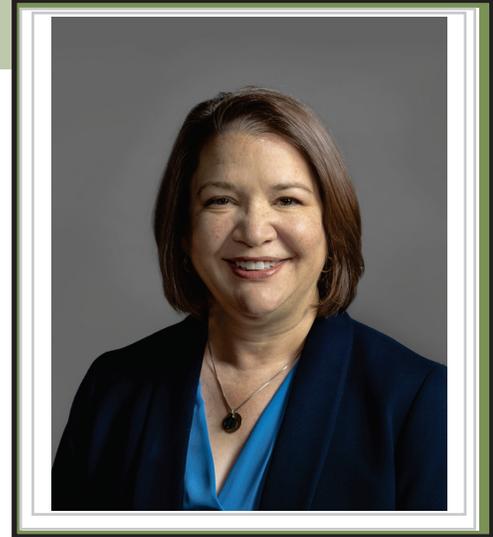
Other Service

- UC Berkeley Extension Teacher - Construction Technology II
- Sylvia Mendez Elementary School - PTA and Unallocated Funds Subcommittee

2020 Candidate Interest Form

General Information

Jurisdiction: North Dakota
Company Name: City of Fargo
Position: Planning Director
Education: BLA - 1992 - Kansas State University
MNRM - 2017 - North Dakota State University
Licenses: North Dakota, Kansas, Texas (Inactive)



Leadership Competencies

Please rank these **leadership competencies** from the list below (1 being where you feel the strongest, 9 your weakest). Please explain, giving examples as appropriate, your first and last choices. [Response should be no more than 350 characters]

- | | | | | | |
|---|--------------------------------|---|-----------------------------------|---|----------------------------------|
| 8 | Be willing to learn and grow | 9 | Demonstrate personal integrity | 5 | Think strategically/analytically |
| 2 | Communicate effectively | 7 | Exercise oversight vs supervision | 3 | Work collaboratively |
| 6 | Demonstrate emotional maturity | 4 | Practice the duty of foresight | 1 | Work with an open mind |

My first choice, "work with an open mind," is a honed skill set based on the necessity to be adaptable and flexible for success in a collaborative work environment. My lowest ranking, "demonstrate personal integrity," is ranked lowest because it is probably not something I've demonstrated on a very public basis through committee work even though it is a competency I believe strongly in as a personal value.

Questions from the Leadership Advisory Council

What unique qualifications or experiences will you bring to CLARB leadership that we might not otherwise know about?

Working as a director in local government with a population of 122,000 has exposed me to several challenges. I rely strongly on analytical skills to communicate about complex topics in order to mitigate challenging societal issues. I spend a lot of time problem solving and working toward creative solutions in a collaborative setting.

When thinking about your role in CLARB leadership, what would success look like to you?

My role, and corresponding success, is to prepare, challenge, and educate myself in order to participate in meaningful collaboration with board members, staff, and membership for the advancement of professional regulation. I would challenge myself to consider all influencing factors as it may impact the future of landscape architecture.

Board Service

- Landscape Architecture Technical Advisory, North Dakota State Regulatory Board: 2007

CLARB Service

- CEO Search Committee: 2019
- Government Advisory Committee: 2017
- Committee on Nominations: 2016-2018
- Exam Writer: 2010-2016
- Exam Grading: 2001-2010

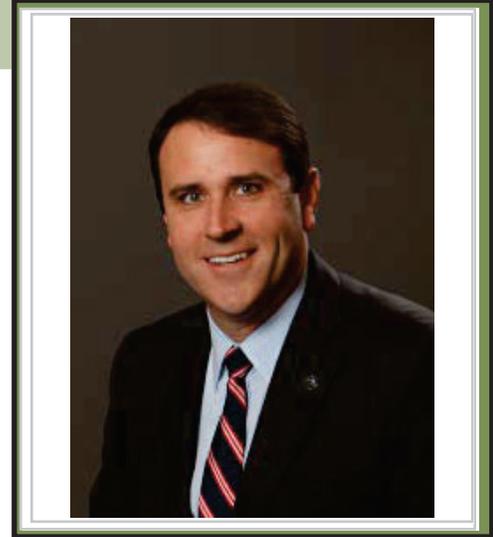
Other Service

- Advisory Committee, Art Place America: 2019, 2018
- Advisory Committee, Blade of Grass: 2019
- Selection Committee, National Endowment for the Arts: 2019, 2018
- Fargo Theatre:
 - Board President: 2011
 - Board Member: 2007-2010
- Board Member, The Arts Partnership: 2010
- Awards recipient, Kresge Foundation, National Endowment for the Arts, Artplace America
- Prairie Gateway Chapter Executive Committee (1996-2000)

