

# Rideshare Plate Application

You can use this form to apply for rideshare license plates. When completed, take this application and the fees to your local vehicle licensing agency or county auditor's office. In King County, the King County Administration Building.

Type of application: *(check one)*

- Rideshare plate only. Attach a copy of your current registration and Rideshare plate fees.
- Renewing and rideshare plate. For fees and other information visit our web site at [www.dol.wa.gov](http://www.dol.wa.gov) or contact your local vehicle licensing agent or county auditor's office.

TYPE OR PRINT Registered owner name <i>(Last, First, Middle initial)</i>				
Mailing address				
City		State	ZIP code	(Area code) Telephone number
Current plate number	Make	Year	Vehicle identification number (VIN)	Customer account number (PIC/UBI)

**Please read the next page for important information.**

A ridesharing vehicle used for commuter ridesharing or for transporting the elderly and disabled may be exempt from Sound Transit excise tax and sales or use tax, subject to the information given below. A ridesharing vehicle is defined as a passenger motor vehicle with a seating capacity not exceeding 15 persons, including the driver, while being used for commuter ridesharing or ridesharing for persons with special transportation needs (RCW 46.74). The vehicle must be equipped with seat belts for each person (RCW 46.61).

The required number of persons in each rideshare category includes the driver.

1. This vehicle will be used for the following ridesharing purpose *(definitions are on back)*  
 If you mark "A" or "B" (commuter ridesharing) below, you are required to complete a [Rideshare Rider List](#), TD-420-754, for each daily group, to include riders' names, addresses and signatures.
    - A. Commuter ridesharing for 5 or 6 persons *(requires certification)*  
 Certification: I certify that the above named applicant is registered with either:
      - An employer conforming to elements of a commute trip reduction program or
      - A public transportation agency
- \_\_\_\_\_
\_\_\_\_\_  
Name of employer/ public transportation agency
**X**
Signature of ETC or county CTR official
- B. Commuter ridesharing for 7 to 15 persons or not fewer than 4 persons when at least 2 are confined to wheelchairs *(see 2B below)*
  - C. Ridesharing for persons with special transportation needs provided by public social service agency or a private non-profit transportation provider. A private provider must enclose a copy of the operating certificate issued by the Utilities and Transportation Commission (UTC). For information contact UTC, Transportation Section, PO Box 47250, Olympia, WA 98504-7250 or call (360) 664-1222.
2. To qualify for the Sound Transit excise tax exemption: *(check only one)*
    - A. Vehicle will be used primarily for the ridesharing purpose indicated above to transport not fewer than 5 persons and has capacity and seat belts not exceeding 15 persons, or;
    - B. Vehicle will be used primarily for the ridesharing purpose indicated above to transport not fewer than 4 persons when at least 2 of the persons are confined to wheelchairs and has a capacity and seat belts not exceeding 15 persons, or;
    - C. Vehicle has a seating capacity greater than 15 persons and will be exclusively for ridesharing for persons with special transportation needs, to transport not fewer than 7 persons. (Does not qualify for sales or use tax exemption.)
  3. To qualify for a sales or use tax exemption *(except 2C above)*
    - This vehicle will be used for the ridesharing purpose indicated above for at least 36 consecutive months. If used less than 36 months, this tax is due and payable to the Department of Revenue.

*I have carefully read the information on both sides of this form. I qualify for a rideshare license plate and/or Sound Transit excise, sales, or use tax exemptions, as indicated above. I understand that misuse of rideshare plates is a gross misdemeanor.*

\_\_\_\_\_
\_\_\_\_\_  
Signature of registered owner
**X**
Date

## Welcome to Washington Ridesharing!

Our state is a leader in developing commuter networks that will keep the Northwest a beautiful place to live for future generations. We hope you will make a firm commitment to our future with us and happy ridesharing!

### Some important reminders:

- **It is a gross misdemeanor** to make false statements or misuse a rideshare license plate.
- **Rideshare license plate**
  - Must be renewed each year
  - Must be surrendered immediately if the vehicle is no longer used for ridesharing. Prorated Sound Transit excise tax will be due for the remainder of the registration period and replacement plates must be purchased.
  - Can be transferred to a replacement rideshare vehicle.
- **Ridesharing vehicle**
  - When sold, the new owners are liable for all fees due and/or must apply for a rideshare plate (if they choose to).
  - When sold within 36 months of initial rideshare application, contact the Department of Revenue for sales or use tax liability.
  - Sales of rideshare vehicles will be reported to the Department of Revenue, when sold within 36 months of the initial rideshare application.

### Definitions

**Commuter ridesharing (5 or 6 persons)** is: a ridesharing arrangement in which 5 or 6 persons, including driver, are registered in a Commute Trip Reduction program as directed by RCW 70.94. The certificate (section 1A) on the front of this application must be completed and signed by a public transportation agency or the representative Employee Transportation Coordinator (ETC). In lieu of a signature on this form, we will also accept a signed statement on public transportation agency or employer letterhead indicating the name of the applicant and vehicle description (VIN and license plate number) stating the applicant is registered in a Commute Trip Reduction program. The vehicle must be used primarily in a Commute Trip Reduction program. The eight counties that are required to develop commute trip reduction plans are Clark, King, Kitsap, Pierce, Snohomish, Spokane, Thurston and Yakima. (Other counties may be included in the future.) Other counties, cities or towns may elect to adopt and implement commute trip reduction plans. Vehicles are limited to 10,000 pounds gross vehicle weight.

**Commuter ridesharing (7 to 15 persons, inclusive)** is: a car or vanpool arrangement in which a fixed group(s) of 7 to 15 persons, including the driver (or not fewer than 4 persons when at least 2 of them are confined to wheelchairs), are commuting from home, or a meeting place near home, to work, school, or other institution and back in a daily round trip(s) in which the driver is also commuting to or from work, school or other institution. Vehicles are limited to 10,000 pounds gross vehicle weight.

**Private, non-profit transportation provider**, as defined in RCW 81.66.010(3) is: any private, non-profit corporation providing services for compensation solely to persons with special transportation needs.

**Persons with special transportation needs**, as defined in RCW 81.66.010(4), are: those persons, including their personal attendants, who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase appropriate transportation.

**Ridesharing for persons with special transportation needs**, is: a car or vanpool arrangement in which a group of persons with special transportation needs, not exceeding 15 persons total, are transported by a public social service agency or a private, non-profit transportation provider. The driver need not be a person with special transportation needs.

**For additional information**, visit our website at [www.dol.wa.gov](http://www.dol.wa.gov), contact your county auditor or local vehicle licensing agency, or call us at (360) 902-3770, Option 5.