

Aircraft Disbursement Schedule

Company name		Employer identification number (EIN)	Account number
Reporting period	Schedule type	Product code	Jurisdiction

CARRIER		Mode	Point of origin	Point of destination	BUYER						
Name	EIN		City, State, or Terminal Code	City, State, or Terminal Code	Name	EIN	Date shipped	Document number	Net gallons	Gross gallons	Billed gallons
TOTAL											

Aircraft Disbursement Schedule Instructions

Use this form to show fuel disbursements listed on your Washington Aircraft tax returns.

- Fill out a separate Aircraft Disbursement Schedule for each: Schedule type, State or Province (jurisdiction), Product code
- Fuel is considered received when ownership changes. This does not require physical movement.

Company Name and EIN: The legal name associated with the Federal Employer Identification Number (EIN) listed on the Fuel License application.

Account Number: The 9-digit alpha-numeric number listed on your license.

Reporting Period: Time period relating to the tax return, month and year.

Schedule Type: (enter one type)

6D Gallons sold tax-exempt to licensed distributors	8 Gallons sold tax-exempt to U.S. government	10G Gallons sold tax-exempt to emergency medical air transport
7 Gallons exported	10 Gallons sold tax-exempt to WA certified users	10K Gallons delivered to exempt aircraft
7F Gallons sold tax-exempt to unlicensed exporters	10F Gallons delivered to tax-exempt storage, Washington terminal	12C Ending physical inventory below terminal

Product Code: Code identifying the fuel type (only one per schedule) see Compliance Guide on our website at: dol.wa.gov.

Mode: Mode of transport using one of the following:
J = Truck **R** = Rail **S** = Ship **B** = Barge **PL** = Pipeline **ST** = Stock Transfer **CE** = Summary

Point of Origin: Location where the fuel was *removed* including terminal code (if applicable).

Point of Destination: Location where the fuel was *delivered* including terminal code (if applicable).

Terminal: Fuel storage and distribution facility supplied by pipeline or vessel where liquid products may be removed.

Terminal Code: Identifying number issued by the Internal Revenue Service. View a list of codes at: irs.gov/pub/irs-utl/tcn_db.pdf.

Document Number: Document listing receipt of goods for shipment, such as Bill of Lading (BOL) or weigh bill.

Gallon Columns: Billed gallons are required. See Compliance Guide for further instructions.

Submit your return, supporting documents, and payment:

Online: Taxpayer Access Point (TAP) at: https://wadolprft.gentax.com/TAP/	
Mail with payment enclosed (payable to Department of Licensing) to: Department of Licensing Prorate and Fuel Tax PO Box 9048 Olympia, WA 98507-9048	Mail without payment to: Department of Licensing Fuel Tax Unit PO Box 9228 Olympia, WA 98507-9228

Washington Fuel Tax Compliance Manual

For a copy of our compliance manual, visit dol.wa.gov/vehicleregistration/docs/fuel-tax-compliance-guide.pdf.

Questions

Contact us at 360.664.1852. For more information, visit our website at dol.wa.gov.