

Landscape Architect Board Meeting

Tab 1

**Call to Order
April 21, 2022
10:00 AM
Teams**



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
AGENDA
REGULAR BOARD MEETING

DATE: April 21, 2022
TIME: 10:00 A.M.
LOCATION: Video Conference
LINK:

OPEN SESSION 10:00 A.M.

- 1. Call to Order**
 - 1.1. Introductions
 - 1.2. Order of Agenda
 - 1.3. Approval of Minutes: January 27, 2022
 - 1.4. Review of Communications
 - 1.4.1. Governor's Proclamation
- 2. New Business**
 - 2.1. Board Elections
 - 2.2. Results of CLARB Uniform Standards Vote
- 3. Old Business**
 - 3.1. Review Master Action Items List
- 4. Complaint Cases for Review ***
- 5. Legal Issues for Deliberation***
- 6. Disciplinary and Investigation Reports**
 - 6.1. Closed Session Deliberation Report
 - 6.2. Disciplinary Cases Report
 - 6.3. Administrative Closures Report
- 7. Assistant Attorney General's Report**
- 8. Committee/Task Force Reports**
 - 8.1. Mission Statement Committee

9. Board Staff's Report

- 9.1. Program Operations
- 9.2. Department of Licensing
- 9.3. Other Items

10. Other Business

- 10.1. Any Other Business
- 10.2. Action Items From This Meeting
- 10.3. Agenda Items For Next Meeting

11. Public Comment/Presentations**12. Adjourn Business Meeting**

*The Board may enter into closed session to discuss disciplinary proceedings.

Next Board Meeting:

July 28, 2022
10:00 am



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
AGENDA
REGULAR BOARD MEETING

The Washington State Board of Landscape Architects regulates the landscape architecture profession to foster the health, safety, and welfare of the State of Washington.

DATE: January 27, 2022
TIME: 10:00 AM
LOCATION: Video Conference

BOARD MEMBERS PRESENT: Deborah Peters, Chair
 Sharon Robinson-Losey, Vice Chair
 Curtis LaPierre, Member
 Daren Crabill, Member
 Len Zickler, Member

STAFF PRESENT: Julia Manley, Assistant Administrator
 Rick Storvick, Administrator
 Kimberly Hall, Administrative Assistant
 Deb Allen-Ba, Assistant Administrator
 Shari Honeywell, Administrative Assistant
 Darla Gehrke, Management Analyst
 Keith Peterson, Investigator
 Aneesa Bonham, Customer Service Specialist
 Tanya Hessler, Program Manager
 Elizabeth Lagerberg, AAG

GUESTS PRESENT: Zachary Druga, CLARB

1. Call to Order 10:03

1.1. Introductions

Ms. Hall took attendance of Board members and staff.

1.2. Order of Agenda

MOTION: Mr. Crabill made a MOTION to approve the minutes as presented. Mr. Zickler seconded the motion and it passed.

1.3. Approval of Minutes: October 29, 2021

MOTION: Mr. Crabill made a MOTION to approve the minutes as presented. Ms. Robinson-Losey seconded the MOTION, and it passed.

1.4. Review of Communications

1.4.1. CLARB uniform standards

Ms. Manley reviewed a letter regarding the proposed CLARB Model Uniform Standards changes from the California Landscape Architect Technical Committee. The board will discuss further under 2.1.

2. New Business

2.1. Model Uniform Standards Language Vote

Ms. Peters advised the details of what the board will be voting on. The board discussed the thought process on the language change with CLARB representative Mr. Druga. Ms. Manley read each resolution.

Resolution #1 Adoption of the CLARB Uniform Licensure Standard for Landscape Architecture.

MOTION: Mr. Zickler made the MOTION to approve Resolution #1. Mr. LaPierre seconded the motion and it passed.

Resolution #2 Revisions to the CLARB Model Law and Regulations to align with the Draft Uniform Licensure Standard for Landscape Architecture

MOTION: Mr. LaPierre made the MOTION to approve Resolution #2. Mr. Crabill seconded the motion and it passed.

Resolution #3 Revisions to the CLARB Model Law and Regulations to promote diversity, equity, and inclusion in licensure standards and to align with CLARB's DEI principles.

MOTION: Mr. Zickler made the MOTION to approve Resolution #3. Mr. LaPierre seconded the motion and it passed.

3. Old Business

3.1. Review Master Action Items List

Ms. Hall reviewed the action item list.

