



Real Estate Appraiser Convert Continuing Education Classroom Course To On-line Course Application

Apply for temporary approval of a distance education delivery method for an active, approved classroom course.

Upload your completed and signed application to your provider folder in Box.com.



For questions or language help email: reappraisers@dol.wa.gov

Course description

TYPE OR PRINT Course title		Number of clock hours
Active traditional classroom course approval number	Course expiration date	

Course provider information

Name of provider		
Contact name	Contact email	
How do students contact you for enrollment?		
(Area code) Phone number	Website	Email

Course satisfaction requirements

Answer the following

1. Is the educational offering under consideration currently approved for traditional classroom presentation and is the material the same? Yes No
2. Is the platform used for this distance education course live and interactive? Yes No
If "Yes," what is the platform? _____
3. Does the instructor verify photo ID of the students? Yes No
4. Do you have a system in place for the instructor to maintain an attendance roster, which includes verifying 100% classroom attendance? Yes No
If "Yes," describe your system (such as, taking attendance at various times during the course).

5. If a qualifying education course, describe the method to be used to conduct the required proctored exam and the method that will be used to verify the student's ID.
"See attached" is not acceptable.

6. Describe consistent and regular interactive events appropriate to the delivery method. The interactive elements must be designed to promote student involvement in the learning process and must directly support their achievement of the course learning objectives.
"See attached" is not acceptable.

I declare under penalty of perjury under law of Washington that the foregoing is true and correct.

Date and place signed
APR-622-200 (R/9/21)WA

TYPE or PRINT Name
X
Signature