

Disbursement Schedule

Company name		FEIN		Account number	
Reporting period	Schedule type	Product code		Jurisdiction	

CARRIER		M o d e	Point of origin	Point of destination	BUYER		Date shipped	Document number	Net gallons	Gross gallons	Billed gallons
Name	FEIN		City, State, or Terminal Code	City, State, or Terminal Code	Name	FEIN					
TOTAL											

Disbursement Schedule Instructions

Use this form to show fuel disbursed as listed on your Washington Supplier, Distributor, and Blender tax returns.

- Fill out separate Disbursement Schedule for *each*: Schedule type, State or Province (jurisdiction), Product code
- Fuel is considered received when ownership changes. This does not require physical movement.

Company Name and FEIN: The legal name associated with the Federal Employers Identification Number (FEIN) listed on the Fuel License application.

Account Number: The 9-digit alpha-numeric number listed on your license.

Reporting Period: Time period relating to the tax return, month and year.

Schedule Type (enter one type):

6A	Gallons sold tax-exempt to a licensed distributor for export	7	Gallons exported	10F	Gallons delivered to tax-exempt storage at a Washington terminal	13X	Gallons of biodiesel rebranded to dyed
6D	Gallons sold tax-exempt to licensed suppliers	8	Gallons delivered tax-exempt to U.S. government	10G	Gallons of other authorized tax-exempt sales		
6F	Gallons sold tax-exempt to IFTA authorized carriers	10C	Gallons sold tax-exempt to urban passenger transportation systems	12A	Gallons of tax-paid product sold or used below the terminal rack		
6Z	Gallons sold for racing	10D	Credit card sales to tax-exempt foreign diplomatic and consular missions	12C	Gallons of ending physical inventory of product below the terminal rack		

Product Code: A code identifying the fuel type (only one per schedule) see Compliance Guide on our website at: www.dol.wa.gov.

Mode: Mode of transport using one of the following:
J = Truck **R** = Rail **S** = Ship **B** = Barge **ST** = Stock Transfer **PL** = Pipeline **CE** = Summary

Point of Origin: Location where the fuel was *removed* including terminal code.

Point of Destination: Location where the fuel was *delivered*. *If delivered to a terminal, use the terminal code.*

Terminal: A fuel storage and distribution facility supplied by pipeline or vessel where liquid products may be removed.

Terminal Code: An identifying number issued by the Internal Revenue Service. A list of codes can be found at: https://www.irs.gov/pub/irs-utl/tcn_db.pdf.

Document Number: A document listing receipt of goods for shipment, such as Bill of Lading (BOL) or weigh bill.

Gallon Columns: Billed gallons are required. See Compliance Guide for further instructions.

Submit your return, supporting documents, and payment

Online: Via Taxpayer Access Point (TAP) at: [https://wadolprft.gentax.com/TAP/ /](https://wadolprft.gentax.com/TAP/)

By mail, make checks payable to Department of Licensing.

with payment enclosed, mail to:

Department of Licensing
Prorate and Fuel Tax
PO Box 9048
Olympia, WA 98507-9048

without payment enclosed, mail to:

Department of Licensing
Fuel Tax Unit
PO Box 9228
Olympia, WA 98507-9228

Questions

Contact us at (360) 664-1852. For more information, visit our website at www.dol.wa.gov.