



# Abandoned Recreational Vehicle Denied Reimbursement Appeal

Use this form to appeal an abandoned recreational vehicle reimbursement request denial. **You must submit BOTH this appeal and the attached RV Reimbursement Request to DOL within 45 days of the date of the denial letter.**

Mail the completed form to:

**Department of Licensing**  
**ATTN: Abandoned RV Program**  
**PO Box 9040**  
**Olympia, WA 98507-9040**

### Business information

		Letter ID	
Business name		RTTO/Wrecker/Scrap Processor #	
Mailing address ( <i>Street address or PO Box, City, State, ZIP code</i> )			

### Vehicle information

Vehicle identification number (VIN)		Year	Make	
Model	RV type (camper/travel trailer/motorhome only)	Plate/tag/decals #	State	Date reimbursement submitted

### Reason for appeal

Explain reason for appeal and attach supporting documentation.

### Certification

*I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.  
If signing for a business, I have full authority to do so.*

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Printed name \_\_\_\_\_ Title, if signing for business \_\_\_\_\_

Date and place (city or county) signed \_\_\_\_\_ **X** \_\_\_\_\_  
Authorized signature

## **Abandoned Recreational Vehicle (RV) Reimbursement Request**

Registered tow truck operators (RTTO), wreckers, and motor vehicle scrap/salvage processors can use this form to request reimbursement for costs related to the disposal of an RV. All abandoned RVs must first be handled through the abandoned vehicle process with an Abandoned Vehicle Report (AVR) submitted to us through the junk vehicle affidavit process.

Send your completed request and all required documents to:

**Abandoned RV Program  
Department of Licensing  
PO Box 9040  
Olympia WA 98507-9040**

**Email:** [AbandonedRV@dol.wa.gov](mailto:AbandonedRV@dol.wa.gov)

### **What you will need to complete this application**

- Your business information
- Year, make, model, body style, vehicle type, use type
- Tow truck class
- Tow truck hours of service
- Date stored
- Stock/Yard number
- Date acquired
- Storage amount
- Total amount
- VIN or license plate number and plate state
- Date towed
- Tow truck license plate number
- Number of days stored
- Date abandoned
- Acquired from
- Towing/Transport amount
- Dismantle/Disposal amount

### **You will need to acknowledge that the following statements are true**

- RV was a public impound.
- RV received no bids at auction.
- Last registered owner failed to claim their vehicle or is unknown.
- RV was declared an abandoned junk vehicle by law enforcement.

### **In addition, you must include all the following documentation for your business type**

- **RTTOs**
  - AVR or Junk Vehicle Affidavit with the Affidavit of Sale section completed as proof of delivery.
  - Certificate of Fact indicating the tow truck vehicle class, hours of service, license plate number, and number of days stored if not already included on your invoice.
  - Written record of delivery to a licensed dismantler or authorized disposal site. The AVR or Junk Vehicle Affidavit will serve as written record if the Affidavit of Sale is properly completed.
  - All receipts and invoices verifying costs accrued after 5/1/2019.
  - Photos of RV type and length if no VIN is found.
- **Wreckers and motor vehicle scrap/salvage processors**
  - AVR or Junk Vehicle Affidavit with the Affidavit of Sale section completed as proof of delivery.
  - Certificate of Fact stating RV has been destroyed in a manner as to not be used as a vehicle again and the date of destruction.
  - Wrecker/Salvage processor monthly report. Or, use your Destroyed Vehicle account in License eXpress to report the vehicle online.
  - All receipts and invoices verifying costs accrued after 5/1/2019.
  - Photos of RV type and length if no VIN is found.

## Abandoned Recreational Vehicle (RV) Reimbursement Request

### Business information

License type	License number	UBI number
Business name		
Business address (Street address, City, State, ZIP code)		
(Area code) Telephone number	(Area code) Fax number	Email

### Vehicle information

Vehicle Identification Number (VIN) <input type="checkbox"/> No VIN			Year	Make	Model
Body style	Vehicle type	Use type	Plate number	Plate state	

### Conditions

Date towed	Tow truck class	Tow truck license plate	Tow truck hours of service	Number of days stored
Date stored	Date abandoned	Stock/Yard number	Acquired from	Date acquired

### Cost

Towing/Transport amount	Storage amount	Dismantling/Disposal amount	Vehicle length
Other amount description			Other amount
Other amount description			Other amount
Other amount description			Other amount
			Total requested amount

### Acknowledgments

Please check all statements that are true and correct

RV was a public impound.

RV received no bids at auction.

Last registered owner failed to claim their vehicle or is unknown.

RV was declared an abandoned junk vehicle by law enforcement or authorized junk inspector.

### Required documents

Ensure all applicable documents listed are included with your request

Abandoned Vehicle Report (AVR) or Junk Affidavit with the Affidavit of Sale section properly completed as proof of delivery.

Wrecker/Salvage Processor monthly report.

Certificate of Fact, found on [dol.wa.gov](http://dol.wa.gov), stating the RV is properly and completely destroyed so it cannot be used as a vehicle again and include the date of destruction.

Certificate of Fact, found on [dol.wa.gov](http://dol.wa.gov), indicating the tow truck vehicle class, tow truck hours of service, license plate number, and number of days stored if not already included on your invoice.

All receipts verifying all costs accrued after 5/1/2019.

Photos of RV type and length if no VIN found.

*I certify under penalty of perjury under the laws of the state of Washington that the above information is true and correct.*

\_\_\_\_\_  
PRINT or TYPE Name

**X**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date and place (city or county) signed