



Real Estate Appraiser Convert Continuing Education Classroom Course to On-line Course Application

Appraiser course providers use this form to apply for temporary approval of a distance education delivery method for an active, approved classroom course for Continuing Education.

Upload your completed and signed application to your school folder in Box.com.

Questions or language help: call (360) 664-6504 or email reappraisers@dol.wa.gov.

Course description

TYPE OR PRINT Course title	
Number of clock hours	Delivery method
Active traditional classroom course approval number	Course expiration date

Provider information

Name of provider	
Address (Street or PO Box, City, State, ZIP code)	
Contact name	(Area code) Telephone number
Contact information for enrolling students (Telephone number with area code, email and/or website)	

Course satisfaction requirements

Answer the following	
1.	The educational offering under consideration is currently approved for traditional classroom presentation as a continuing education course and the material is the same? <input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Is the platform used for this distance education course live and interactive? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", what is the platform? _____
3.	Do you have a system in place for the instructor to maintain an attendance roster, which includes verifying 100% classroom attendance? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", describe your system (such as, taking attendance at various times during the course):
Describe consistent and regular interactive events appropriate to the delivery method. The interactive elements must be designed to promote student involvement in the learning process and must directly support their achievement of the course learning objectives.	

Applicant certification

I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

	X	
Date and place (city or county) signed	School administrator signature	