2020 Candidate Interest Form

General Information

Jurisdiction: Mississippi
Company Name: Community Development Foundation
Position: Vice President, Planning and Property Development
Education: BLA, Mississippi State University
Licenses: Mississippi



Leadership Competencies

Please rank these **leadership competencies** from the list below (1 being where you feel the strongest, 9 your weakest). Please explain, giving examples as appropriate, your first and last choices.

2	Be willing to learn and grow	4	Demonstrate personal integrity	3	Think strategically/analytically
9	Communicate effectively	8	Exercise oversight vs supervision	7	Work collaboratively
5	Demonstrate emotional maturity	6	Practice the duty of foresight	1	Work with an open mind

I consider myself competent to listen to new ideas and learn from the ideas of others. Among leadership qualities, my ability to communicate a compelling story point may be my weakest.

Questions from the Leadership Advisory Council

What unique qualifications or experiences will you bring to CLARB leadership that we might not otherwise know about?

My experience in the field of economic development and government relations may offer a different perspective to licensure. I am accustomed to working in an environment with many different opinions and perspectives to consider.

When thinking about your role in CLARB leadership, what would success look like to you?

Success would be growing public awareness of the importance of licensed professionals, growing trust and respect between policy makers and licensed professionals, and increasing the influence of CLARB to shape jurisdictional licensure policy.

Board Service

- Member Board Member
- Mississippi Landscape Architecture Advisory Committee: 2019-present

CLARB Service

Other Service

- American Society of Landscape Architects, Mississippi Chapter- Past President, Past Trustee
- Planning Committee member
- Board member, Downtown Main Street Association, Tupelo, MS

2020 Candidate Interest Form

General Information

Jurisdiction: Colorado
Company Name: Architerra Group, Inc.
Position: Principal
Education: B.S. Landscape Architecture, Cornell University
Licenses: Colorado, Georgia, Massachusetts



Leadership Competencies

Please rank these **leadership competencies** from the list below (1 being where you feel the strongest, 9 your weakest). Please explain, giving examples as appropriate, your first and last choices.

7	Be willing to learn and grow	1	Demonstrate personal integrity	3	Think strategically/analytically
6	Communicate effectively	8	Exercise oversight vs supervision	2	Work collaboratively
9	Demonstrate emotional maturity	4	Practice the duty of foresight	5	Work with an open mind

1. Integrity-We were awarded a big park project last year. The client called to congratulate us but asked if we would use a different/cheaper subconsultant. I respectfully disagreed and explained why. They ended up agreeing and the project went really well. I was prepared to lose the job if it meant doing the right thing. 9. Maturity-I don't consider this a weakness, just seems a given and less important than the other leadership competencies.

Questions from the Leadership Advisory Council

What unique qualifications or experiences will you bring to CLARB leadership that we might not otherwise know about?

As Chair of the Columbine Memorial Design Committee I had the honor and privilege of working with the community to create an appropriate memorial to remember those lost, injured and affected by the tragedy. I learned to listen, keep an open mind, maintain a transparent process, be patient, and always keep the mission statement in the forefront.

When thinking about your role in CLARB leadership, what would success look like to you?

The Board being comfortable questioning orthodox beliefs. Working together collaboratively on how to best regulate the profession and protect the HSW of the public in an uncertain future. Always thinking about/discussing foresight and how things in the near and distant future can affect regulation.