**5-minute break was taken from 10:52-10:57 am

4. Complaint Cases for Review *

4.1. 2020-09-1148-00LAN (LaPierre)

The complainant alleges that the respondent submitted to local jurisdiction an as-built drawing and two report letters that were knowingly based on false, incorrect, misleading, or fabricated information and the submittal of those materials constitutes unprofessional conduct. The findings were the respondent prepared, sealed, and signed a planting plan for a residential development project on 12/13/19. On 5/18/20 the respondent performed a site inspection for the purpose of certifying that the plant materials shown on the December 2019 plan were installed as shown on the plan. The respondent sent two letters to the local jurisdiction stating that the project complied with the planting plan. A site inspection was performed by the complainant in July of 2020 noting various discrepancies in the approved planting plan and the trees installed at the site.

The case manager recommended the case be closed with no further action.

MOTION: Mr. Crabill made the MOTION to close the case with no further action. Ms. Robinson-Losey seconded the MOTION, and it passed.

5. Legal Issues for Deliberation*

None.

6. Disciplinary & Investigation Items

6.1. Closed Session Deliberation Report

None.

6.2. Current cases disciplinary report

None.

6.3. Administrative Closures Report

None.

7. Assistant Attorney General's Reports

None.

8. Committee/Task Force Reports

None.

9. Board Staff's Report

9.1. Program Operations

Ms. Manley advised the return to office will take place now in March. Polaris is currently down and being worked on. DOL is hopeful it will be restored soon. The functional alignment is still underway.

9.2. Department of Licensing

Ms. Manley shared the licensing reports.

9.3. Other Items

Mr. Storvick discussed current and future budget plans.

10. Other Business

10.1. Any Other Business

None.

10.2. Action Items From This Meeting

- Send in voting to CLARB

10.3. Agenda Items For Next Meeting

None.

11. Public Comment/Presentations

Mr. William spoke to the case that was voted on. Stated that the trees were never planted.

Mr. Storvick addressed his concern and advised he would need to file an appeal to move forward with his concerns.

12. Adjourn Business Meeting 11:22 AM

*The Board may enter into closed session to discuss disciplinary proceedings.

Next Board Meeting:

April 21, 2022

10:00 am

Submitted by: _____
Julia Manley, Assistant Administrator

Date

Approved by: _____
Deborah Peters, Chair

Date

The State of Washington



Proclamation

WHEREAS, landscape architecture encompasses the analysis, design, planning, management and stewardship of the natural and built environment; and

WHEREAS, Washington state and its residents benefit from the licensed practice of landscape architecture, assuring the design of healthy, equitable, safe, and resilient outdoor spaces; and

WHEREAS, landscape architects have a responsibility to protect public health by creating accessible spaces, such as public plazas, parks, schools, residential common areas, playgrounds, and trails that lead to active lifestyles and healthy communities, and they have a responsibility to protect public safety by applying land design skills, technical knowledge, and conservation techniques that ensure the safety of communities, and they have a responsibility to protect public welfare through the purposeful design of public and private spaces that provide economic, social, and environmental benefits for people of all ages and abilities to enjoy; and

WHEREAS, science, technology, engineering, and mathematics (STEM) knowledge is at the core of landscape architecture and informs landscape architects who can solve the challenges facing Washington communities; and

WHEREAS, landscape architects are leaders in creating resilient and green infrastructure designs addressing erosion and sediment control, stormwater management, and strategies to mitigate the effects of sea level rise and flood waters; and

WHEREAS, landscape architects are leaders in creating sustainable landscapes, helping to reduce water demand and energy consumption, conserve or restore natural resources, ensure wildlife habitat, improve air quality, and regulate climate; and

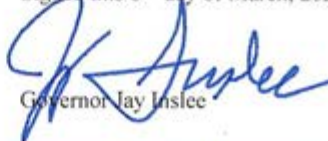
WHEREAS, landscape architects believe in and prioritize the fair treatment and meaningful involvement of all people in the development and implementation of public designs and plans regardless of race, national origin, education level, or income;

NOW THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim April 2022 as

Landscape Architecture Month

in Washington, and I encourage all people in our state to join me in this special observance.

Signed this 8th day of March, 2022


Governor Jay Inslee



Board Meeting

Tab 2

New Business

Washington State Board for Landscape Architects
April 21, 2022
Teams

Election of Officers

Background: Per RCW 18.96.040(3) and WAC 308-13-010, “The board shall elect a chair, a vice chair, and a secretary. The secretary may delegate his or her authority to the executive director” and “At its regular meeting during the second quarter of the calendar year, the board shall elect a chair, a vice chair, and a secretary for the upcoming year. The secretary may delegate his or her responsibilities in all or in part to the executive director.”

Recommendation: The board elects’ officers for 2022-2023.

Submitted by Board Staff
April 4, 2022

Board of Licensure for Landscape Architects
April 21, 2022
Teams

CLARB Uniform Standards Vote Results

Background: CLARB proposed changes to the uniform standards in the model law and regulations. The required member jurisdiction vote took place on Wednesday, April 20, 2022. The results of the vote will be provided to the board in verbal format.

