

Option 1 – Keeping the vehicle

Take the vehicle registration, Notice of Cancellation letter, and applicable fees to a vehicle licensing office to apply for a title.

Option 2 – Selling the vehicle

Seller

1. Give the buyer
 - The Notice of Cancellation letter
 - This insert
 - A notarized bill of sale
 - An Odometer Disclosure Statement (if the vehicle is less than ten years old). This statement must be printed by a vehicle licensing office.
2. Submit a seller Report of Sale to the Department of Licensing within five days from the date of sale. This can be done at any vehicle licensing office or online at www.dol.wa.gov under “Report your vehicle sold.”

Buyer

1. You must have the vehicle inspected by the Washington State Patrol (WSP) before it can be titled or licensed.
 - For the inspection you must present all original receipts for the parts used to repair the vehicle.
 - “Bills of sale” for parts must be in the name of the person presenting the documents and vehicle for the inspection. **Internet bid receipts (e-bay, etc.) will not be accepted.**
2. After the inspection is completed take the following into a vehicle licensing office to apply for a title.
 - WSP inspection documents
 - Vehicle registration
 - The Notice of Cancellation letter
 - Applicable fees

Option 3 – Selling the parts

Provide the buyer of the parts a notarized bill of sale for each part sold. The bill of sale must include:

- A description of the part(s) purchased
- The vehicle identification number (VIN)
- The name of the last registered owner of record

When you sell the remainder of the vehicle, the notarized bill of sale must include the vehicle description (make, model, year, etc) and the vehicle identification number (VIN).