

Timeshare Salesperson Registration Application

Apply for your Timeshare Salesperson Registration.

Online: https://professions.dol.wa.gov

Or mail this completed form and a check or money order (payable to Department of Licensing) to:

Timeshare Department of Licensing PO Box 3777 Seattle, WA 98124-3777

For questions or language help call: (360) 664-6486

Fees

□ Original–**\$35**

Licenses are available for self-printing with an online account.

If you want us to print and mail your license add a \$5 print fee for each copy to your payment.

 \square \$0 self-print license online.

□ \$5 each. DOL print and mail license. Quantity_____ Total \$_____

Applicant information

TYPE or PRINT Name as you would like it to appear on your license		Social Security number*		
Full legal name (<i>First, Middle, Last)</i>				
Residence mailing address, City, S	tate, ZIP code			
(Area code) Phone number	Email (required)	ed)		
Military? (check if applicable)				
Current or former:				
Company name		Company license number		
Mailing address, City, State, ZIP code		UBI/UBI Business ID/UBI Location ID (16 digits)		
Physical address, City, State, ZIP c	ode			
(Area code) Phone number	Email (required)		Date of employment (mm/dd/yyyy)	

*You are not required to have a Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN or TIN) to apply for or be issued a license. If you do not have an SSN or ITIN, leave that section blank. If you do have a SSN, ITIN or TIN, you are required by federal and state law to provide it on the application (42 U.S.C. 666(a)(13) and RCW 74.20A.320).

Legal background

Answer the following

Answer the questions below. If you answer "Yes," attach a detailed explanation.

- 1. Within the last 5 years, in this state or any other jurisdiction, have you had any action (fine, suspension, revocation, censure, surrender, etc.) taken against any professional or occupational license, certification, or permit held by you?..... □ Yes □ No
- 2. Within the last 5 years, in this state or any other jurisdiction, have you defaulted, or been convicted of, or entered a plea of no contest to a gross misdemeanor or felony crime?
 (Don't include traffic convictions.).

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Certification

Answer the following	
1. Do you understand that we, the Department of Licensing, have the right to inspect	
the records that you are required to keep by the laws and regulations that govern the	
license you are applying for?	∃Yes □ No
2. Do you understand that it is your responsibility to cooperate with an investigation by	
providing the Department of Licensing with the requested documents and a written	
explanation of the matter contained in a complaint?	🛛 Yes 🗌 No

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct.

TYPE or PRINT Name

Date and place

Applicant signature

Providing false information in this application may be cause for denial, suspension, or revocation of your professional license in the State of Washington.

RCW 64.36

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