Recommendation: For information only

Submitted by Board Staff
April 4, 2022

Board Meeting

Tab 3

Old Business

**Landscape Architect
Board or Staff Assignments**

Date Assigned	Action Item	Assigned to	Comments	Due Date
4/30	Ms. Peters & Ms. Losey board charter update	Peters/Losey	In Progress	
4/30	Mr. Zickler & Mr. Crabill review and update current WAC's	Zickler/Crabill	In Progress	
10/29	Board voting for model language	Board	In Progress	
1/27	Sending voting into CLARB	Ms. Manley	Done	

Board Meeting

Tab 4

Complaint Cases for Review

Complaint closure recommendations presented by
the assigned case manager.

Board action is required on each case.

Board Meeting

Tab 5

Legal Issues for Deliberation

Negotiated settlement orders or default orders presented by the board's prosecution team.

Board action is required on each order.

Board Meeting

Tab 6

Disciplinary & Investigation Reports

Standard disciplinary reports and a list of any administratively-closed complaints.

Provided for information only – typically no board action is needed.

Landscape Architects Complaint Status as of March 15, 2022

Complaint Status		Status		
Program Type	Case Manager	Closed	Investigation	Grand Total
Landscape Architects	Curtis LaPierre	1		1
	n/a	8	1	9
Grand Total		9	1	10

Closed status includes January 2021 through current
n/a = No jurisdiction or Unsubstantiated

Board Meeting

Tab 7

Assistant Attorney General's Report

Presentation of general legal issues of interest to the board.

Provided for information only – typically no board action is needed.

Board Meeting

Tab 8

Committee/Task Force Reports

Reports and updates from the board's standing committees or task forces.

Board action may be needed.

Board Meeting

Tab 9

Board Administrator's Report

Operational reports and information about legislative matters of interest to the board.

Provided for information only – typically no board action is needed.

Total Landscape Architect Licensee Count - *Information current as of March 15, 2022*

Parcel: State/ Prov. (All)

Licensee Count		Age Classifications					Grand Total
License Type	Status	65 and Above	Between 55 and 64	Between 45 and 54	Between 35 and 44	Between 25 and 34	
Landscape Architect	Active	143	193	261	176	51	824
	Canceled		3	5	6		14
	Expired	3	1		2		6
	Inactive	1	2				3
Grand Total		147	199	266	184	51	847

WA State Only

Parcel: State/ Prov. WA

Licensee Count		Age Classifications					Grand Total
License Type	Status	65 and Above	Between 55 and 64	Between 45 and 54	Between 35 and 44	Between 25 and 34	
Landscape Architect	Active	101	133	180	128	43	585
	Canceled		1	5	4		10
	Expired	2	1		1		4
	Inactive	1	1				2
Grand Total		104	136	185	133	43	601

Other Jurisdictions

Parcel: State/ Prov. (Multiple Items)

Licensee Count		Age Classifications					Grand Total
License Type	Status	65 and Above	Between 55 and 64	Between 45 and 54	Between 35 and 44	Between 25 and 34	
Landscape Architect	Active	42	60	81	48	8	239
	Canceled		2		2		4
	Expired	1			1		2
	Inactive		1				1
Grand Total		43	63	81	51	8	246

New Licensees Since December 2021

<i>Reciprocity</i>		<i>Examination</i>	
Name	State	Name	City/State
Chaddick, James Clifford	NV	Fields, Tristan	Seattle, WA
Dumont, Ricardo	MA	Hawks, Lindsay	Wenatchee, WA
Empel, Janine	NY	Hunt, Bryan David Navarro	Bellevue, WA
Miller, Shelley Marie	OR		

Washington State Collection Agency Board
April 14, 2022
Microsoft - TEAMS

Program Operations- Centralized Investigations and Audits Unit

Background: The Business and Professions Division (BPD) has 39 business and professional licensing programs and overall manages 42 programs, providing oversight to programs from Combative Sports events, to maintaining the Uniform Commercial Code filings to administering the Prorate and Fuel Tax program. In this diverse division the Centralized Investigations and Audit Unit (CIAU) provides complaint intake and licensee compliance support for all the professions within BPD. The CIAU staff are responsible for helping licensees understand the requirements to maintain legal business practices through inspections and audits, receiving and evaluating complaints from the public about our licensees, and investigating those complaints.

Recommendations: For discussion. No action needed.

Submitted by Board Staff
April 4, 2022

Board Meeting

Tab 10

Other Business

Board Meeting

Tab 11

Public Comment

The board has the option to allow comment from the public on agenda items or other topics unless the comment is related to an open investigation.

The board may limit the comment period and will provide instructions if it chooses to do so.

Board Meeting

Tab 12

Adjournment