

## For Hire/Limousine Name or Address Change

Use this form to report a change in name or address. When completed, email a copy of this form and any required documents to [forhire@dol.wa.gov](mailto:forhire@dol.wa.gov) or fax to (360) 570-4954

### Type of change:

**Change of name**

Submit this form with:

- a copy of the vehicle registration showing the name change
- a copy of the proof of insurance showing the name change

**Change of address**

Submit this form with:

- a completed For Hire Addendum (only if the city of operation has changed) available at <https://dor.wa.gov/sites/default/files/legacy/Docs/forms/BLS/700200.pdf>

**For faster service, please provide a valid email address and verify the accuracy of your vehicle registration and insurance documents. Incorrect information or documents can delay the process.**

### Applicant

Unified Business Identifier (UBI) number	Email address	
(Area code) Business telephone number	(Area code) Business fax number	
Old business name		
Old business street address, City, State, ZIP code, County		
New business name		
New business street address, City, State, ZIP code, County		
New business mailing address, City, State, ZIP code		
<b>X</b> _____ Signature of applicant		_____ Date

To register a new trade name, you may file it online at <https://dor.wa.gov/manage-business/grow-business/register-trade-names>

You can also use the [business license application](#) and submit it along with your fees to:

**Business License Services**  
**PO Box 9034**  
**Olympia, WA 98507-9034**