Board Service

- CO State Board of Landscape Architects: 2011-2012, -Chair: 2013-2019
- Foothills Foundation Board of Directors: 2000-2009
- Montessori School Board: 2003-2004
- ASLA CO Executive Board: 1996-2001
- Jane Silverstein Ries Foundation Board of Directors: 2000-2002

CLARB Service

- CLARB Board of Directors: 2019-2020
- Model Law Advisory Group: 2016-2017
- Task Analysis Work Group: 2015-2016
- Committee on Nominations: 2013-2015
- LARE Section 4 Exam Committee: 2012-2013, 2014, 2016
- LARE Prototype Design Task Force: 2011-2012
- LARE Section E Exam Committee: 2000-2011
 - Chair: 2007-2011
- LARE Section E Grader: 1998-2012

Other Service

- ASLA CO Fellows Nominating Committee: 2013-Present
- ASLA Council of Fellows: 2012
- CO Licensure Rulemaking Committee: 2008
- Colorado Licensure Committee: 1993-2007
- ASLA Public Practice Advisory Committee: 1996-2001
- ASLA CO President: 1999-2000
- ASLA President's Cup Award: 2000
- Columbine Memorial Design Committee Chair: 1999-2007

2020 Candidate Interest Form

General Information

Jurisdiction: Alberta
 Company Name: Alberta Association of Landscape Architects
 Position: Executive Director
 Education: BA, Recreation & Leisure Studies
 Master Business Administration
 Doctor of Business Administration (In progress)
 Licenses: NA



Leadership Competencies

Please rank these **leadership competencies** from the list below (1 being where you feel the strongest, 9 your weakest). Please explain, giving examples as appropriate, your first and last choices.

- | | | | | | |
|---|--------------------------------|---|-----------------------------------|---|----------------------------------|
| 5 | Be willing to learn and grow | 1 | Demonstrate personal integrity | 2 | Think strategically/analytically |
| 4 | Communicate effectively | 3 | Exercise oversight vs supervision | 7 | Work collaboratively |
| 6 | Demonstrate emotional maturity | 8 | Practice the duty of foresight | 9 | Work with an open mind |

To be honest, I am generally strong in all these areas, however, in terms of specific examples:

Integrity (1): despite the fact that the motion on regional committees had nearly unanimous support, I rose at the Annual Meeting to speak in opposition to the motion as I felt strongly that it set a bad precedent and was likely to have negative unforeseen consequences. Open minded (9): While I am very open minded and often happily debate either side of an issue just to ensure it's fully explored, I generally have a sense of where we should go on an issue based on context and background and will work to help people move in that direction.

Questions from the Leadership Advisory Council

What unique qualifications or experiences will you bring to CLARB leadership that we might not otherwise know about?

My research is NPO governance so I have lots of best practices in this area. I ran a computer company, so I have lots of technical experience in system design. As a management consultant, I worked extensively in web application development, communications marketing and strategic planning. In Alberta, I lead development of international credentials and competence-based admission and national reciprocity.

When thinking about your role in CLARB leadership, what would success look like to you?

Success to me would be that I am seen as positively contributing to CLARB and its continued successes by staff, peers, and the general membership. Honestly, I am regularly asked to participate in various Boards, and I only join those where I think I can make a difference in the organization and thereby the community at large.

Board Service

- Recreation for Life Foundation (RFLF)
 - Chair: 2019-present
 - Board Member: 2018-present
- Compass Centre for Sexual Wellness
 - Member-at-Large: 2019-present
 - Treasurer: 2016-2018
 - Fundraising Committee: 2015-2018

CLARB Service

- MBE Committee: 2018-present
- Alberta Member Board Executive: 2017-present

Other Service

- Regional, National, International Lifesaving Sport: 2018-present
 - 2-3 events as chief per year in Alberta
 - 3 National competitions per year
- Commonwealth Festival of Lifesaving: 2019
- International Lifesaving Federation: 2018, 2020

2020 Candidate Interest Form

General Information

Jurisdiction: New Mexico
 Company Name: MRWM Landscape Architects
 Position: Vice-President, Principal Landscape Architect
 Education: BSLA Colorado State University
 Licenses: New Mexico, Arkansas, Iowa, Kansas, Kentucky, Missouri, Nevada, South Carolina, Utah



Leadership Competencies

Please rank these **leadership competencies** from the list below (1 being where you feel the strongest, 9 your weakest). Please explain, giving examples as appropriate, your first and last choices.

