Click here to START or CLEAR, then hit the TAB button

WASHINGTON STATE DEPARTMENT OF LICENSING

Real Estate Appraiser License/Certification Application

27011-APPLICATIONS

Use this form to apply for a real estate appraiser license/certification.
Your application must include:

- Copies of course completion certificates or copies of the front and back of your official college transcripts for the required courses
- Your Real Estate Appraiser Applicant/Trainee Experience Log and/or Real Estate Assessor Mass Appraisal Log
- An official transcript sent to us from your college or university if post-secondary drees or courses are required

Apply online: **www.dol.wa.gov/business/appraisers**

Or mail this completed form, all required attachments, and a check or money order for the **$370 non-refundable fee**, payable to Department of Licensing, to:

Real Estate Appraiser
Department of Licensing
PO Box 3777
Seattle, WA 98124-3777

For questions or language help call: (360) 664-6504 or email reappraisers@dol.wa.gov

Application type *(choose only one)*:

☐ Certified general
☐ Certified residential
☐ State licensed

Applicant

TYPE or PRINT Name as you would like it to appear on your license	Former name
Full legal name *(First, Middle, Last)*	
Social Security number*	Date of birth
Military? *(check if applicable)* Current or former: ☐ Military member ☐ Military spouse or domestic partner	
Mailing address *(Street or PO Box, City, State, ZIP code)*	
(Area code) Phone number *(during normal business hours)*	Email address

*You are not required to have a Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN or TIN) to apply for or be issued a license. If you do not have an SSN or ITIN, leave that section blank. If you do have a SSN, ITIN or TIN, you are required by federal and state law to provide it on the application (42 U.S.C. 666(a)(13) and RCW 74.20A.320).

Legal background

Answer the following

If you answer "Yes" to any of these questions, attach a detailed explanation.

In this state or any other jurisdiction, are you or have you:

1. With the last 10 years, had any action (fine, suspension, revocation, censure, surrender, etc.) taken against any professional or occupational license, certification, or permit held by you? . . . . . ☐ Yes ☐ No
2. Within the last 10 years, had any civil court order, verdict, or judgment entered against you? . . . . . ☐ Yes ☐ No
3. Within the last 10 years, defaulted or been convicted of or entered a plea of no contest to a gross misdemeanor or felony crime? (Don't include traffic offenses) . . . . . ☐ Yes ☐ No
4. Currently required to register as a sex offender? . . . . . ☐ Yes ☐ No
   If "Yes," in which state _____ and county _____

Qualifying experience and general work history

1. Total number of logged hours of experience in residential real estate appraising . . . . . _____

2. Total number of logged hours of experience in non-residential real estate appraising . . . . . _____

List in chronological order all real estate appraiser work experience. If you are (or have been) self-employed, and the sole proprietor of the company, please list the company name and enter "self" under "Employer or Supervisor." You may attach additional pages if necessary.

1 Name of company	Your title/position	(Area code) Phone	Employer/Supervisor name	
Company address		Dates (From - To)	Monthly hours	Total hours
Duties				
2 Name of company	Your title/position	(Area code) Phone	Employer/Supervisor name	
Company address		Dates (From - To)	Monthly hours	Total hours
Duties				
3 Name of company	Your title/position	(Area code) Phone	Employer/Supervisor name	
Company address		Dates (From - To)	Monthly hours	Total hours
Duties				
4 Name of company	Your title/position	(Area code) Phone	Employer/Supervisor name	
Company address		Dates (From - To)	Monthly hours	Total hours
Duties				

Education

An official college transcript or course certificate together with evidence of examination passage must be submitted for all courses listed. You must have successfully completed course work as specified in WAC 308-125-030, 308-125-040, 308-125-045, and 308-125-050.

Course title	Dates attended (Month/Year)		Total classroom hours/ college credits (Qtr. or Sem.)	Course provider	Course location (City and State)
	From	To			

Declaration

Answer the following

1. I authorize any business associates (past and present) and any governmental agencies (local, state, or federal) to release to the Department of Licensing any information required for processing this application . . . . . ☐ Yes ☐ No
2. I have read and I agree to follow all the applicable laws and rules of this profession and I understand the penalties for misconduct . . . . . ☐ Yes ☐ No
3. I understand that lawsuits or other actions may be filed against me in Washington and I consent that service of process may be made by delivering it to the Director of the Department of Licensing. . . ☐ Yes ☐ No
4. The Real Estate Appraiser Experience Log submitted with this application is true and correct . . . . . ☐ Yes ☐ No

For each assignment:

5. I signed or was recognized in the report, or was responsible for and contributed significantly to the entire report, even though I may not have performed the entire appraisal. . . . . ☐ Yes ☐ No
6. If I acted as a review appraiser, I formed an opinion as to the adequacy and appropriateness of the report being reviewed and clearly disclosed the nature of the review process. (Not applicable for trainees.) . . . . . ☐ Yes ☐ No
7. I have gained the required hours of real estate appraisal experience through the appraisals listed in the Experience Log. If requested, I will make copies available of any appraisal reports I have prepared . . . . . ☐ Yes ☐ No

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.

TYPE or PRINT Name

Date and place

X **When you have completed this form, please print it out and sign here.**

Signature

Providing any false information in this application may be cause for denial, suspension, or revocation of your professional license in the State of Washington.