7	Be willing to learn and grow	2	Demonstrate personal integrity	1	Think strategically/analytically
6	Communicate effectively	9	Exercise oversight vs supervision	3	Work collaboratively
5	Demonstrate emotional maturity	8	Practice the duty of foresight	4	Work with an open mind

Strongest (#1) - Thinking Strategically/Analytically: As managing partner, I have to analyze all aspects of our operations and develop strategic initiatives to maintain our business on a solid footing in both a financial and operational sense.
 Weakest (#9) - Exercise Oversight vs. Supervision: Though I am working to improve at this, I sometimes have a hard time letting go of control of some aspects of day to day operations. More oversight and less detailed supervision is my goal.

Questions from the Leadership Advisory Council

What unique qualifications or experiences will you bring to CLARB leadership that we might not otherwise know about?

My experience as managing principal of a mid-sized LA firm (where we hire LAs & encourage licensure), an adjunct professor (where we train future LAs), and a past member of the CLARB Exam Committee (where we measure the knowledge, skills, and abilities of candidates for licensure) I have a unique perspective of CLARB's role within the profession.

When thinking about your role in CLARB leadership, what would success look like to you?

Success would be measured by my effectiveness at being a positive, thoughtful & active contributor to internal board discussions and strategic planning while also being a champion for CLARB in the community. And by ensuring CLARB continues on a path of responsible stewardship of its resources & progressive leadership in the LA community.

Board Service

- Nominated to NM State Board of Landscape Architects by New Mexico Chapter ASLA: 2019

CLARB Service

- Exam Writing Committee Member, Section 4: 2010-2016
- L.A.R.E. Grader, Section E: 2010

Other Service

- Adjunct Faculty - University of New Mexico Department of Landscape Architecture: 2008-present
- UNM MLA Student Mentorship Program Participant: 2017-2019
- NMASLA Outstanding Professional Service Award: 2017
- Member NMASLA Committee on Licensure Defense: 2017
- NMASLA Chapter President: 2002
- Lobbied State Legislators to support licensure renewal: 2002
- NMASLA Chapter Secretary: 2000

Board Meeting

Tab 3

Old Business

Topics from past meetings, presented for update, action or further discussion by the board.

Landscape Architect
Board or Staff Assignments

Date Assigned	Action Item	Assigned to	Comments	Due Date
7/12/19	Ms. Manley to email board about mission statement	Ms. Manley	In progress	
1/31/20	Ms. Manley will draft a letter regarding Splash Pads	Ms. Manley		
1/31/20	Mr. Zickler will contact Mr. Van Voorhis regarding Splash Pads	Mr.Zickler		
1/31/20	Ms. Manley will email the Board with a legislation update.	Ms. Manley		

Board Meeting

Tab 4

Complaint Cases for Review

Complaint closure recommendations
presented by the assigned case manager.

Board action is required on each case.

Board Meeting

Tab 5

Legal Issues for Deliberation

Negotiated settlement orders or default orders
presented by the board's prosecution team.

Board action is required on each order.

Board Meeting

Tab 6

Disciplinary & Investigation Reports

Standard disciplinary reports and a list of any administratively-closed complaints.

Provided for information only – typically no board action is needed.

Board Meeting

Tab 7

Assistant Attorney General's Report

Presentation of general legal issues
of interest to the board.

Provided for information only –
typically no board action is needed

Board Meeting

Tab 8

Committee/Task Force Reports

Reports and updates from the board's
standing committees or task forces.

Board action may be needed.

Board Meeting

Tab 9

Board Administrator's Report

Operational reports and information
about legislative matters of interest to the board.

Provided for information only –
typically no board action is needed.

Board Meeting

Tab 10

Other Business

Review of action items from this meeting, agenda items for the next meeting, and discussion of topics added under the Order of the Agenda.

Board Meeting

Tab 11

Public Comment

The board has the option to allow comment from the public on agenda items or other topics, unless the comment is related to an open investigation.

The board may limit the comment period, and will provide instructions if it chooses to do so.

Board Meeting

Tab 12

Adjournment